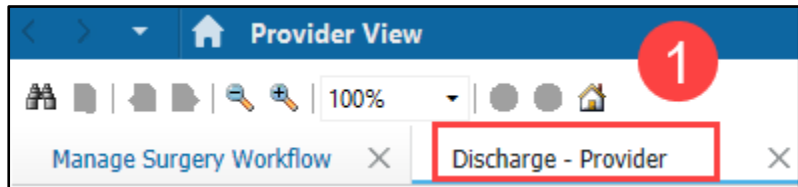


To discharge a patient, use the Discharge - Provider workflow to generate a Hospital Summary note. Within the workflow there are required components to be completed at minimum before discharge, but completing these components alone does **not** complete the full discharge process. The required components are signified with a red asterisk and will change to a green check mark when they have been completed.

Hospital Summary Note Creation

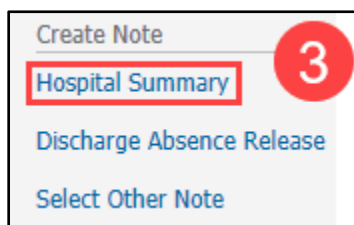
1. In the Provider View, select the Discharge - Provider workflow.



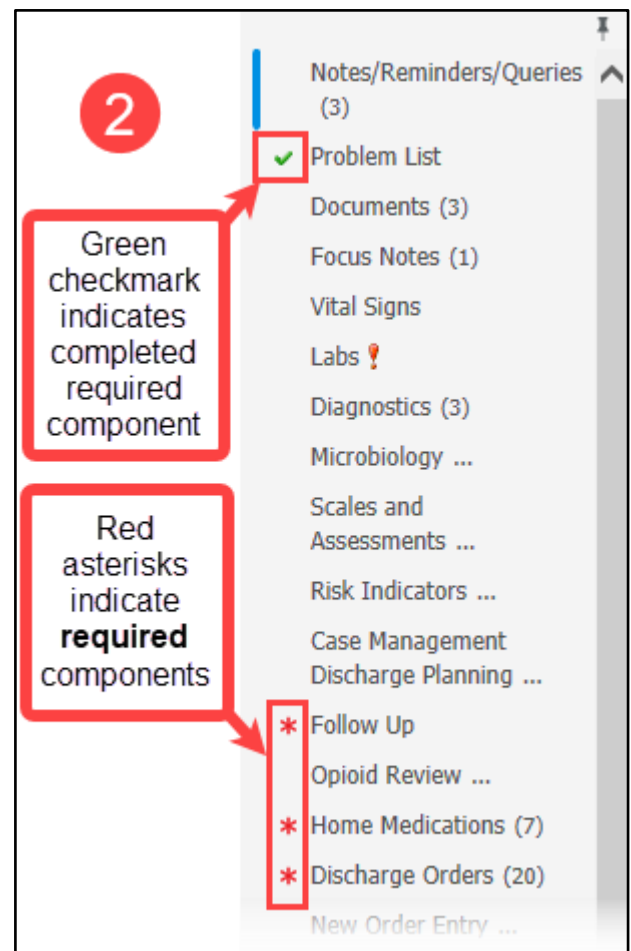
2. Review and complete all appropriate workflow components, both **required** and not required. The required components are signified by a red asterisk and will change to a green checkmark when completed.

Note: Completing the **required** components and receiving all green checkmarks does **not** complete the discharge process. A Hospital Summary **must** be created and signed.

3. Click the Hospital Summary blue hyperlink below the list of workflow components to generate a note.



4. Review and complete any additional documentation in the note.
5. Sign the note.



For more information about the Discharge - Provider workflow, please refer to the Discharge - Provider education document on the [Clinical EHR Education](#) website.