

Overview

Once the Discharge order is placed by a Hospital Provider open to the ED Discharge-Nurse workflow:

Address all red asterisks (except Disposition Powerform):

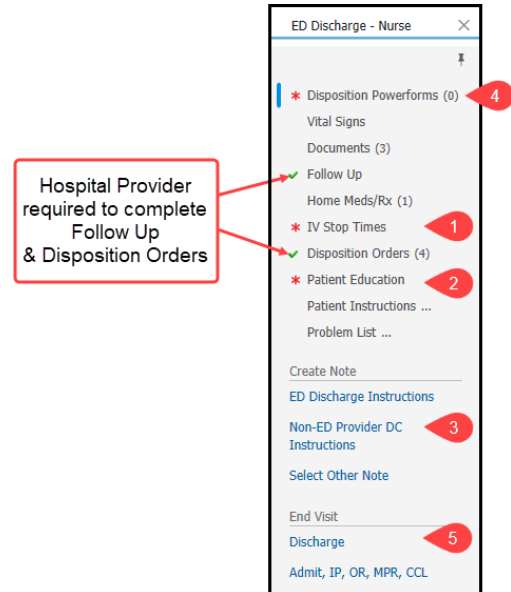
1. IV Stop Time
2. Patient Education

Create Note:

3. Non-ED Provider DC Instructions

After the patient leaves:

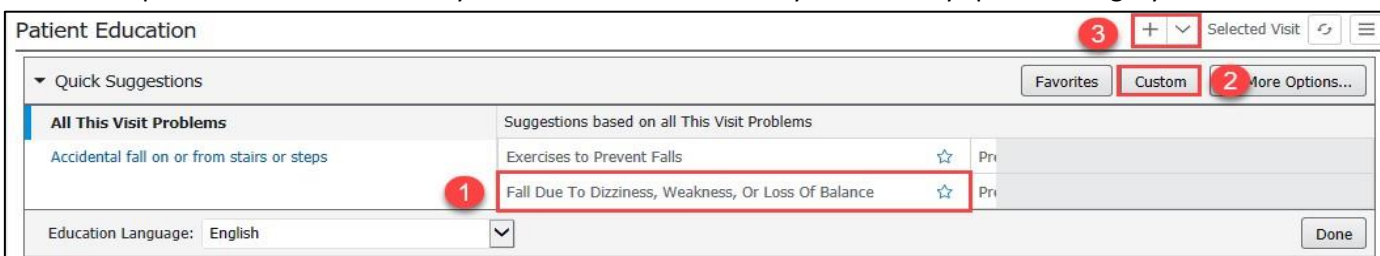
4. Document Disposition Powerform
5. End Visit: Discharge



Education Creation and Printing

Education for an inpatient is selected by the nurse and is printed separately from the Discharge Instructions. Select one or two appropriate education topics for the patient. Patient education can be selected a few different ways.

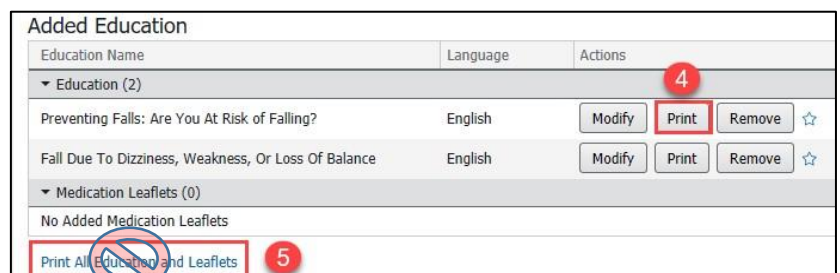
1. Quick Suggestions: Education based on the provider’s diagnosis for the patient (the Problem List).
2. Custom: Ability to search all available education by topic. Use this if appropriate education does not come up as a Quick Suggestion.
3. Drop down arrow: Same ability as Custom and offers ability to search by specific category.



Once the appropriate education is selected, it will populate the Added Education section.

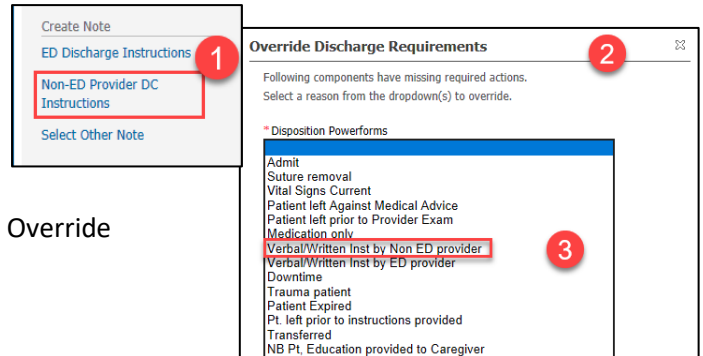
Printing Education:

4. Choose the Print button next to the education in the Added Education section. The education will print to the default printer for the computer.
5. Do not use Print All Education and Leaflets. Selecting this could result in multiple education topics printing on one page which may cause confusion for the patient/caregiver.

