

Medication Request for Nurses and Clinical Staff

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Medication Request Overview

Medications can be requested, and the response/activity can be monitored, by using the Medication Request function via the:

- Medication Request tab.
- MAR tab.

Note: Medication Request is the preferred method of communication with the Pharmacy. Unverified STAT and Now medications do not need a Medication Request. Both medication statuses automatically go to the Pharmacists' queue, as high priority, to be addressed.

Medication Request from the Medication Request Tab

The Medication Request tab from the blue Menu offers the options for staff to communicate with the Pharmacy regarding a specific medication:

- . . Directly re-•
- View comr



To make a single request:

- 1. Check the box in front of the medication needed.
- 2. Select the Reason and Priority using the drop downs.
- 3. Fill in the Comment area.
- 4. Scroll to the bottom of the page and click Submit.

Medications docusate, 100 mg, Oral, Cap, ONCE, Start 01/20/23 12:00:00 View Reason Comment: Med/solution damaged The cap looks damaged. EST, Stop 01/20/23 12:00:00 EST, Do not crush or chew capsule History V (Taste). Priority Medium - Within 30-60 Min 🗸 Submit

To make multiple medication requests that have the same reason and priority:

- 1. Check the boxes in front in front of the medications needed.
- 2. Use the drop downs at the top of the screen for Reason and Priority.
- 3. Click Apply.



quest a medication(s).	
munication between the Pharmacy and staff.	



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Medication Request from the Medication Request Tab (continued)

To monitor response/activity from the Medication Request Tab:

1. Both Last request and Last dispense times display face up and in bold eliminating the need to call Pharmacy for the status of the request which reduces duplicating medication requests.



- 2. To see the full request history:
 - a. Hover over the medication field.
 - b. Or click View History.



3. Medications that are not yet verified a gray background for quick recognition.

or verification is rejected by Pharmacy 🛛 📷 🕔





Note: If verification has been rejected by Pharmacy, do not make a Medication Request. The Pharmacist is already addressing the order.



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