

Township Representatives:							
<input checked="" type="checkbox"/>	George "Bud" Banker, Bear Lake	<input type="checkbox"/>	Michael Cox, Oliver	<input checked="" type="checkbox"/>	Eric Hendricks, Orange (left at 7:57 PM)	<input checked="" type="checkbox"/>	Diana Needham, Kalkaska Village
<input checked="" type="checkbox"/>	Gregory Bradley, Clearwater	<input checked="" type="checkbox"/>	Paul Erickson, Boardman	<input checked="" type="checkbox"/>	Ray Hoffman, Coldsprings	<input checked="" type="checkbox"/>	Tracy Nichol, Blue Lake
<input checked="" type="checkbox"/>	Nelson "Jerry" Cannon, Garfield	<input checked="" type="checkbox"/>	David Gill, Springfield (left at 7:27 PM)	<input checked="" type="checkbox"/>	Karl Klimek, Excelsior	<input checked="" type="checkbox"/>	John Rogers, Rapid River (left at 7:13 PM)
<input type="checkbox"/>	Kalkaska Township - Vacant						
Members At Large Members:							
<input type="checkbox"/>	Robert "Bob" Barr	<input checked="" type="checkbox"/>	Dale De Korne	<input type="checkbox"/>	Kim Stephens	<input checked="" type="checkbox"/>	Bruce Zenner
<input type="checkbox"/>	Noreen Broering	<input checked="" type="checkbox"/>	Melanie Pauch	<input type="checkbox"/>	Valerie Thornburg		
Staff:							
<input checked="" type="checkbox"/>	Kim Babcock	<input checked="" type="checkbox"/>	Daniel Conklin	<input checked="" type="checkbox"/>	Andrew Raymond	<input type="checkbox"/>	Teresa Smith
<input checked="" type="checkbox"/>	Jeremy Cannon	<input checked="" type="checkbox"/>	Jeremy Holmes, DO (6:00 PM)	<input checked="" type="checkbox"/>	Kevin Rogols	<input checked="" type="checkbox"/>	Laura Zingg
<input checked="" type="checkbox"/>	Chandra Whiting						
Community:							
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

TOPIC	SUMMARY	ACTION ASSIGNMENT
Call to Order	Mr. Bruce Zenner called the meeting to order at 6:00 PM in Classroom(s) A & B at the Health Center.	
Consent Agenda	The Consent Agenda was reviewed.  <b><u>Motion was made and duly supported to approve the Consent Agenda as presented. All "AYE." Motion carried.</u></b>	
Public Comment Regarding Agenda Topics	No public were in attendance.	

<p>Moments of Excellence Federal Critical Access Hospital Survey</p>	<p>Mr. Rogols informed the board of a recent unannounced federal critical access survey that occurred at KMHC last week. There were six surveyors onsite over three days inspecting various aspects of the hospital including environment of care, life safety code, infection control, COVID policies and COVID compliance. The survey went very well overall with only one minor observation being noted in the exit interview.</p>	
<p>Stroke Protocol</p>	<p>Mr. Conklin then shared with the board the exciting news that starting on May 25, 2022, KMHC would be implementing new Artificial Intelligence technology that would significantly advance the hospital's ability to detect and care for patients experiencing a stroke.</p> <p>With the new Stroke Protocol when a patient presents with symptoms of a possible stroke; a CT scan is performed and within 10 seconds the Artificial Intelligence is performing an algorithm to detect if the patient is at risk of a stroke. If the risk of a stroke is detected, within 5 seconds the Artificial Intelligence sends an alert to the Stroke team at Munson for immediate intervention. Within 10 seconds of the detection of a risk of stroke, the technology will alert the Emergency Department doctors of the need for additional CT scans to determine the best course of action for the patient. This means determining whether the patient needs immediate intervention or if the patient does not and can be treated here at KMHC.</p> <p>KMHC made a \$25,000 investment in this new technology and is the first satellite hospital in the Munson network to be online with the technology. This Stroke Protocol will allow for a reduction in the length of stay for stroke patient on average of 2.5 days and will help to save lives in the community.</p>	
<p>Workforce Development Grant</p>	<p>Mr. Raymond updated the board regarding a Workforce Development Grant KMHC will be receiving from the state of Michigan. The grant is part of \$300 million that was allocated to health and wellness recruitment and retention from federal COVID relief funds. KMHC will be receiving \$600,000 from the grant to be used for retention, recruitment, and training of staff.</p>	
<p>Committee Reports Joint Conference and Ethics Committee Meeting 04-27-22 Communication/Board Member Information Access Policy Recommendation</p>	<p>Mr. Zenner gave a brief update to the board regarding a recent meeting of the Joint Conference and Ethics Committee. He explained that the committee is a collaboration of board members and members of KMHC medical staff. The committee met to provide a collective opinion to the Compliance Committee regarding Board Member Access to Information.</p>	

