

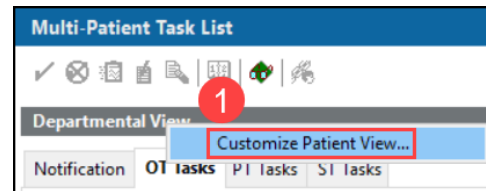
Multi-Patient Task List: Daily Assignment Preferences for Hospital Rehabilitation Therapists

Cerner PowerChart **EDUCATION**

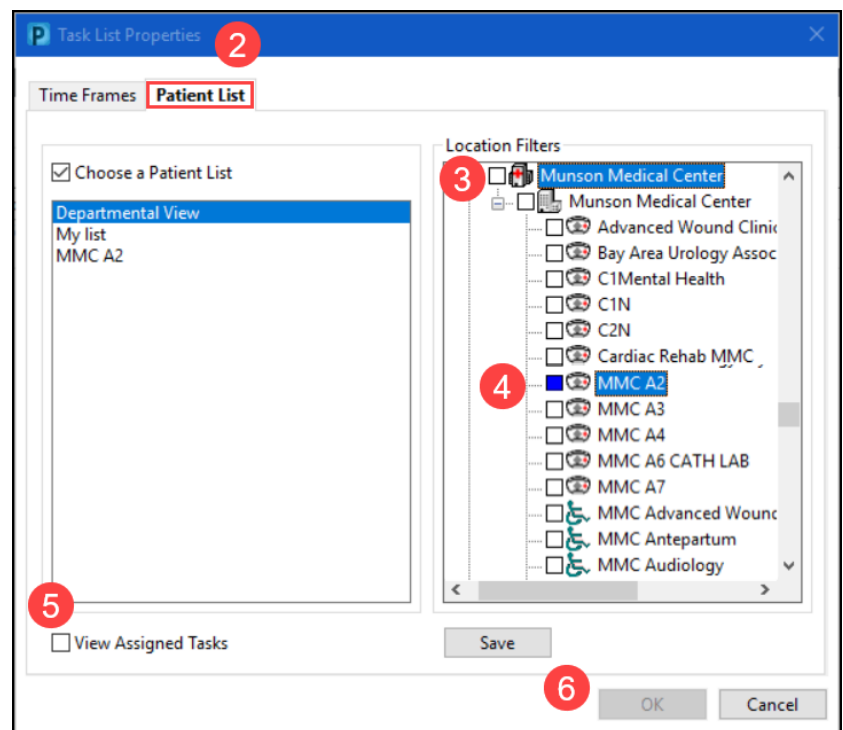
Daily Assignment Preference Setting

To quickly update the Patient List based upon daily assignments:

1. Right-click on Departmental View and select Customize Patient View.



2. The Task List Properties window displays with the Patient List tab open.
3. Uncheck the previously selected unit or facility.



4. Check the desired unit or facility with a click in the empty box.
5. Ensure View Assigned Tasks is unchecked.
6. Click OK to activate the Patient List preferences for the current shift.