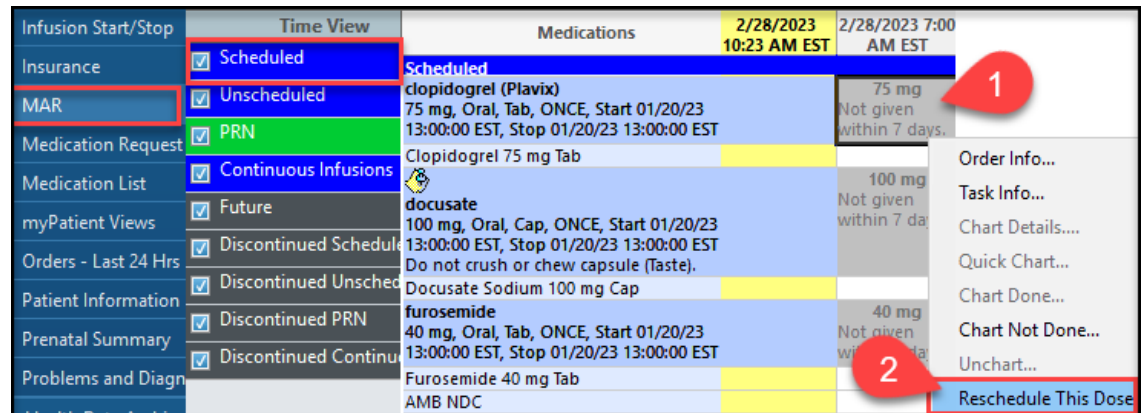# Rescheduling a Medication Task from the MAR for Nurses

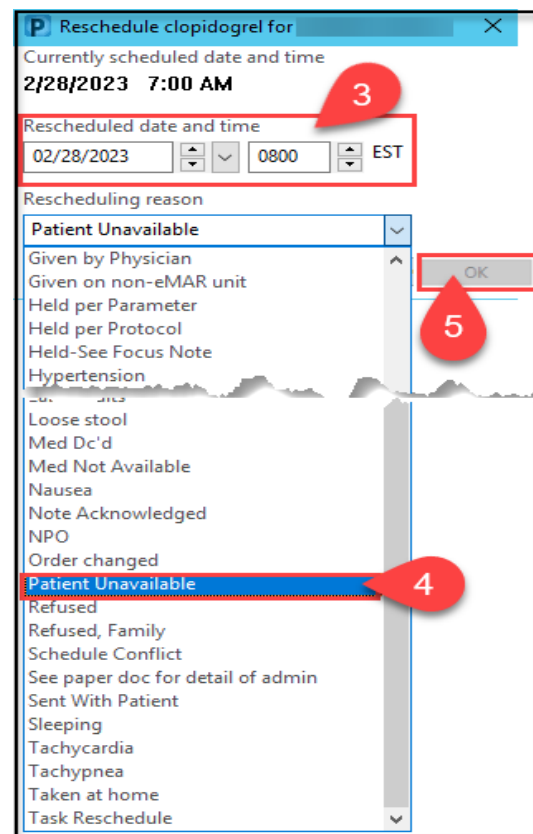## Rescheduling a Medication Task from the MAR

When a medication cannot be administered at the time it was ordered originally or it needs to be given at a different time, a nurse may reschedule the administration task from the MAR:

1. Right click on the scheduled medication task.

2. Select Reschedule This Dose.

A window pops up asking for a reason of rescheduling:

3. Set the date and time the medication is to be administered.

4. Select the Rescheduling reason.

5. Click OK.

The task will appear as rescheduled in the MAR Summary and MAR.