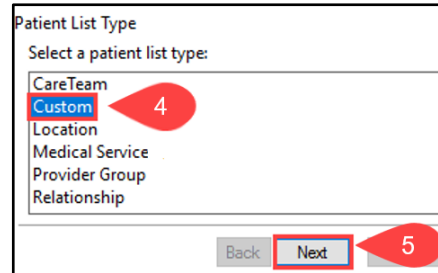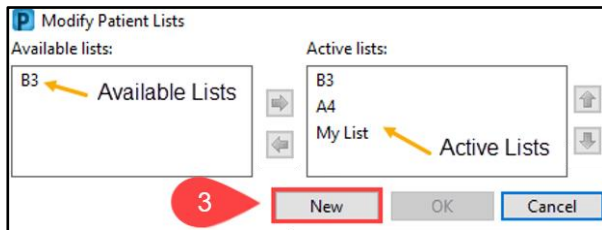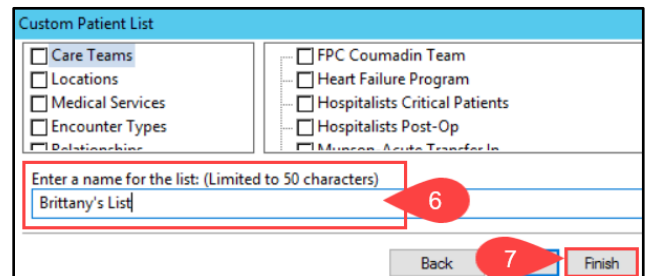# Custom Patient List Creation for Provider

Creating a Custom List

A custom list can be created to allow the user to add and remove patients form that list.
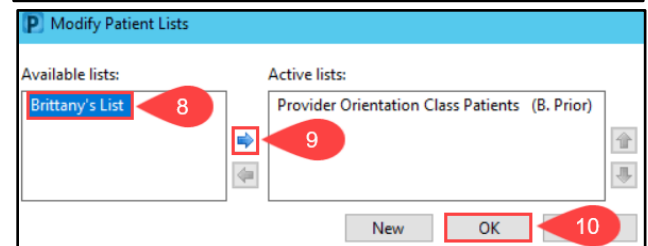
1. Select the **Patient List** from the top tool bar.
2. Click on the **wrench** icon.
3. To create a Custom List, click **New**.
4. Click **Custom**.
5. Click **Next**.

6. In the Custom Patient List window, disregard the filter options and enter a name for the new list.
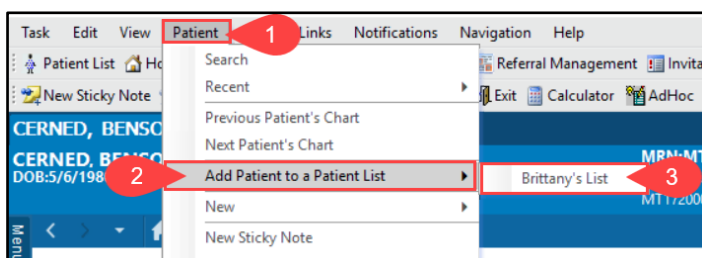7. Click **Finish**.

8. Return to the Modify Patient lists window and click on the list name.
9. Click the **blue arrow**. The list name moves to the Active Lists section.
10. Click **OK**.

Adding a Patient to a Custom List

In a Patient's Chart:

1. Within a patient's chart, click the **Patient** tab in the top toolbar.
2. Click **Add Patient to a Patient List**.
3. Click the name of the Custom List.

In a Patient List:

1. Right-click on a patient's name on an already established Patient List and select **Add to a Patient List**.
2. Click on the name of the Custom List.