

6. Note in the EHR on the Patient Update Form when paper charting has been used (transfusions, traumas, level 1 medicals, sedation).

Form Charting and Corrections for ED Nurses and Clinical Staff

- **Form Charting Basics** 1. Verify that the patient is the correct patient. Triage Form - ED - FIRSTNET, DOREEN 2. Verify that the date and time are correct. *Performed on: FDT 1610 07/06/2022 Change as needed Form highlights: 3. Access forms through the Nurse Activities column, the right-click menu, and AdHoc. Yellow highlighted and red asterisk * fields are required. The form cannot be signed until completed • (exception: Triage form). Use the blue return arrow on pop up pages. O 🗞 回 Radio buttons are single select. 🔿 room air room air/02 standby С BIPAP \cap Boxes are multi-select. normal for ethnicity Erythema 🔲 Ashen 🔽 flushed Brown □ Jaundiced Some fields cross encounters and populate fields automatically when the form opens (e.g., Care Coordination, Social History, Allergies). - DO NOT delete or change information that defaults into the Care Coordination field **Care Coordination** active History Date/Details **Care Coordination Protocol** 2015 frequent migraine headaches Protocol Sign the form when it is complete. Do not save the form, as it will not display to the chart. 4. Correct errors from Form Browser within the patient's chart. 5. ED Nurse View IView Use the right-click menu to access Form Browser. Orders
 - Right click on the appropriate form to Modify, Unchart, or Change Date/Time.
 - All Forms 🛛 🗁 Wednesday, July 6, 2022 EDT 4:18 PM EDT Triage Form - ED View Modify Unchart Print History Change Date/Time





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Patient Update