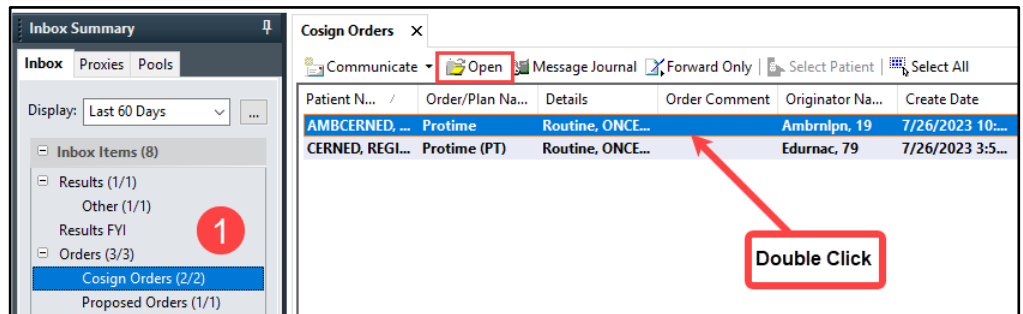# Message Center Summary View for Providers, Clinical Staff, and Clerical Staff

Cerner PowerChart and Ambulatory **EDUCATION**

The Summary View within the Message Center allows a user to review a patient's chart before answering a patient care item.
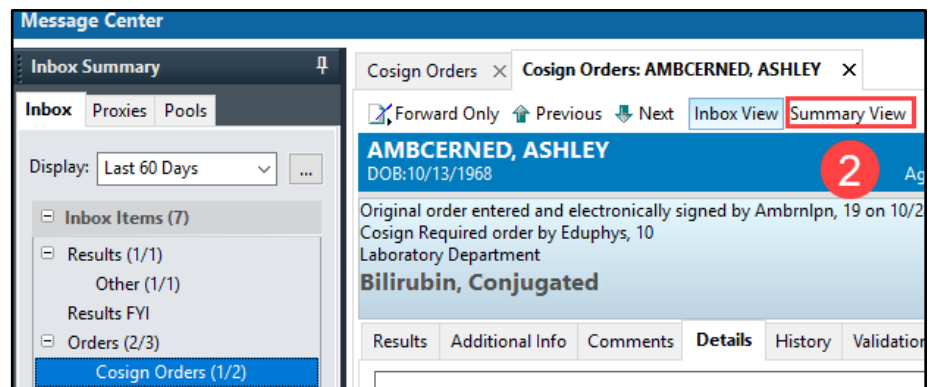
Summary View

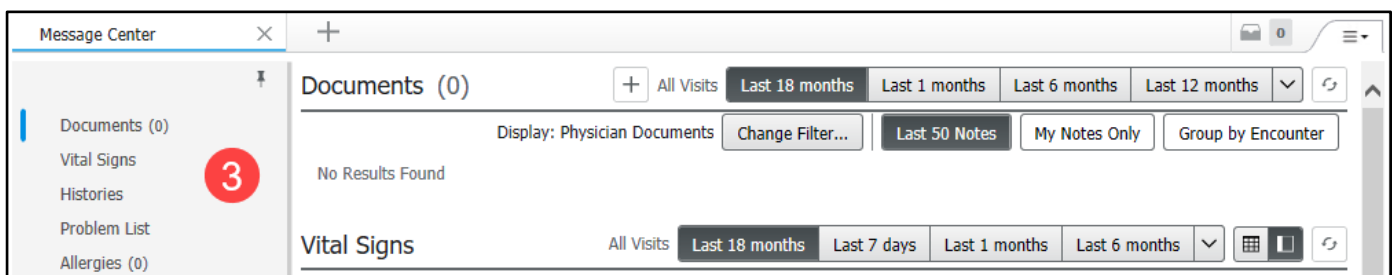1. Double click on an Inbox item to open or select the Open icon on the message toolbar.

2. Select Summary View from the message toolbar.

   Note: Inbox View is the default display setting in the Message Center while viewing Inbox items.

3. Review the patient's chart.

4. Select Inbox View on the message toolbar to respond or complete the Inbox item as appropriate.