

Township Representatives:							
<input checked="" type="checkbox"/>	George "Bud" Banker, Bear Lake	<input checked="" type="checkbox"/>	Michael Cox, Oliver	<input type="checkbox"/>	Eric Hendricks, Orange	<input checked="" type="checkbox"/>	Diana Needham, Kalkaska Village
<input checked="" type="checkbox"/>	Gregory Bradley, Clearwater	<input type="checkbox"/>	Paul Erickson, Boardman	<input checked="" type="checkbox"/>	Ray Hoffman, Coldsprings	<input checked="" type="checkbox"/>	Tracy Nichol, Blue Lake
<input checked="" type="checkbox"/>	Nelson "Jerry" Cannon, Garfield	<input type="checkbox"/>	David Gill, Springfield	<input type="checkbox"/>	Karl Klimek, Excelsior	<input type="checkbox"/>	John Rogers, Rapid River
<input type="checkbox"/>	Kalkaska Township - Vacant						
Members At Large Members:							
<input type="checkbox"/>	Robert "Bob" Barr	<input checked="" type="checkbox"/>	Dale De Korne	<input checked="" type="checkbox"/>	Kim Stephens	<input type="checkbox"/>	Bruce Zenner
<input checked="" type="checkbox"/>	Noreen Broering	<input checked="" type="checkbox"/>	Melanie Pauch	<input checked="" type="checkbox"/>	Valerie Thornburg		
Staff:							
<input checked="" type="checkbox"/>	Kim Babcock	<input checked="" type="checkbox"/>	Daniel Conklin	<input checked="" type="checkbox"/>	Andrew Raymond	<input type="checkbox"/>	Teresa Smith
<input checked="" type="checkbox"/>	Jeremy Cannon	<input checked="" type="checkbox"/>	Jeremy Holmes, DO (via TEAMS- 6:04pm and joined in person- 6:43pm)	<input checked="" type="checkbox"/>	Kevin Rogols	<input checked="" type="checkbox"/>	Laura Zingg
<input checked="" type="checkbox"/>	Chandra Whiting						
Community:							
<input checked="" type="checkbox"/>	Samantha Steinbach, WIPFLI (via TEAMS)	<input checked="" type="checkbox"/>	Joshua Boyle, WIPFLI (via TEAMS)	<input type="checkbox"/>		<input type="checkbox"/>	

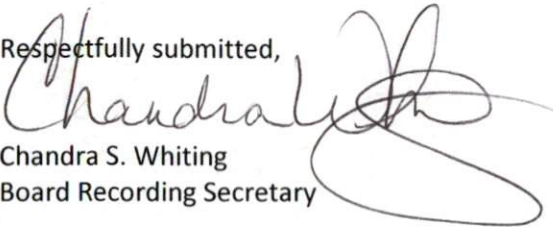
TOPIC	SUMMARY	ACTION ASSIGNMENT
Call to Order	Mr. Nelson "Jerry" Cannon called the meeting to order at 6:03 PM in Classroom(s) A & B at the Health Center.	
Conflict of Interest Roll Call	A Roll call for Conflict of Interest was taken as follows: George "Bud" Banker, no; Nelson "Jerry" Cannon, no; Michael Cox, no; Gregory Bradley, no; Ray Hoffman, no; Tracy Nichol, no; Diana Needham, no; Valerie Thornburg, no; Melanie Pauch, no; Noreen Broering, no; Dale De Korne, no; Kim Stephens, no.	

Consent Agenda	<p>The Consent Agenda was reviewed.</p> <p><u>Motion was made and duly supported to approve the Consent Agenda as presented. All "AYE." Motion carried.</u></p>	
Public Comment Regarding Agenda Topics	<p>No public comment made at this time.</p>	
FY 2022 Audit Results	<p>The complete Fiscal Year 2022 "draft" audit documents were included in the meeting packet for review.</p> <p>Mr. Raymond introduced Ms. Steinbach and Mr. Boyle, auditors, and partners from WIPFLI. Mr. Boyle and Ms. Steinbach presented the audit to the board.</p> <ul style="list-style-type: none"> • Auditors reviewed their general responsibility in accordance with auditing standards generally accepted in the United States and Government Auditing Standards. • Audit was performed according to planned scope and timing in accordance with discussions with management and engagement letters. During the audit process there was a high level of support and cooperation received from management. • Discussed qualitative aspects of accounting practices and significant estimates. • Reviewed adjustments for 2022 as well as the adjustments' overall impact on the hospital's net position. • Reviewed unadjusted amounts for 2022; these items were discussed with management and determined to be immaterial, both individually and in the aggregate, to the financial statements taken as a whole. • Presented a detailed financial analysis comparing Kalkaska Memorial Health Center (KMHC) to historical levels for the hospital, the median (50th percentile) for Michigan hospitals and regional median (50th percentile) for critical access hospitals. • Provided an industry update including workforce challenges and staffing volatility, deferral of healthcare services during COVID, the 	