<p>Audit and Compliance Committee Meeting 05-23-22</p> <p>Fair Market Value for Providers:</p> <ul style="list-style-type: none"> <li>• Dr. Michael Peacock- Emergency Medicine</li> <li>• Dr. Karen Meyer- Pain Medicine</li> <li>• Dr. Edward Craven- Emergency Medicine</li> </ul>	<p>Mr. Zenner updated the board on the recent meeting of the Audit and Compliance Committee. During the recent meeting, the committee was presented with three contracts for providers Dr. Michael Peacock, Dr. Karen Meyer, and Dr. Edward Craven and all three contracts were determined to be within fair market value.</p> <p>The committee also received the recommendation of the Joint Conference and Ethics Committee regarding Board Member Access to Information and formed its own recommendation to be shared with the Full Board of Trustees.</p>	
<p>Communication/Board Member Information Access Policy Recommendation</p>	<p>Reported on in Board Chair Report.</p>	
<p>Board Chair Report</p> <p>Board Policy: Communication/Board Member Information Access</p> <ul style="list-style-type: none"> <li>• Administrative Position Paper</li> <li>• Medical Staff Letter</li> <li>• KMHC Board of Trustees Job Description</li> <li>• Communication from Mr. Wilson</li> <li>• Joint Conference and Ethics Committee Meeting 04-27-22</li> <li>• Audit and Compliance Committee Meeting 05-23-22</li> </ul>	<p>Mr. Zenner reminded the board that the Audit and Compliance Committee had been tasked by the Board with recommending a draft policy for Board Member access to information.</p> <p>During this process of forming a recommendation for the Board, Mr. Zenner received feedback from the following:</p> <ul style="list-style-type: none"> <li>• Administration- Recommending maintaining the current "need to know" practice.</li> <li>• KMHC Medical Directors- Recommending maintaining the current "need to know" practice.</li> <li>• The Joint Conference and Ethics Committee- Unanimously recommending maintaining the current "need to know" practice and</li> <li>• The Audit and Compliance Committee- Unanimously recommending maintaining the current "need to know" practice.</li> </ul> <p>As such, the conclusion from all the feedback that was received is to recommend to the Board of Trustees that KMHC, as a basis of policy:</p> <ul style="list-style-type: none"> <li>• Continue to provide information as directed via the Freedom of Information Act (FOIA), and</li> <li>• Continue the current practice of Board member access to information on a business related need to know basis.</li> </ul> <p>This means that if a Board member requests information, on the basis of a business need, the requested information will be provided to the member making the request and copied to all Board members. If questions exist</p>	

	<p>regarding the business needed, the request will be presented to the Full Board for determination of business need. If the Board does not determine business need, the member making the request may avail himself/herself of the FOIA process.</p> <p>Extensive discussion ensued among the board regarding this topic.</p>	
<p>Board Action Regarding Communication/Board Member Information Access Policy</p>	<p>Mr. Rogols shared his experience at other municipal hospitals all of which used a similar practice of FOIA compliance and business related need to know.</p> <p>The question was raised regarding the need for this policy. In response, Mr. Zenner reminded the Board that the Board specifically requested that the Compliance Committee address this issue thus providing the Board with a recommendation. Mr. Zenner further explained that the need for this policy arose following repeated requests by a member of the Board for the wage of an individual staff member without an apparent business purpose. As such, members of the Board expressed mixed opinions about what information should be available to members outside of the FOIA process.</p> <p>Mr. Rogols then requested the Board to establish an official policy regarding Board Member Information Access to give definite direction to the CEO, Mr. Rogols, on how to respond to requests for information when the requests have no apparent business purpose and have not come through the board directly.</p> <p>Motion was made and further discussion ensued among the board.</p> <p><b><u>Motion was made and duly supported that any information that is available via FOIA should be given to a Board Member upon request, regardless of business purpose, without going through the FOIA Process. A roll call vote was taken as follows: George "Bud" Banker, yes; Nelson "Jerry" Cannon, no; Gregory Bradley, no; Paul Erickson, yes; Eric Hendricks, yes; Ray Hoffman, no; David Gill, yes; Karl Klimek, no; Tracy Nichol, no; John Rogers, yes; Diana Needham, no; Melanie Pauch, no; Dale De Korne, no; Bruce Zenner, no. 5 "AYES". 9 "NAYS". Motion Failed.</u></b></p> <p>In light of the failed motion, Mr. Zenner directed the continuation of the current policy and practice. As such:</p> <ul style="list-style-type: none"> <li>• Requests for information from members of the Board will be directed to the CEO.</li> </ul>	

