

Attending Provider Name Addition for Urgent Care Registration and Clerical Staff

Cerner Revenue Cycle and PowerChart EDUCATION

Attending Provider Name Addition

Note: It is important that the Attending Provider is accurately captured in Revenue Cycle for billing purposes.

- The Attending Provider should be documented upon registering the patient if the assigned provider is known at the time.
- If the Attending Provider is unknown upon registering the patient, it should be completed prior to discharge.

Add Attending Provider with Registration

- 1. Upon selecting the Revenue Cycle Walk-In Visit Icon, the Encounter widow opens.
- The Attending Physician field will default to Urgent Care Physician. Attending Physician should be updated at this time if the Attending Physician/Provider is known.
 - a. Use the magnifying glass to search for a provider.
- 3. Select Save. (Complete Add a Walk-In Visit steps).
- The patient and Attending Physician will display on the PowerChart Tracking Board within the Consent Scan tab.

Details Guarantor Insurance				
Modify Encounter Location Details Encounter Number * AM0057097526 Encounter Type * Urgent Care ~	Facility UC Prudenville Confidentiality Level Routine	Building UC Prudenville Medical Service V Urgent Care	Location V UC Prudenville	~
Accident Related Visit	Onset Date	ate	Comments	\$
Physicians Attending Physician * <u>Vaughan PA-C, Karri E</u> • Referring Physician Miscell	Supervising	Physician	Referring Physician	Q
Account Data Begin Date End I * 12/21/2023 III)ate			

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Name	MRN	FIN	Portal Invit	e Consent SF	Registr HIPAA	Α	Assigned Provider	it Time Attending Physician	
AMBMUNSON, DIANNE	AM4206092	AM0057097520	1			7	Displays	Urgent, Care Physician	
ZZZMACK, PATIENT A	AM4206118	AM0057097516	3			35	y 4/12/1304	Vaughan PA-C, Karri E	

Add or Modify Attending Provider Post Registration

- 1. Navigate to the Consent Scan tab on PowerChart Tracking Board.
- 2. Locate the patient(s) that you wish to Add or Modify the Attending Provider for.
 - a. All patients with a default Urgent Care Physician in the Attending Physician column will need to be updated, once the information is available.
- 3. Hover over the initials displayed in the Dr column to view the provider's full name.

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	Name	MRN	FIN	Portal Invite	Consent SR	egistr:Ag	e Birth Date	Dr	Comment	e-mail ad	Idress Attending Physician
	AMBMUNSON, DIANNE	AM4206092	AM0057097520			78	y 8/20/1945	К٧			Urgent, Care Physician
	PASMUNSON, GRAPEFRUIT	AM4206125	AM0057097527			85	y 10/18/1938	K۷	Vaughan PA-C, Ka	rri E - KV	Urgent, Care Physician



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- Navigate to Patient Tracking in Revenue Cycle. Select the Patient Tracking tab.
- 5. Select the patient's name.
- 🚨 Patient Tracking 🗙 🚨 Kiosk Dashboard Location Group / L 12 / 21 / 2023 📋 4 + + All Day Next 2 Hours Next 4 Hours MHC Urgent Car 0 (MM/DD/YYYY) -**Appointment Time** Patient Status 09:54 AM Appointment: Checked In PASMUNSON, GRAPEFRUIT Patient: Arrived MRN: AM4206125 Wait Time: 239 min Age: 85 years Show ~
- 6. Select the Encounters Button, and then the Encounter Details tab.
- Select the *icon* to modify.
- 8. Update the Attending Physician.
- 9. Save using the 🔛 icon.

Search by	PASMUNSON,	Appointments Segistration		tient Account ♂ Ch. 85 years	argeEntry 😤 ▼ DOB: 10/18/1938	Save
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€	Quarantor Insurance Modify Encounter Location Details Encounter Number AM00579527 Encounter Urgent Care Urgent Care Encounter Information Accident Related Visit	Facility UC Prudenville Confidentiality Level Routine	Building UC Prudenville Medical Service Urgent Care	Location UC Pruden	ville	Modify
	Type Physicians Attending Physician Urgent, Care Physician Referring Physician Misce	Atter	te the nding sician	Comments Referring Phys	ician Q	0