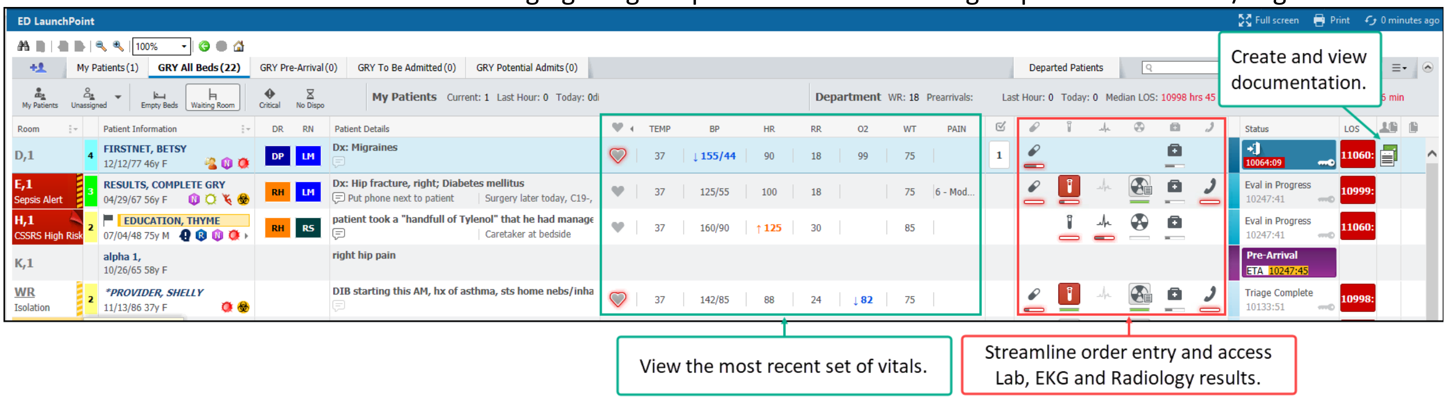
Quick Tips for New Providers for ED and Urgent Care Providers

Cerner FirstNet and PowerChart **EDUCATION**

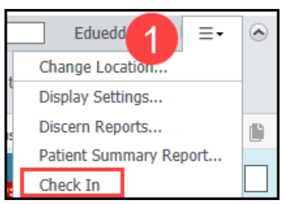
LaunchPoint Summary

LaunchPoint offers a focused view for managing assigned patients and monitoring all patients in the ED/Urgent Care.

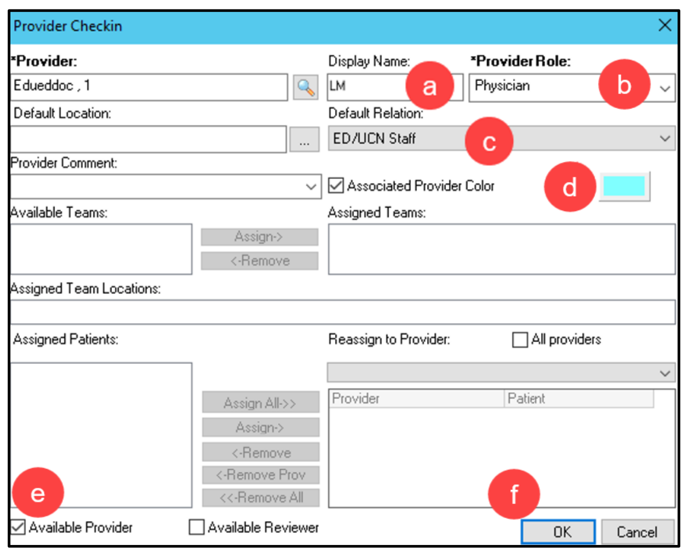


Check In

1. Select the drop-down menu on the far right of the screen and click **Check In**.

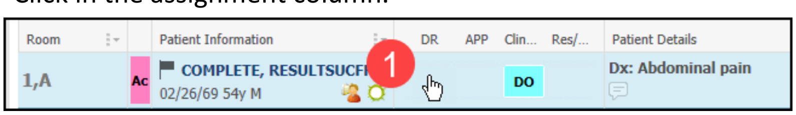


2. The Provider Checkin box opens.
   a. Enter your **Display Name.**
   b. Select the correct **Provider Role**: APP or Physician.
   c. Select the **Default Relation**: ED/UCN Staff.
   d. Click the **Associated Provider Color** box to select color.
   e. Ensure that the **Available Provider** box is selected to remain checked in.
   f. Select **OK**.