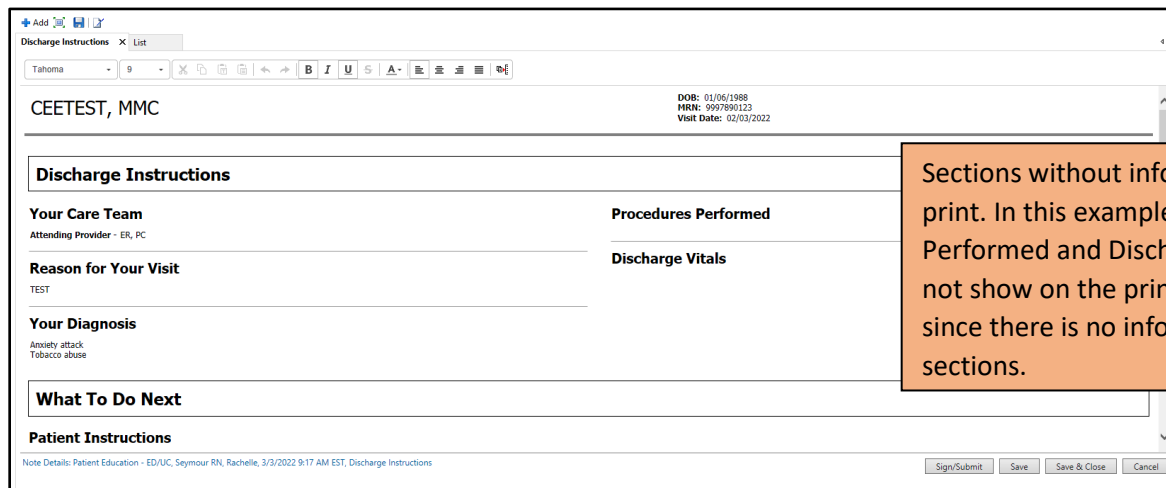


Patient Instructions Creation and Printing

1. Select Non-ED Provider DC Patient Instructions under Create Note.
2. The Override Discharge Requirements window will pop up, since the Disposition PowerForm will not have been completed yet (a red asterisk).
3. Select Verbal/Written Inst by Non-ED provider on the Override Discharge Requirements.



Notes on the Discharge Instructions:



Sections without information will not print. In this example, Procedures Performed and Discharge Vitals will not show on the printed document, since there is no information in these sections.

In the Medications section, fill in the Last Dose. This can be typed on the computer when creating the note or handwritten in after the instructions have been printed.

Medications					
Medication Safety Tips:					
<ul style="list-style-type: none"> Share this medication list with your primary care provider at your next visit, and always carry an updated medication/allergy list with you in the event of emergency situations. Many over the counter medications contain acetaminophen-make sure you do not take more than 4000 mg per day of acetaminophen. Some patients such as those with severe liver di pharmacist if you have questions. 					
	What	How Much	When	Instructions	Last Dose
<i>New</i>	ALPRAZolam (Xanax 0.25 mg oral tablet)	1 tab(s) by mouth	3 times a day as needed for for anxiety	Printed Prescription	
<i>Unchanged</i>	buPROPion (Wellbutrin SR 100 mg/ 12 hours oral tablet, extended release)	1 tab(s) by mouth	2 times a day		
<i>Unchanged</i>	lisinopril (lisinopril 10 mg oral tablet)	1 tab(s) by mouth	Every day		

To Print the Discharge Instructions:

1. Review the Discharge Instructions.
2. Click Sign/Submit at the bottom of the document.
3. Click Sign & Print.
4. MRR printing window opens.
5. Select Print Discharge Instructions in the drop-down under Template.
6. Select Further Medical Care under Purpose.
 - This template eliminates the nurse’s name in the header.
 - It can be used only for printing discharge instructions. Users will get an error if attempting to print any other documents using this template.
 - **All other documents will need to be printed using the Documents Template.**
7. Select Preview.
8. Select Yes.
 - Note that the nurse’s full name does not appear on the header.
9. Discharge Instructions open.
10. Click the printer icon.
11. Print window opens.
12. Verify Printer.
13. Click Print.