	<ul style="list-style-type: none"> <li>• If a member of the Board requests information, on the basis of a business need, the requested information will be provided to the member making the request, copied to all Board members.</li> <li>• If uncertainty regarding the business need exists, the request will be presented to the full Board for determination of business need.</li> <li>• If the Board validates business need, the requested information will be provided to all Board members.</li> <li>• If the Board does not determine business need, the member making the request may avail himself / herself of the FOIA process.</li> <li>• As always, KMHC will comply with all FOIA requests under the direction of counsel.</li> </ul> <p>Upon conclusion of the discussion, following disparaging comments to the CEO and members of the Board, Mr. Rogers, stormed from the meeting at 7:13 PM. Members David Gill and Eric Hendricks also departed at 7:27 PM and 7:57 PM.</p>	
<p>Munson Healthcare Update</p>	<p>Mr. Zenner reported on the following:</p> <ul style="list-style-type: none"> <li>• The Munson Healthcare Board will be meeting next week, and the Board has a retreat coming up soon.</li> <li>• Munson is also currently working on fine tuning processes of working as a system.</li> </ul>	
<p>CEO Report Acute Care Pavilion Project Update Project Overview</p>	<p>Mr. Conklin updated the Board on the Acute Care Pavilion project. The Acute Care Pavilion will be an extension on the existing Grand Hallway at KMHC and include 11 Emergency Department rooms and 6 Acute Care rooms.</p> <p>The current design has not changed in overall scope from the original design presented to the Board in February 2022 except for a few minor modifications. One of these modifications was to eliminate the staging during the first months of construction which will be a cost savings on the project of approximately \$140,000.</p> <p>KMHC plans to begin site preparation on the new Acute Care Pavilion in the next two to three weeks and anticipates completion of the project for October of 2023.</p>	

<p>Cost Estimates</p>	<p>Mr. Raymond updated the Board on the Cost Estimates for the Acute Care Pavilion project. Currently KMHC is in the construction documentation phase of the project. The cost estimates included the estimated construction cost of the project as well as the estimated owner's costs for the project.</p> <p>KMHC does not foresee an issue finding contractors to complete this project due to size of the project.</p> <p>Current Total project estimate is \$13.85 million.</p> <p>Discussion ensued among the board regarding the upcoming project.</p>	
<p>Request to go to Bid</p>	<p><b><u>Motion was made and duly supported to go out to bid on the Acute Care Pavilion Project. A roll call vote was taken as follows: George "Bud" Banker, yes; Nelson "Jerry" Cannon, yes; Gregory Bradley, yes; Paul Erickson, yes; Eric Hendricks, yes; Ray Hoffman, yes; Karl Klimek, yes; Tracy Nichol, yes; Diana Needham, yes; Melanie Pauch, yes, Dale De Korne, yes; Bruce Zenner, yes. 12 "AYES". 0"NAYS". Motion Carried.</u></b></p> <p>Mr. Rogols discussed with the board the current rising interest rate environment and the speculation that interest rates may continue to increase in the future. Mr. Rogols also discussed future plans for the possibility of a fixed MRI, Nuclear Medicine and expansion of Long-Term Care.</p> <p>Discussion ensued among the board regarding the upcoming Acute Care Pavilion project and plans for possible expansion of financing to include MRI and Nuclear Medicine.</p>	
<p>Capital Budget for FY '23</p>	<p>Mr. Raymond referenced the draft FY '23 Capital Budget that was included in the Board Packet as well as presented to the Board last month for review. The Capital Budget for fiscal year 2023 was brought to the board for approval at this month's meeting.</p> <p><b><u>Motion was made and duly supported to approve the Capital Budget for Fiscal Year 2023 as presented. A roll call vote was taken as follows: George "Bud" Banker, yes; Nelson "Jerry" Cannon, yes; Gregory Bradley, yes; Paul Erickson, yes; Eric Hendricks, yes; Ray Hoffman, yes; Karl Klimek, yes; Tracy Nichol, yes; Diana Needham, yes;</u></b></p>	

