### Clinical EHR Education, October 12, 2021 BM

# Ambulatory Referral Order for Providers, Clinical Staff, and Clerical Staff

### Cerner PowerChart Ambulatory EDUCATION

Summary: Referral Management provides a streamlined means to transfer and monitor inbound and outbound referrals. Referral Management also offers integration with Revenue Cycle scheduling for a seamless workflow to manage inbound referrals. Ambulatory Referral Orders have been updated as part of this improvement.

When: October 18, 2021

Support: Ambulatory Informatics at 231-392-0229.

## Ordering an Ambulatory Referral

- 1. Select the correct Ambulatory Referral Order from the quick orders page.
  - a. Ambulatory Referral Orders can also be found by searching Ambulatory Referral within Add New Order.
- 2. Click Orders for Signature.
- 3. Associate the correct diagnosis and click Modify.
- 4. Fill in Order Details.
  - a. Medical Service and Referral Reason are required.
    - i. If the Medical Service is not listed, select Other and type the information in Instructions to Staff.

**Provider Not Specified** 

Urgent: 🔿 Yes 🔿 No

Bay Area Urology, 3922 Cedar Run

Details for Ambulatory Referral

\*Medical Service: Urology

Refer to:

Treatment To Date:

🚰 Details 🛛 📴 Order Comments 🖉 Diagnoses

- b. To Refer to a specific provider or location, click on the search binoculars.
- c. Provider or Practices not found in Refer to: Provider Lookup; free text referral information under Instructions to Staff.
- Using the Refer to Provider Lookup:
  - 1. Select **Search by** Provider or Practice.
    - i. Providers/Practices display based on the Medical Service selected on the order.
    - ii. Click the + for additional Search Qualifiers. (Clear selected Qualifiers using the X next to the Qualifier).
  - 2. Select Include external practices if needed.

3. Type the Provider or				
Practice name in the Search				
field if needed and click				
Search.				

4. Highlight the correct Provider or Practice and click Accept.

Sign

Sign the order. 5.

P Referral Provider Lookup							
Search: Bay Area 3							
Qualifiers: Pediatric Urology, Urological Surgery, Urolo	gy ×	+					
Search by: Practice Distance:	✓ Include externa	I practices Search Clear					
AuSable Urology 809 E Michigan Avenue, Grayling, MI 497381417 Distance:	2	Urology Within Health System 3 Providers Available					
Bay Area Urology 3922 Cedar Run Road, Traverse City, MI 496849687 Distance:		Urology Within Health System 10 Providers Available					
Allers NP, Stephanie N	Click here to expand the Practice to show a	Urology					
Gillett MD, Ward R	list of providers to choose from	Urology					
		4 Accept Cancel					

Required Fields

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\*Referral Reason: Dysuria

Referral Type:

Instructions to Staff

\*Requested Start Date: 06/03/2021

Service By Date: \*\*/\*\*/\*\*

Ambulatory Referral Ambulatory Referral to Oncology for Lung Cancer Screening Ambulatory Referral to Diabetes Education

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If saving Order to Favorites, the Refer to: field will not save to favorites. Type the information in Instructions to Staff to save as an Order Favorite.

Orders **CANNOT** be modified or cancelled once signed. Send a message to the referral staff for any changes needed.

### Prior Authorization Information will now be added on the Case Details in Referral Management.

### • Updates have also been made to the following Referral Orders:

o Ambulatory Referral to Diabetes Education

Details for Ambulatory Referral to Diabetes Education				
🕂 Details 📴 Order Comments	Diagnoses			
Medic	cal Service: Diabetes Educator	~	Referral Reason:	Diabetes Education
Treatmen	nt To Date:		Referral Type:	<b>v</b>
Refer To	o Provider:		*Requested Start Date:	06/24/2021 × 1231 × EC
Servio	ce By Date: 📫/**/**** 🔺 🗸 🗸		Urgent:	Yes No
Instruction	ns to Staff:		*Diabetes Self-Management Education/Training (DSME/T):	▼
Medical Nutrition Thera	apy (MNT):	*	Group Opt Out due to Special Need:	<b>v</b>
Diabetes Education Referra	l Location:	*	*Verify Lab Results (select at least one):	<b>v</b>
Additional Self-Management Training	g Request:	*		

• Ambulatory Referral to Oncology for Lung Cancer Screening

Details for Ambulatory Referral to Oncology for Lung Cancer Screening				
Medical Service:	Medical Oncology 🗸 🗸	Referral Reason:	Lung Cancer Screening	
Treatment To Date:		Referral Type:	×	
Refer To Provider:		*Requested Start Date:	10/12/2021 • 0856	EDT
Service By Date:	**/**/***** ***** ****	Urgent:	Yes No	
Instructions to Staff:		Lung Cancer Screening Diagnosis (1):	Z87.891:PersonalHistoryOfDepend	
*Lung Cancer Screening Diagnosis (2):	<b>~</b>	*Asymptomatic no signs/symptoms	Yes No	
*Current/former smoker w/in last 15 yrs:	Yes No	*Quit Date (enter N/A if not applica		]
*Pack Years:		Pulmonologist:		

• **Note:** Both the Ambulatory Referral to Diabetes Education and the Ambulatory Referral to Oncology for Lung Cancer Screening orders will generate two orders. This allows for all needed information to show on the outgoing referral.

	\$ 8	Order Name	Status	Details		
⊿	Consults/Referra	als				
		Ambulatory Referral to Diabetes Education (R	Completed	Medical Service: Diabetes Educator, Reason: Diabetes Education, Start: 10/08/21 10:22:00 EDT, Initial DSME/T (10 hours), Fasting BS >126mg/ Self-Management ED: Initial DSME/T (10 hours) Verify Lab Results: Fasting BS >126mg/dl two different times		
⊿	△ System Auto-Generated					
		Ambulatory Referral to Diabetes Education	Completed	Medical Service Diabetes Education, Reason: Diabetes Education, Start: 10/08/21 10:22:00 EDT, Initial DSME/T (10 hours), Fasting BS > 126mg/dI two different times		