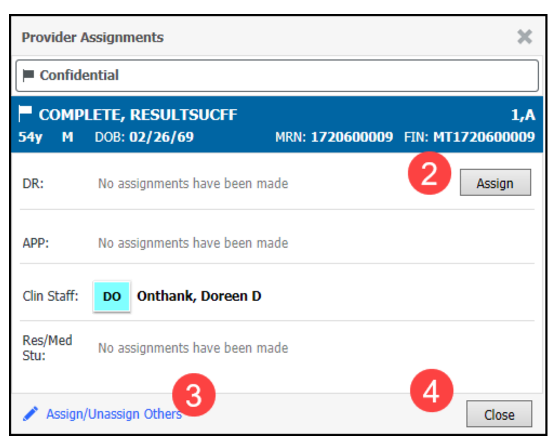


Assign Yourself to a Patient

1. Click in the assignment column.



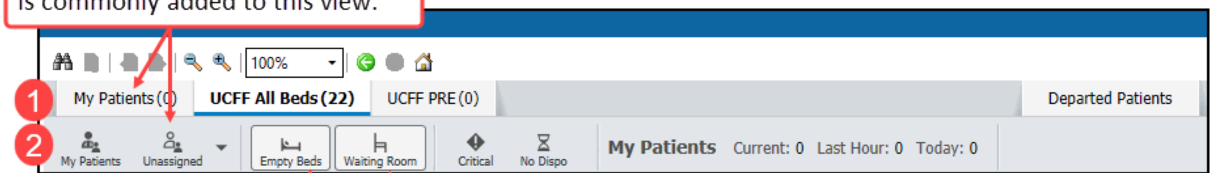
2. Within the Provider Assignments window, select **Assign.** (If not previously checked in, a prompt will display).
3. To remove a previous provider from the assignment, select **Assign/Unassign Others.**
4. When finished, select **Close.**



Zone Tabs and Filters

1. Select a **zone tab** to view the patients in that area. Note: Some facilities display additional zone tabs.
2. After selecting a zone tab, any combinations of **filters can be applied** to the selected zone.

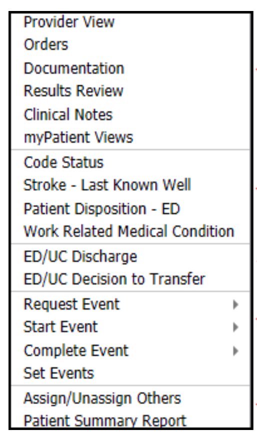
The **My Patient tab** displays patients the user has assigned to themselves. The **Unassigned filter** is commonly added to this view.



Add the **Empty Beds filter** to the **All Beds tab** to view empty and filled beds.
Add the **Waiting Room filter** to the **All Beds tab** to also view patients in the waiting room.

Right Click Menu

Right-click on a patient's row to access the following shortcut menu:



Launches to areas in the patient chart.

Documentation forms.

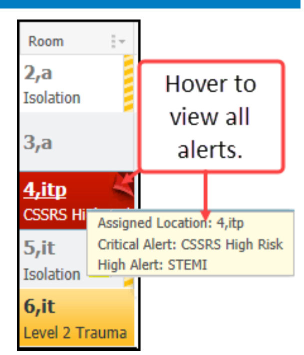
Discharge orders.

Request/Complete events.

Assign/Unassign others.

Critical Room Alerts

Critical Room Alerts display in the room column. Only one alert displays based on the assigned ranking. If the patient has multiple Alerts assigned, a page turn icon displays.

