

PowerForms: Documentation Corrections for Nursing Staff and Clinical Staff

Cerner PowerChart, FirstNet EDUCATION

Access the Form Browser tab on the dark Menu to make corrections on PowerForms (forms). Right click on the form for corrections and select:

a) Modify, Unchart, or Change Date/Time.

🔒 Form Bro All Forms Monday, December 26, 2022 EST 12:41 PM EST C-SSRS Suicide Severity Screening - A 11:55 AM EST Vital Signs/Height & Weight (Auth (Ve Modify Clinical Me 9:45 AM EST Focus Note (Auth (Verified)) - Lambert I Unchart 9:00 AM EST Fall Risk Assessment (Modified) 9:00 AM EST Admit Note (Auth (Verified)) - Lambert Print 8:44 AM EST Patient Care Alerts (Auth (Verified)) - La History 8:44 AM EST Emergency Contact Information (Auth hange Date/Tin

Modify

🏳 All Forms 🖃 🗁 Tuesday, December 27, 2022 EST		To add data or make corrections on the form:	
Monday, December 26, 20	Auth (Verified)) - Edum 50 View Modify Unchart Change Date/Time	a)	Right click on the form and select N
P Belongings P c med of 12/27/2022 V 1315 C EST Belongings Belongings Policy Discussed Pdtient's Home C Unit lock-up	Belongings hospital not responsible for belongings ble for belongings discussion		

sent home

Tuesday, December 27, 2022 EST

O Other

Instruct patient/family that the hospital is not responsible for With patient With patient at dischar

🔚 1:15 PM EST Belongings (Modified) > Edurn, 50

Medications

Glasses Contacts Hearing aid, right Hearing aid, left Dentures, upper Walker

All Forms

Right click on the form and select Modify. a)

- b) Enter, delete, or correct needed information.
- c) Sign.
- Once the screen is refreshed, the status of the d) form displays as 'Modified' to reflect the corrections made.

Unchart

d

To unchart when documentation has occurred on the incorrect visit, wrong patient, or if the charting is duplicated:

- All Forms Monday, December 26, 2022 EST 3:56 PM EST Admission Profile (Auth (Verified))- Lambert RN, Erica E 10:34 AM EST Focus Note (Auth (Verified) View 8:00 AM EST Labs Cerner Test Patient Use Modify 6:00 AM EST Labs Cerner Test Patie Unchart 4:00 AM EST Labs Cerner Test Patie Change Date/Time
- a) Right click on the form and select Unchart.



By: Edurn 51

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- b) Enter the reason the form needs to be uncharted.
- c) Sign.
- d) Refresh the PowerChart screen. A red line displays across the form with 'In Error'. The data was removed from the chart.



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Uncharting this form will change the status of all the results associated with

Change Date/Time

To change date or time when the documentation time does not reflect the actual time the service was performed:



P Change Result Date/Time		$-\Box \times$
K d		
Focus Note Form: Focus Note For	m b	
Select the correct result date/time.	12/27/2022	800 🔶 1080
Comment		
Time correction.		



- a) Right click on the form with incorrect time and select Change Date/Time.
- b) Enter correct date/time.
- c) Enter a Comment.
- d) Sign.

Admission Profile (Unchart)

med on: 12/26/2022

this form to 'In Error'

Charted on a wrong patient.

🚫 🚿 🛐

Comment:

e) Refresh the PowerChart screen. The form displays as 'Modified' and the form is moved in the correct chronological order to reflect the date/time change.

The date and time on a form can only be changed **once** and if the form has **not** been previously modified.