

## Physician Handoff Overview

Physician Handoff, located in the toolbar, focuses on standardizing an approach to the transfer of care and responsibility for a patient from one provider to another during a shift change. None of the information entered in this area is part of the patient’s permanent record.



The screenshot shows the Physician Handoff window with the following components:

- 1:** List dropdown menu showing "Munson Neurosurgery (2)".
- 2:** "Add Patient" button.
- 3:** "Establish Relationships" button.
- 4:** "Filter" button.
- 5:** Page Menu icon (three horizontal lines).
- 6:** Patient column header.
- 7:** Additional columns header.

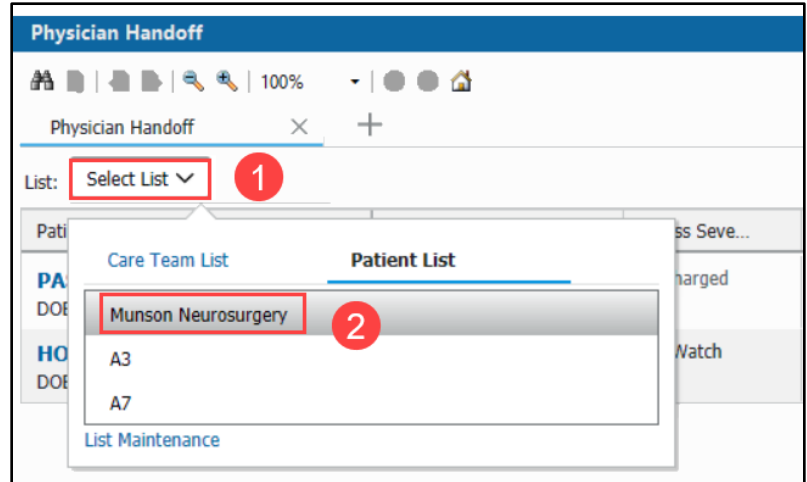
Patient	Location	Illnes...	Actions	Problems	Documentation	Comments	VTE
<b>PASMUNSON,...</b> 61... M DOB: MAR 19, 1960	3505-A A3	Watch	cath this am pt requiring BIPAP	Acute cholecystitis Acute on chronic systolic...	No qualifying notes	spouse will want to know sc... start documenting	he... TST... hepa... T...
<b>HOPEDUTEST,...</b> 3... F DOB: MAY 04, 1988	3331-B B3S	Watch	UA today	Aortic valve disorder Diabetes mellitus	No qualifying notes	Call family	S... TST...

- List:** Allows you to select a patient list or Care Team list. Select a list to view the patients on the Physician Handoff worklist.
- Add Patient:** Allows you to add patients to the currently selected list.
- Establish Relationship:** Allows you to establish relationships with the patients on the list. You must establish a relationship with a patient before you can view their information in Physician Handoff.
- Filter:** Allows you to filter the list by patient, illness severity, or problem(s).
- Page Menu:** The Page Menu allows you to add or subtract columns in the Physician Handoff.
  - Click on the Page Menu icon.
  - Select Layout Configuration.
  - Check or uncheck items listed as desired.
- Patient Column:** Displays pertinent patient information. Click a patient’s name to open their chart. **Click in the cell to open the expanded view pane.** See the expanded view pane section for more information.
- Additional Columns:** Displays pertinent information about the patient statuses, active orders, and more. Click in a cell to view additional information.