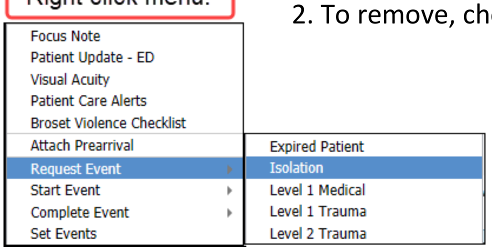


Hover to view all alerts.

Use the right click menu to add/remove a user requested Alert:

1. To add, choose **Request Event** and select from the list, i.e., Isolation.
2. To remove, choose **Complete Event** and select from the list.

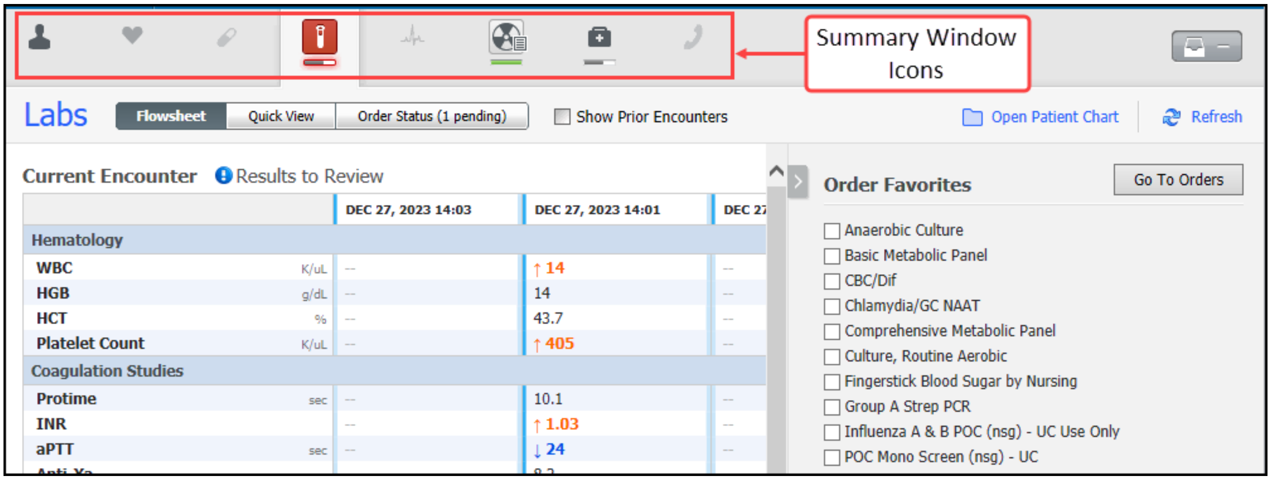
Right click menu.



Note: Isolation is the only room alert commonly used at Urgent Care.

Summary Windows

Click a Summary Window icon for access to Order Favorites, and results for the corresponding icon.

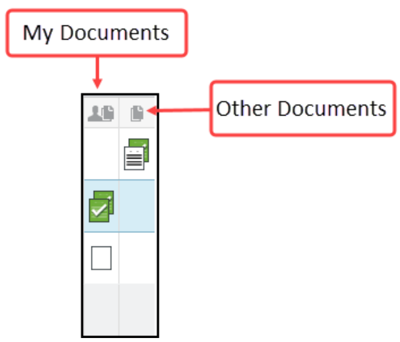


Documentation

1. Create and resume documentation by clicking in the **My Documents** column.
2. View other provider's documents created during this encounter by clicking on the **Other Documents** column.

Documentation Status column indicators

- Documentation Not Started
- Documentation Workflow Component In Progress
- Provider Note in Progress
- Documentation Complete
- Cosign Needed



For more information on provider documentation, visit EHR education: Document and Discharge education.

Unassign and Check Out

1. For each assigned patient:
   a. Click in the assignment column.
   b. Select **Unassign**.
   c. Click **Close.**
2. Select the drop-down menu on the far right of the screen and click on **Check Out**.