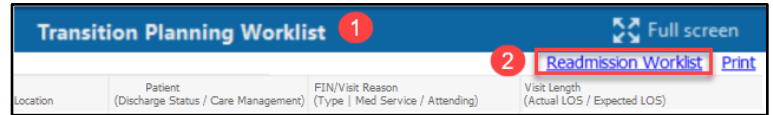


Creating an Active Patient Worklist for Patient Care Managers

Cerner PowerChart EDUCATION

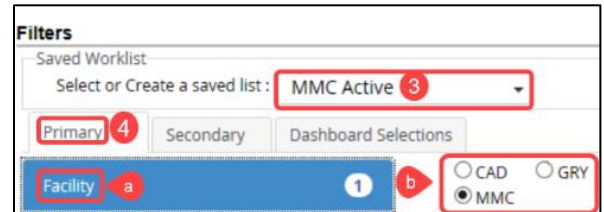
1. Navigate to the **Transition Planning Worklist**.



2. Click on **Readmission Worklist**.

3. Create a name for the active list.

4. Click on the **Primary** tab and set the following filters:



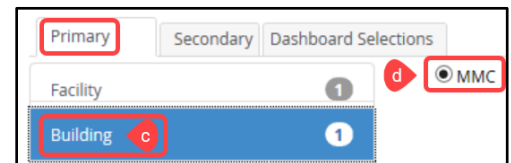
a. Click **Facility**.

b. Select the bubble for the facility where you work.

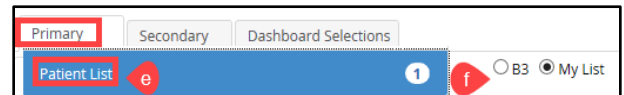
c. Click on **Building**.

d. Select the bubble for your facility building.

e. Click on **Patient List**.



f. Select specific **unit** or **My List**.



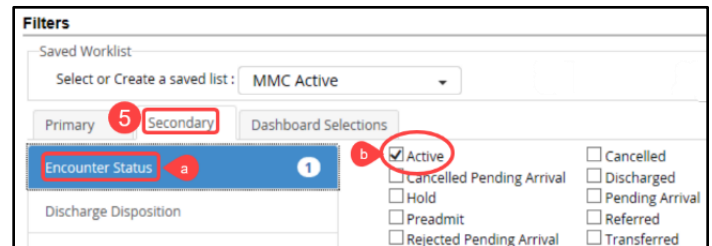
5. Click on the **Secondary** tab and set the following filters.

a. Click **Encounter Status**.

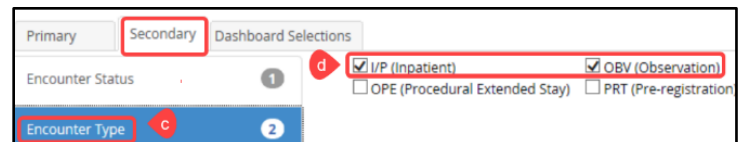
b. Select **Active**.

c. Click **Encounter Type**

d. Check **I/P (Inpatient)** and **OBS (Observation)**.

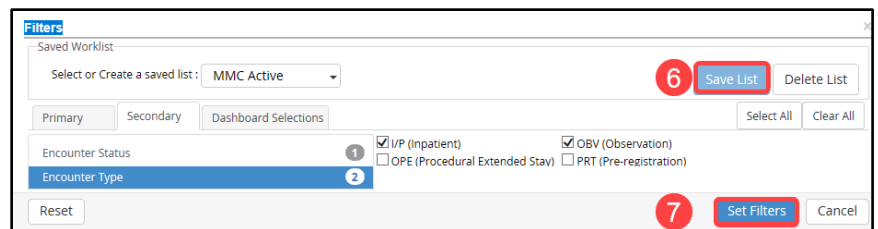


Note: There are additional filter options. These instructions display the recommended filters.



