Maternity Tracking Board: Infusion Start and Stop Times for Maternity Nurses

Inpatient units can claim revenue for continuous IVs, IVPB, and IV fluid boluses for the following patient types:
★ OBV (Observation)
★ O/P (Outpatient)
★ OPE (Procedural Extended Stay)

In maternity, these are typically the patients in triage or are here for an outpatient procedure or testing. The revenue received goes directly back to the inpatient unit.

Documentation of **all three** components are required for reimbursement and the discharge nursing workflow:
1. Start time.
2. Stop time.
3. Volume infused.

Completing the Task Documentation for Infusion Start and Stop Times

The RN present when the IV/IVPB/IV bolus is finished infusing is responsible for completing the Infusion Start/Stop task.

1. Double click the icon in the IV Stop Times column on the Maternity Tracking Board.
2. Check the check box next to the desired infusion.
3. Select **Document**.

4. Check the box next to the correct infusion.
5. Start date/time populates from the nurse scanning the IV as a begin bag.

6. Enter date and time of infusion completion.
7. Enter volume infused.
8. Sign.

Modifications to Infusion Start/Stop documentation

1. From the MAR, right click on the infusion requiring modification.

2. Select Infusion Billing.
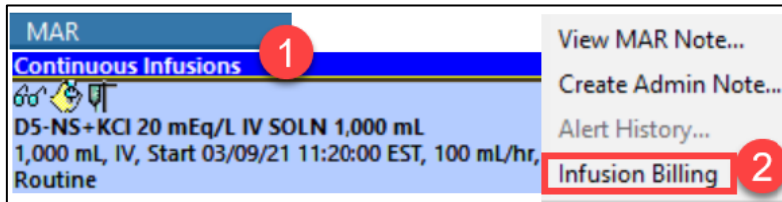
3. Click Modify on the Infusion Billing window.

4. Make modifications.

5. Sign.

Discharge Nursing Workflow Requirement

IV Stop Times are a required component of the Discharge Nursing Workflow.

A **green checkmark** indicates:
- Documentation is complete **OR**
- The patient is an inpatient admission. Infusion Start/Stop times are not required for inpatients.

A **red asterisk** indicates:
- Documentation is incomplete **OR**
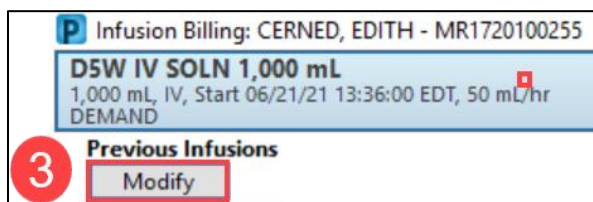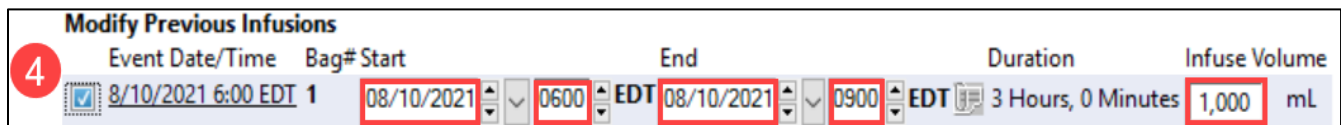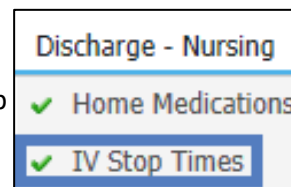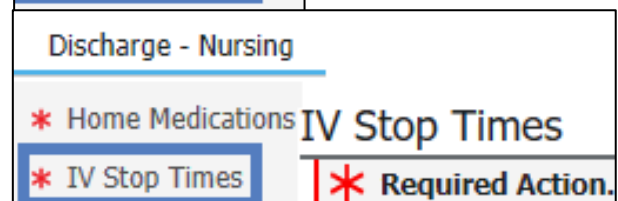- The patient was initially an observation admission but the IV stop times were not completed prior to the patient status changing to inpatient admission.

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If the Infusion Stop time occurred on your shift, complete the steps to satisfy the Required Action.

1. Click **Document** under the infusion in the workflow.
2. Check the box next to the infusion.
3. Click **Document**.
4. Check Event Date/Time box.
5. Enter required information.
6. Sign.

If the Infusion Stop time did not occur on your shift, you will NOT be able to satisfy the Required Action and the red asterisk will remain.

Follow the steps to **Override Discharge Requirements** when printing the Patient Discharge Instructions:

1. From the Discharge Nursing Workflow, select Patient Discharge Instructions.

2. The Override Discharge Requirements window opens, select **Medication Only.**

3. Click Submit.

Patient Transferred to Inpatient Status

If the patient is transferred to inpatient status:
- The nurse no longer needs to document IV Stop times. Only complete the stop times for IVs that were completed prior to the status change.
- Incomplete IV Start/Stop tasks will remain on the Tracking Board. Nurses will be unable to remove them.
- IV Stop Times in the Discharge Nursing Workflow will display as a red asterisk and will require an override to be completed at discharge.

Auditing Infusion Start/Stop Documentation

IV Start/Stop times can be audited during the patient's hospitalization to verify completion of required documentation prior to discharge.

- Within the patient's chart, on the dark blue menu, select **Infusion Start/Stop** tab.
- Review all infusion billing tasks for completion.