## Adding a List and Establishing a Relationship

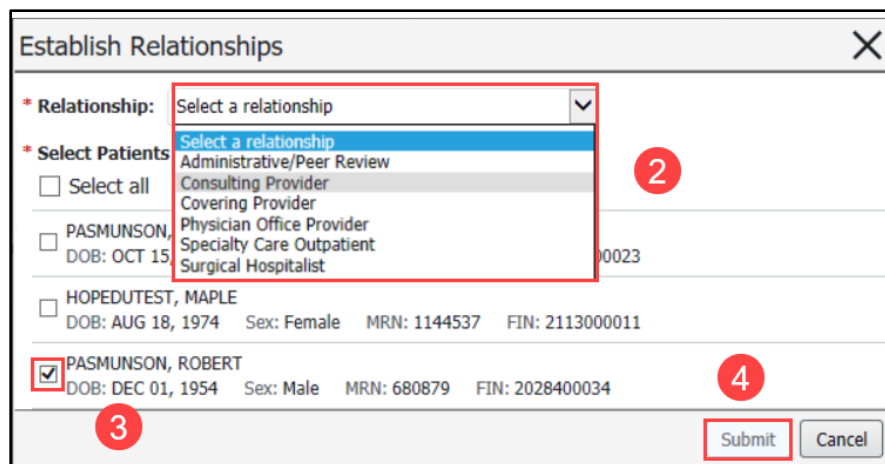
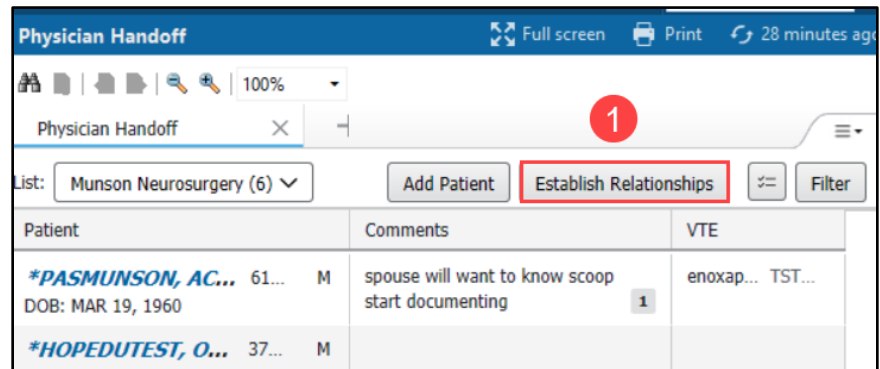
### To Add a List