	<p><b><u>Melanie Pauch, yes; Dale De Korne, yes; Bruce Zenner, yes. 12 "AYES". 0"NAYS". Motion Carried.</u></b></p>	
<p>Nuclear Medicine Business Plan</p>	<p>Mr. Conklin presented a business plan for Nuclear Medicine, which is a service currently not offered at KMHC, to the Board.</p> <p>A Nuclear Medicine scan is used to diagnose, evaluate, and even treat various diseases. It is performed with the introduction of a small amount of a radioactive material, Radiotracers, to the body which will emit gamma rays. The radiotracers can be administered intravenous, ingested, or inhaled.</p> <p>A gamma camera then records the energy emissions of the radiotracers and converts the information to an image. The scan is looking for "hot or cold spots" in the body. Hot spots could be a potential risk for cancer and cold spots could indicate areas that do not have adequate blood flow. The scans are not specific to one area of the body and can be done throughout the body similar to how a CT scan can be utilized.</p> <p>Mr. Conklin also shared with the board current patient needs and it is projected that this year there will be over 1,500 patients that will need to go elsewhere for this procedure due to it not currently being offered at KMHC.</p> <p>With the proposed business plan KMHC would be able to offer this service one day a week for up to five patients per day. KMHC would have an investment of \$700,000 to offer this service to the community.</p> <p>Discussion ensued among the board regarding Nuclear Medicine.</p>	
<p>LTC Star Rating Update</p>	<p>Mr. Cannon updated the Board on the Long-Term Care (LTC) Star Rating. At the March Board Meeting Mr. Cannon presented a five-star recovery plan for LTC. The plan has been implemented by the KMHC team and the recent Star rating results have been updated. Currently KMHC LTC has achieved a five-star rating in both quality and in care.</p> <p>The Board applauded the team's hard work in achieving this goal.</p>	
<p>KMHC By-Laws Pertaining to Committee Meeting</p>	<p>Mr. Zenner informed the Board of the issues of being able to schedule and the attendance of Board Committee meetings. There have been several requests made by Board members to be able to attend committee meetings remotely and this is not possible with the current by-laws under the Open Meetings Act.</p>	

	<p>Mr. Zenner then informed the Board of a proposed modification of the governing by-laws to remove the Open Meetings Act requirement for Board Committees. This would then allow Board members to be able to attend committee meetings remotely.</p> <p>Mr. Rogols also informed the board that committee members could attend committee meetings remotely due to Board Committees only being advisory and all recommendations are brought back to the full board for decision. Unfortunately, the current bylaws through which the Board directs committee meetings to be held as if they were subject to the open meetings act imposes limitation on virtual attendance. Mr. Rogols confirmed that scheduling of committee meeting has been an issue and that several committee meetings have had to be cancelled or rescheduled due to not being able to have a quorum.</p>	
<p>Medical Staff Report</p>	<p>Dr. Holmes reported on the following:</p> <ul style="list-style-type: none"> <li>The Medical staff wanted Dr. Holmes to come to the Board and request support for the change to the by-laws to help facility committee meetings to be able to be held. The Patient Safety and Board Quality Committee has not met since pre-pandemic, and this is concerning to the Medical staff.</li> </ul>	
<p>Go into Closed Session</p>	<p><b><u>Motion was made and duly supported to go into Closed Session at 7:58 PM for the following reason(s): The Michigan Open Meetings Act – Act 267 of 1976- 15.268(h) – To consider material exempt from discussion or disclosure by state or federal statute. Public Health Code – Act 368 of 1978 – 333.21515. Confidentiality of records, data and knowledge. The records, data and knowledge collected for or by individuals or committees assigned a review function described in the article (333) are confidential and shall be used only for the purposes provided in this article, shall not be public records, and shall not be available for court subpoena. It was also requested that the administrative staff remain during the closed session.</u></b></p> <p><b><u>At this time a roll call vote was taken as follows: George “Bud” Banker, yes; Nelson “Jerry” Cannon, yes; Gregory Bradley, yes; Paul Erickson, yes; Ray Hoffman, yes, Karl Klimek, yes; Tracy Nichol, yes; Diana Needham, yes; Melanie Pauch, yes; Dale De Korne, yes; Bruce Zenner, yes. 11 “AYES”. 0 “NAYS”. Motion Carried.</u></b></p>	



