

Ambulatory Referral Order for Providers, Clinical Staff, and Clerical Staff

Cerner PowerChart Ambulatory EDUCATION

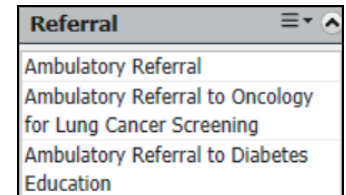
Summary: Referral Management provides a streamlined means to transfer and monitor inbound and outbound referrals. Referral Management also offers integration with Revenue Cycle scheduling for a seamless workflow to manage inbound referrals. Ambulatory Referral Orders have been updated as part of this improvement.

When: October 18, 2021

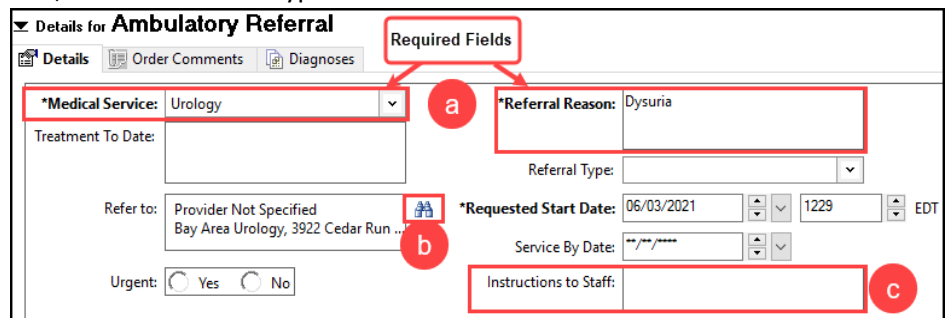
Support: Ambulatory Informatics at 231-392-0229.

Ordering an Ambulatory Referral

1. Select the correct **Ambulatory Referral Order** from the quick orders page.
 - a. Ambulatory Referral Orders can also be found by searching Ambulatory Referral within Add New Order.
2. Click **Orders for Signature**.
3. Associate the correct diagnosis and click **Modify**.
4. Fill in Order Details.



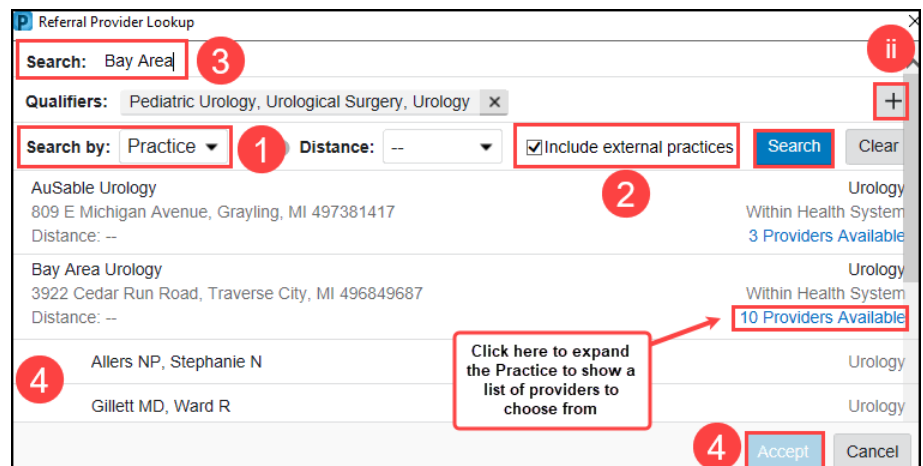
- a. **Medical Service** and **Referral Reason** are required.
 - i. If the Medical Service is **not** listed, select **Other** and type the information in **Instructions to Staff**.



- b. To Refer to a specific provider or location, click on the **search binoculars**.
- c. Provider or Practices **not found** in Refer to: Provider Lookup; free text referral information under **Instructions to Staff**.

- Using the Refer to Provider Lookup:

1. Select **Search by** Provider or Practice.
 - i. Providers/Practices display based on the Medical Service selected on the order.
 - ii. Click the **+** for additional Search Qualifiers. (Clear selected Qualifiers using the X next to the Qualifier).
2. Select **Include external practices** if needed.



3. Type the Provider or Practice name in the Search field if needed and click Search.
4. Highlight the correct Provider or Practice and click **Accept**.

5. Sign the order. 

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If saving Order to Favorites, the Refer to: field will not save to favorites. Type the information in **Instructions to Staff** to save as an Order Favorite.
 Orders **CANNOT** be modified or cancelled once signed. Send a message to the referral staff for any changes needed.

Prior Authorization Information will now be added on the Case Details in **Referral Management**.

- Updates have also been made to the following Referral Orders:
 - Ambulatory Referral to Diabetes Education

Details for Ambulatory Referral to Diabetes Education

Medical Service: Diabetes Educator | Referral Reason: Diabetes Education

Treatment To Date: | Referral Type: |

Refer To Provider: | *Requested Start Date: 06/24/2021 1231 EDT

Service By Date: | Urgent: Yes No

Instructions to Staff: | *Diabetes Self-Management Education/Training (DSME/T): |

Medical Nutrition Therapy (MNT): | Group Opt Out due to Special Need: |

Diabetes Education Referral Location: | *Verify Lab Results (select at least one): |

Additional Self-Management Training Request: |

- Ambulatory Referral to Oncology for Lung Cancer Screening

Details for Ambulatory Referral to Oncology for Lung Cancer Screening

Medical Service: Medical Oncology | Referral Reason: Lung Cancer Screening

Treatment To Date: | Referral Type: |

Refer To Provider: | *Requested Start Date: 10/12/2021 0856 EDT

Service By Date: | Urgent: Yes No

Instructions to Staff: | Lung Cancer Screening Diagnosis (1): Z87.891:Personal-HistoryOfDepend...

*Lung Cancer Screening Diagnosis (2): | *Asymptomatic no signs/symptoms ... Yes No

*Current/former smoker w/in last 15 yrs: Yes No | *Quit Date (enter N/A if not applica... |

*Pack Years: | Pulmonologist: |

- **Note:** Both the Ambulatory Referral to Diabetes Education and the Ambulatory Referral to Oncology for Lung Cancer Screening orders will generate two orders. This allows for all needed information to show on the outgoing referral.

\$	Order Name	Status	Details
▾	Consults/Referrals		
▣	Ambulatory Referral to Diabetes Education (R...	Completed	Medical Service: Diabetes Educator, Reason: Diabetes Education, Start: 10/08/21 10:22:00 EDT, Initial DSME/T (10 hours), Fasting BS > 126mg/... Self-Management ED: Initial DSME/T (10 hours) Verify Lab Results: Fasting BS > 126mg/dl two different times
▾	System Auto-Generated		
▣	Ambulatory Referral to Diabetes Education	Completed	Medical Service Diabetes Education, Reason: Diabetes Education, Start: 10/08/21 10:22:00 EDT, Initial DSME/T (10 hours), Fasting BS > 126mg/dl two different times