1. Click the List drop-down.
2. Choose either Care Team List or Patient List, then select the appropriate choice.

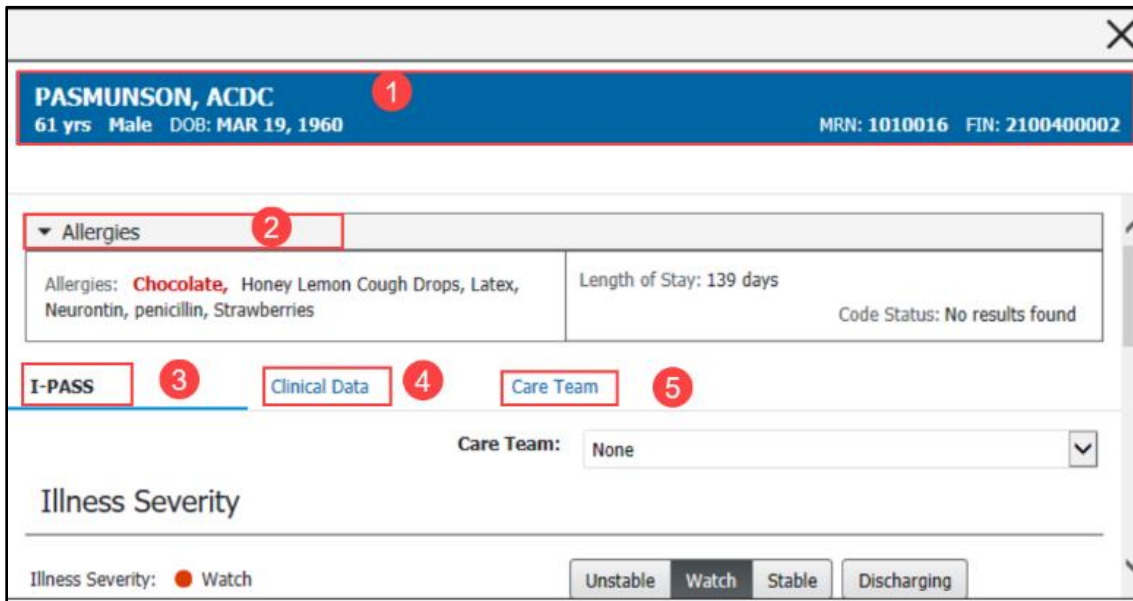


### To Establish a Relationship

1. Click on Establish Relationships.
2. Use the Relationship drop-down to choose the appropriate relationship.
3. Select the desired patient(s).
4. Click Submit.



## Expanded View Pane



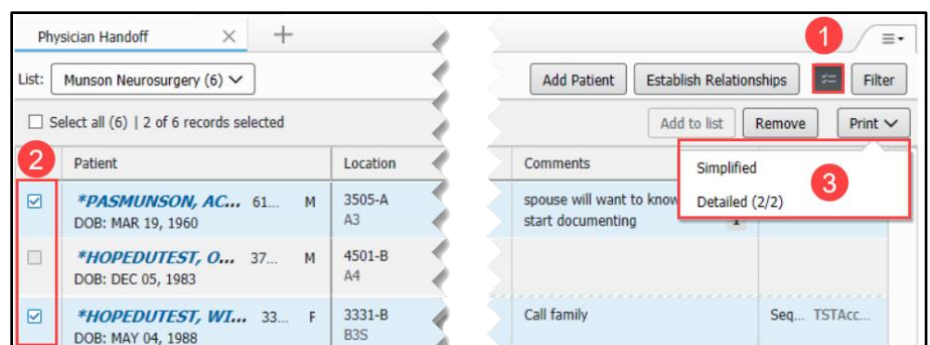
- 1. Demographics Bar:** Displays the patient’s identifying information.
- 2. Allergies:** Displays the patient’s allergies.
- 3. I-PASS Tab:** Displays the patient’s allergies, length of stay, and I-PASS information. This tab allows you to view and modify the patient’s illness severity, patient summary, action items, and situational awareness and planning comments. See the I-PASS section for more information
- 4. Clinical Data Tab:** Displays the patient’s vital signs, laboratory results, medications, and intake and output results.
- 5. Care Team Tab:** Displays the patient’s Care Team members, their contact information, and their associated medical services, and allows you to add Care Team members to the patient’s Care Team.

## Printing a Physician Handoff Report

Physician Handoff possesses the functionality to print a simplified or detailed report of the patient’s details.

1. Click the Select Rows icon.
2. Select the desired patients.
3. Click the Print dropdown and select Simplified or Detailed for patient information

**Note:** The Simplified report has less information than the Detailed



## I-PASS

**Illness Severity:** Defines the patient's acuity.

### Illness Severity

---

Illness Severity: ● Watch

Unstable
Watch
Stable
Discharging

**Patient Summary:** Brief patient summary/history.

### Patient Summary

---

Patient requires 2L of O2. No pain, nausea, vomiting. Antibiotics for Pneumonia continue.

89/1000

Save
Cancel

TSTAcctEdson, TSTPHYNEUROSUG8 Kelli | JUN 02, 2021 09:23

Displaying information for the selected medical service only. [View All](#)

1. Place the summary in the designated area then click Sign.

**Actions:** Open items that require an action to complete.

### Actions

---

Enter new action here

UA today
 

v

TSTAcctEdson, TSTPHYNEUROSUG8 Kelli | MAY 24, 2021 12:29

---

Displaying information for the selected care team only. [View All](#)

**Situational Awareness:** Plan in case the patient's condition changes/deteriorates.

### Situational Awareness & Planning

---

Enter new comment here

Call family

TSTAcctEdson, TSTPHYNEUROSUG8 Kelli | MAY 24, 2021 12:29

v

## Synthesis

- It is related to the handoff discussion between providers and creates opportunity to ask questions and restate key issues/actions.
- Not an area to fill out in the chart.