Come out of Closed Session	<p align="center"><b><u>Motion was made and duly supported to come out of closed session at 8:00 PM.</u></b></p>	
Credentialing Discussion	<p>Upon the recommendation from the KMHC Medical Staff, the Board of Trustees reviewed the credentialing application(s) for new appointments to the Medical Staff as outlined on the attached document related to staff category and appointment cycle, as well as privileges. Relevant information was discussed during the closed session.</p> <p align="center"><b><u>Motion was made and duly supported that the Board of Trustees approve the credentialing files/privileges as outlined on the attached document for appointment to the appropriate staff category and for the appointment time period. All "AYE." Motion carried.</u></b></p>	
Open Dialogue From Members	<p>A board member asked what kind of time frame KMHC is looking at moving forward with offering Nuclear Medicine. The response was-looking at fiscal year 2023.</p> <p>A board member asked about an update with the state on the fixed MRI? The response was-underway and looking favorable.</p> <p>Mr. Rogols then reminded the Board of the current strength of KMHC in the areas of quality of care, patient service, staff engagement, medical staff engagement and financial performance in addition to the many opportunities available continue to improve the health and quality of life of those we serve.</p> <p>Mr. Rogols then, respectfully, reminded the Board that member behavior; and responsibility to abide by the Board Member Job Description and the Duty of Care, Loyalty and Obedience is the responsibility of the Board and not Administrative Leadership. Mr. Rogols asked the Board to become more active in Board management and to intervene to avoid disruption as was experienced this evening.</p> <p>The Board expressed appreciation for leadership and further discussed the issues facing the Board of Trustees.</p>	
Public Comment	No public were in attendance.	

Upcoming Events/Conferences	The next Board of Trustees meeting is being held on June 28, 2022. Strawberry Social June 12, 2022, 11AM-2PM.	
Adjournment	Upon proper motion the meeting was adjourned at 8:25 PM.	

Respectfully submitted,

  
Chandra S. Whiting  
Board Recording Secretary

## Credentialing Agenda

For KMHC

March 31, 2022, Credentials Committee

May 19, 2022, Medical Staff Meeting

May 24, 2022, Board of Trustees Meeting

### New Appointments:

- Community Provider -Allied Health Professional– Psychiatry – May 24, 2022 – March 30, 2023
  - JoAnn Haderer, NP
  - Susan McCloskey, NP
- Community Provider – Consulting – Psychiatry – May 24, 2022 – March 30, 2023
  - Marit Vogel, MD
- Telemedicine – Pulmonary & Critical Care May 24, 2022 – September 30, 2022
  - Shiloh Tacket, MD
  - Timothy Vollbrecht, MD

### Additional Privileges:

- Consulting – General Surgery – May 24, 2022 – March 30, 2023
  - Garrett Cvitkovich, MD
  - Brian Heeringa, MD
  - Paul Reynolds, MD

Credentialing Agenda  
For KMHC  
April 28, 2022, Credentials Committee  
May 19, 2022, Medical Staff Meeting  
May 24, 2022, Board of Trustees Meeting

New Appointments:

- Consulting – Radiology – May 25, 2022 – March 30, 2024
  - Aaron Green, MD
  - Tate Kern, DO
  
- Telemedicine – Radiology – May 25, 2022 – March 30, 2024
  - Oana Mischiu, MD
  - Eric Royston, DO
  
- Telemedicine – Neurology – May 25, 2022 – September 30, 2022
  - Christopher Becker, MD
  - Joseph Carrera, MD
  - Dawn Kleindorfer, MD
  - Margaret McDermott, MD
  - William Meurer, MD
  - Kristin Miller, MD
  - Sadhana Murali, MD
  - Venkatakrishna Rajajee, MD
  - Cemal Sozener MD
  - Mellanie Springer, MD

Facility Add/Changes:

- Telemedicine – Pediatric Hospitalist – May 25, 2022 – March 30, 2024
  - Mark Byland, MD
  - Benjamin Lamphere, MD
  
- Emergency Medicine Services – May 25, 2022 – September 30, 2023
  - Aaron Nolan, NP