

Documentation Corrections for Patient Care Management Staff

Cerner PowerChart EDUCATION

Users may make corrections to their own forms using the Modify, Unchart, or Change the Date/Time options.

Modify

To add information or make corrections on the form:

- 1. Select **Form Browser** on the dark menu of the patient's chart.
- 2. Right click on the form displayed on the right side of the screen.
- 3. Select Modify.
- 4. Enter, remove, or correct the needed information.
- 5. Sign with the green check mark.
- Once the screen is refreshed, the form status will display as Modified to reflect changes have been made.



P Care Management Assessment -						
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*Performed on: 04/14/2023	▲ ✓ 1248 ▲ EDT					
General Info	Current Home	Treatments	5			
Home Environment I		•				
Home Environment II	Current Home Treatment	ts 4				
Healthcare Decision Maker - CM	Apnea monitoring	CPAP Hemodialusis	Nebulizer treatments			
Documentation Status	Blood glucose monitoring	V therapy	Peritoneal dialysis			
Discharge Needs I	Cardiorespiratory monitoring	Mechanical ventilation	Tube feeding			



Unchart

To unchart when documentation has occurred on the incorrect visit, patient, or if charting is duplicated:

1. Right click on the form and select **Unchart**.

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Þ	All Fe	orms			
Ē	- 🥟 F	riday, I	April 1	14, 2023 EDT	
	📔 12:48 PM EDT Care Management Assessment (Auth (Verified)) - Hartman RN, Mary J				
	·	11:1	8 AM	EDT Belongings (Auth (Verified)) - Eduna , 23	View
Ė	🗄 🗁 Thursday, April 13, 2023 EDT 🛛 🕅 M		Modify		
		9:16	AM E	DT Labs Cerner Test Patient Use Only (Auth (Verified	
		9:13	AM E	DT Patient Care Alerts (Auth (Verified)) - Lambert RI	Onchart Classical Concentration
	i	9:10	AM E	DT Code Status (Auth (Verified)) - Warbasse MD, La	Change Date/Time



Documentation Corrections for Patient Care Management Staff

Cerner PowerChart EDUCATION

- 2. Enter the reason the form needs to be uncharted.
- 3. Sign with the green check mark.
- 4. Once the screen is refreshed, a red line displays through the form indicating the data has been removed from the chart.

*Performed on: 04	4/14/2023	1248 🚔 El	DT
Uncharting this form to	ı this form will chang o 'In Error'	e the status of al	I the results associated with
Comment: 🥑			
Charted on incorr	rect patient.		

Care Management Assessment (Unchart) -

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P Change Result Date/Time -

Priday, April 14, 2023 EDT	4
… <mark>III 12:48 PM EDT Care Mana</mark> r	gement Assessment (In Error) - Hartman RN, Mary J

Change Date/ Time

To correct the date or time to reflect the actual time the service was performed:

- 1. Right click on the form and select **Change Date/Time**.
- 2. Enter the correct date and/or time.
- 3. Enter a comment explaining the reason for the change.
- 4. Sign with the green check mark.
- 5. Once the screen is refreshed, the form displays as modified and is moved to the corrected chronological order reflecting the date/time change.



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Care Management Assessment FormEC: Care Management Assessment FormEC
Select the correct result date/time. 04/14/2023 the total for the correct result date/time.
Comment
Time correction.



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