	<p>telehealth revolution, many nursing homes in crisis, a 340B program update, information on a new rural emergency hospital designation and critical access hospital geographic criteria.</p> <ul style="list-style-type: none"> The board thanked the audit team from WIPFLI for their observations and the completion of the audit process. <p><u>Motion was made and duly supported to approve the Fiscal Year 2022 Financial Audit as presented. A roll call vote was taken as follows: George "Bud" Banker, yes; Nelson "Jerry" Cannon, yes; Michael Cox, yes; Gregory Bradley, yes; Ray Hoffman; yes; Tracy Nichol, yes; Diana Needham, yes; Valerie Thornburg, yes; Melanie Pauch, yes; Noreen Broering, yes; Dale De Korne, yes; Kim Stephens, yes. 12 "AYES." 0 NAYS. Motion carried.</u></p>	
<p>Moments of Excellence Childcare Update</p>	<p>Ms. Babcock shared with the board an update on the childcare program at KMHC.</p> <ul style="list-style-type: none"> The childcare program started at KMHC in August of 2000 with one room and four employees. The program has since grown to seven rooms and 15 employees and includes the addition of a program in Bellaire in 2011 as well as Head start and a Great Start Readiness Program (GSRP) in 2014. KMHC childcare program currently serves 110 children of which 71% are children of KMHC employees. There is also an expanded summer camp program for children up to age 12. The childcare team at KMHC has over 120 years of combined experience in the field. KMHC Childcare program is a 4-star rated program meaning KMHC goes above and beyond the license requirements in care for the children. Shared future next steps and challenges for the KMHC childcare program including Bellaire's desire for an infant program, the Kalkaska community desire for an expanded infant program, difficulty with playground space and location challenges and the extremely highly regulated industry. 	

<p>Board Chair Report Munson Healthcare Update</p>	<p>Mr. Rogols updated the board regarding a recent meeting that was attended by the Board Chair, Mr. Zenner, and Mr. Rogols with Leadership from Munson Healthcare. The meeting was a discussion to start the process of the re-negotiation of the affiliation agreement between KMHC and Munson Healthcare.</p>	
<p>CEO Report Acute Care Pavilion Update</p>	<p>Mr. Rogols provided a brief update on the construction progress of the new Acute Care Pavilion project. One of the stairwell towers and elevator tower are in the process of being constructed. The footings for the new addition are all in and the construction is going well. The leadership team anticipate more visible progress in the upcoming weeks.</p> <p>Mr. Rogols also provided an update to the board regarding the change orders for the project and the contingency funds.</p>	
<p>Dr. Elizabeth Godfrey-Family Practice</p>	<p>Mr. Rogols provided an overview of the professional service agreement for Dr. Elizabeth Godfrey, Family Practice. Dr. Godfrey is currently a resident at Munson and KMHC has a contractual agreement for Dr. Godfrey to start at Kalkaska Medical Associates in the summer of 2023.</p> <p>Mr. Rogols then discussed with the board the process of validating that the compensation for Dr. Godfrey is within fair market value.</p> <p>Mr. Rogols also shared that he has reached out to another resident that will be graduating in the summer of 2024 about an opportunity to join Kalkaska Medical Associates at that time.</p> <p style="text-align: center;"><u>Motion was made and duly supported to approve the professional services agreement as presented. All "AYE." Motion carried.</u></p>	
<p>Draft Table of Contents for Board of Trustees Binder</p>	<p>Mr. Rogols informed the board that the document that was handed out at the board meeting to the board members is a draft table of contents for a Board Member support manual that is currently being worked on. The support manual that is being created will focus on Act 47, governance structure, reimbursement, and board related policies.</p>	<p>Board members were asked to review the draft table of contents and to provide feedback to Ms. Whiting or to Mr. Rogols regarding the document.</p> <p>Leadership plans to have the support manual completed and ready for the</p>

		board by February 2023. Following the completion of the Board Support Manual; leadership will start to hold orientation sessions for board members.
Medical Staff Report	<p>Dr. Holmes reported on the following:</p> <ul style="list-style-type: none"> The medical staff has been having discussions regarding the current procedures for providers when they are on call. Last year there was a change made in the length of time a provider is on call to help provide more consistency in care and a better overall patient experience. Dr. Holmes is proud of how everyone is working together to develop this plan. 	
Open Dialogue from Members	<p>Discussion ensued among the board regarding current staffing challenges for the Walk-in clinic, the recent revisit for the state survey in Long-term Care and possible future plans for Kalkaska Medical Associates.</p> <p>The board commended Mr. Raymond on a great audit for Fiscal Year 2022.</p>	
Public Comment	No public were in attendance at this time.	
Upcoming Events/Conferences	Next Full Authority Board of Trustees Meeting on December 06, 2022.	
Adjournment	Upon proper motion the meeting was adjourned at 7:51 PM.	

Respectfully submitted,

 Chandra S. Whiting
 Board Recording Secretary