6. Click **Save List**.

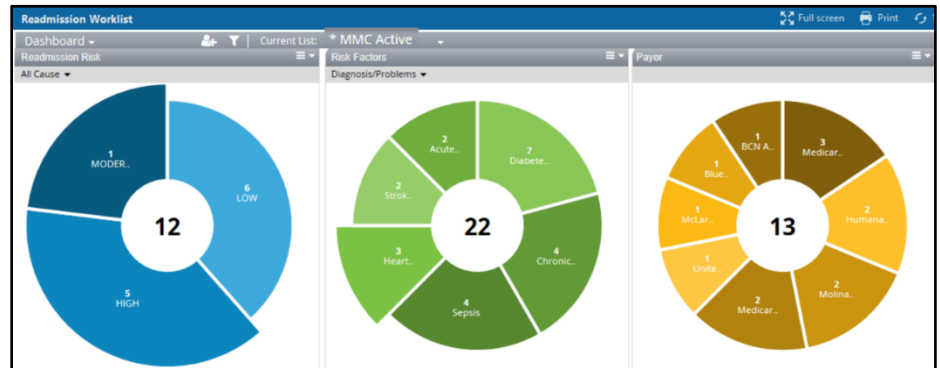
7. Click **Set Filters**.



Creating an Active Patient Worklist for Patient Care Managers

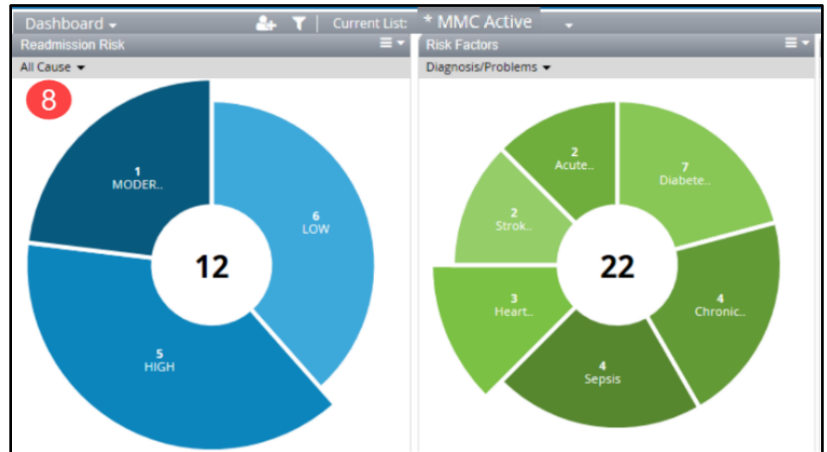
Cerner PowerChart EDUCATION

The Readmission Worklist Dashboard displays.



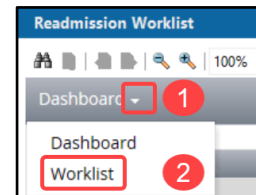
8. Select categories from the Dashboard by clicking on the widgets.

Example:
 Readmission Risk: **Moderate and High** are selected.
 Risk Factors: **Heart Failure** from diagnosis/problems is selected.



Viewing the Active Worklist from the widgets selected.

1. Click the Dashboard drop down arrow.
2. Select **Worklist**.



3. The Worklist displays all patients on the **Active list** here from the categories selected on the Dashboard.

- a. Select a patient name from the left side of the screen.
- b. Tabs across the top function here just as they do within the single chart view.

This screenshot shows the active patient worklist for a patient named 'READPREVTEST, PENGUIN'. The interface includes:

- Worklist Panel (Left):** A list of patients with 'READPREVTEST, PENGUIN' selected. A red circle with the number 3 highlights the patient name.
- Patient Details (Top):** MRN M1144728, FIN M213020024, Name: --, Height: 182.84cm, Weight: 70kg, BMI: 20.9, 78 Years, Male, DOB: 04/02/1944.
- Navigation Tabs (Top):** Overview, Readmission Risk, Supp Serv/Interdisp, Documentation, Transition Readiness, Follow Up. A red circle with the number 1 highlights the 'Readmission Risk' tab.
- Star Priority Rating:** Current Priority Level: ★★☆☆, Previous Priority Level: ★☆☆☆. Last Priority Change by User: 11/02/2021 18:33 Jackson, Ashley Cerner. Reason for Change: Lack of support system.
- All Cause Risk Level:** A table with columns for Date, Risk Factor, and Risk Value. A red circle with the number 2 highlights the 'All Cause History' button.