

## Results Review Display Settings for Providers, Clinical Staff, and Clerical Staff

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The Results Review default display settings in a patient's chart can be changed, altering the way data is retrieved and displayed. The settings are manipulated through the Flowsheet Properties within the Properties Option while in Results Review.

## Accessing Flowsheet Properties

- 1. While in a patient's chart, select the Results Review tab in the dark blue Menu.
- 2. Click Options on the top toolbar.
- 3. Select Properties.



## **Flowsheet Properties Dialog Box**

#### **Settings Tab**

- 1. Horizontal: Displays time slots across the top of the spreadsheet (default).
- 2. Vertical: Displays time slots down the left side of the spreadsheet.
- Font size: Select a font size from 8 (default) to 24 to determine the size of the letters and numbers in the spreadsheet cells.
- 4. Column width: Enter a number between 5 and 50 (8 is default) to indicate the width of the columns.

P Flowsheet Properties	×
Settings Display Defaults	
Orientation	
Horizontal     Section 4	
O Vertical 2 4 Column width 10	
Column Settings	
Save OK Cance	1

5. Show empty columns/rows: Toggles the display of unused columns and rows in the flowsheet. Click the box to activate.



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## **Display Tab**

- Display Rules and Result Colors are set by the organization and cannot be modified.
- 2. Additional Information may be modified:

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Settings <b>Display</b> Defaults				
Display Rule	Result Colors	Additional Information		
🔿 First	Critical	Notable results character		
🔾 Last 🛛 👤	Positive	Positive results character		
OMinimum	High	Units of measure		
⊖ Average	Low	Result status		
() Maximum	Abnormal			
◯ Range	Uncommitted			
		Save OK Cancel		

Option	Description
Notable results	Select this option to put an alphabetic character C, H, or L to be displayed before or after
character	critical, high, or low data values. This option might counteract color-blindness. These
	indicators are positioned as defined by the organization.
Positive results	Text and numeric results are based on the organization's definition of abnormal.
character	
Units of	Select this option to display units of measurement next to numeric values.
measure	
Result status	Select this option to display the result status in the cell with the result. For example, the
	text "auth" for Authenticated might be displayed after authenticated values. This
	information is also available when a value is double-clicked. This option works in
	conjunction with a preference setting that allows or disallows the display of result statuses.
	One way the preference might be set is to allow an option to be selected to see all result
	statuses except "auth" for Authenticated, with the assumption that a result without any
	displayed status is authenticated.



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### **Defaults Tab**

Allows personal defaults to be set regarding the initial display of data. Changes entered must be saved before exiting and restarting the application for the defaults to take effect.

- 1. Select one of the Default Retrieval Types:
  - Clinical range: All events and results that occurred in a certain time frame.
  - Posting range: All events and results that were recorded in a certain time frame.
  - Result count: The last "n" results in the last "y" years.
  - Admission date to current date: All results that were posted since the patient's admission date for the selected encounter to the current time.
- 2. Default Range Offsets
  - Enter a number in the forward box to set the number of units forward from today to change the default time range upon first opening the Flowsheet.
  - For clinical or posting range searches, enter a number in the Back box to set the number of units back from today to change the default time range upon first opening the Flowsheet.
  - Select a unit of measurement from the Units list to apply to the above defaults.
- 3. Default Result Count:
  - Enter a number from 1 to 1000 in the Results box. Enter a number from 1 to 99 in the Years box.
- 4. Re-apply defaults for each new chart:
  - If checked, default settings will be applied to each new chart opened. Once a chart is opened, the settings can be altered to specific preferences. This will only be applied during this session, unless if the check box is selected and saved.
- 5. Adjustment Increments:
  - Enter a number and select a unit of time measurement to associate with the quick search arrows.
  - Enter a number in the Results box to be retrieved for display and each time the search arrow is clicked.

P Flowsheet Properties	×
Settings Display Defaults	
Default Retrieval Type     Oclinical range	Default Range Offsets 2
<ul> <li>Posting range</li> <li>Result count</li> <li>Admission date to current date</li> </ul>	Back 7 Default Result Count
Filter by selected encounter	Results 200 Years 1 Number of Hours Previous to the Admit Date: 0 Re-apply defaults for each new chart. 4
Adjustment Increments 7 Days v or	200 Results Save OK Cancel