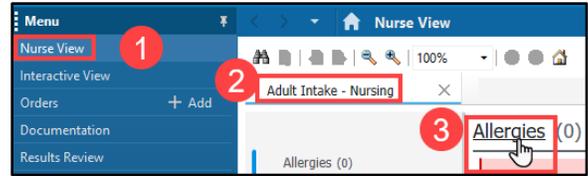


Allergies are to be reviewed and reconciled by the RN upon admission.

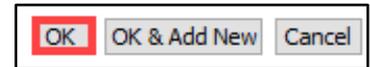
Allergy Entry upon Admission

1. Open the patient's chart to **Nurse View** on the dark blue menu.
2. Select the Adult or Pediatric **Intake - Nursing** tab workflow.
3. Click the **Allergies** hyperlink.



No Known Allergies or No Known Medication Allergies

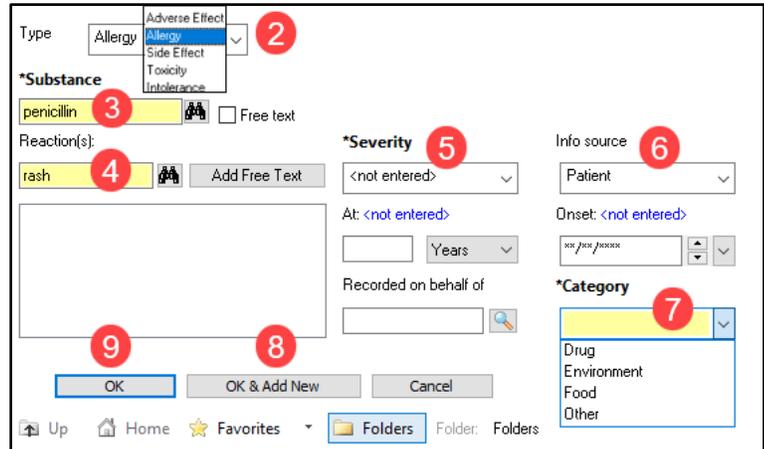
1. Click **No Known Allergies** to indicate no allergies of any type (drug, food, or environmental).
 - a. in the lower right hand corner, click **OK**.
2. Click **No Known Medication Allergies** if the patient has no medication allergies but does have food and/or environmental allergies.
 - a. Follow the allergy entry process to add food and/or environmental allergies.
 - b. In the lower right hand corner, click **OK**.



Allergy Entry

1. Open chart to Nursing Workflow → Intake Nursing tab → select Allergies (see above for Allergy Entry upon Admission) or select Allergies from the Menu or Demographic Bar and **select Add**.

2. Select **Type** from the list if other than Allergy.
3. In the **Substance** field:
 - a. Enter the allergy and click the binoculars.
 - b. Select correct allergy from the list, click **OK**.
4. In the **Reaction** field:
 - a. Enter the reaction and click the binoculars.
 - b. Select the reaction from the list, click **OK**.
 - c. Select additional reactions as needed.
 - d. If desired reaction is not available, click **Add Free Text**.



Note: Allergy interaction checking does not occur when **Free Text** is selected. Pharmacy should be contacted prior to entering an allergy/reaction as free text.

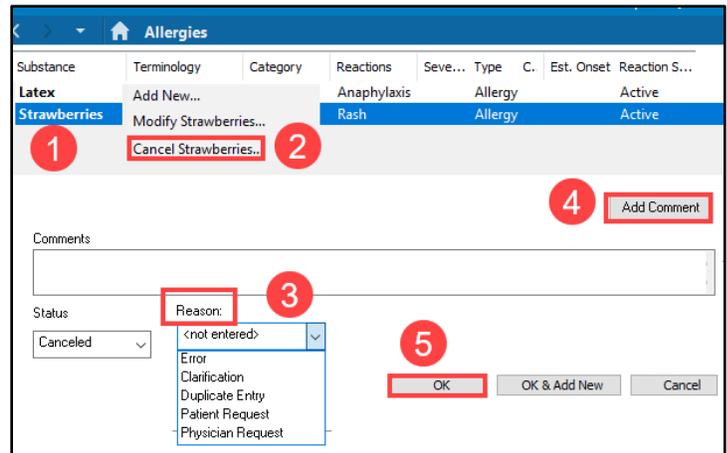
5. Select additional relevant information from the drop down menu. Ex. Severity, Onset.
6. Select the **Info Source** using the drop-down menu.
7. Select the **Category** using the drop-down menu.
8. If entering more than one Allergy substance, click **OK and Add New**.
9. Click **OK** when finished entering allergies.

Canceling an Allergy Entered in Error

An allergy entered incorrectly may be immediately removed by the entering nurse.

1. Right click on the allergy entered in error.
2. Select **Cancel**.
3. Select the cancel **Reason** from the drop-down menu.
4. Click **Add Comment** to add specific details for the cancel reason.
5. Click **OK**.

Note: If an existing allergy has been entered in error, refer to the education document, **Removal of a Previously Documented Allergy**, on the Clinical EHR Education website.

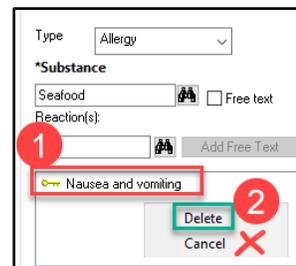


Allergy Reaction Corrections

When an incorrect allergy reaction has been selected, it may be deleted prior to completing the entry.

1. Right click on the incorrect reaction.
2. Select **Delete**. Do not select Cancel.
3. Complete the entry with the correct reaction.

Note: If a previously documented reaction needs to be corrected, see the education document **Modify Reactions** on the Clinical EHR Education website.



Use of Free Text

Avoid using **Free Text** when entering an allergy. Allergy interaction checking is not performed with free text allergy entries. If you are unable to locate an allergy, contact pharmacy for assistance.

