

Township Appointed Members Present: George “Bud” Banker, Bear Lake Township; Nelson “Jerry” Cannon (in at 6:15 PM), Garfield Township; Michael “Mike” Cox, Oliver Township; Gregory “Greg” Bradley, Clearwater Township; Paul Erickson (in at 6:25 PM), Boardman Township; Eric Hendricks, Orange Township; Raymond “Ray” Hoffman, Coldsprings Township; David Gill, Springfield Township; Karl Klimek, Excelsior Township; Teresa “Tracy” Nichol, Blue Lake Township; Diana Needham, Village of Kalkaska

Members At Large Present: Valerie “Val” Thornburg; Noreen Broering; Robert “Bob” Barr; Dale De Korne; Kimberly “Kim” Stephens; Melanie Pauch; Bruce Zenner

Members Absent: John Rogers, Rapid River Township

Staff Members Present: Kim Babcock; Jeremy Cannon; Daniel Conklin; Dr. Jeremy Holmes; Andrew Raymond; Kevin Rogols; Teresa Smith, Laura Zingg

TOPIC	SUMMARY	ACTION ASSIGNMENT
Call to Order	Board Chair, Mr. Bruce Zenner called the meeting to order at 6:00 PM in Classroom(s) A & B at the Health Center.	
Consent Agenda	<p><b><u>Motion was made and duly supported to accept the Consent Agenda as presented, which included the minutes from the July 27, 2021, Board of Trustees meeting.</u></b></p> <p><b><u>At this time a roll call vote was taken as follows: Mr. George “Bud” Banker, yes; Mr. Michael “Mike” Cox, yes; Mr. Gregory “Greg” Bradley, yes; Mr. Eric Hendricks, yes; Mr. Raymond “Ray” Hoffman, yes; Mr. David Gill, yes; Mr. Karl Klimek, yes; Ms. Teresa “Tracy” Nichol, yes; Ms. Diana Needham, yes; Ms. Valerie “Val” Thornburg, yes; Ms. Noreen Broering, yes; Mr. Robert “Bob” Barr, yes; Mr. Dale De Korne, yes; Ms. Kim Stephens, yes; Ms. Melanie Pauch, yes; Mr. Bruce Zenner, yes. 16 “AYES”, 0 “NAYS”. Motion carried.</u></b></p>	
Public Comment Regarding Agenda Topics	No public was in attendance this evening.	
Board Chair Report  Board Committee Interest and Assignments	Mr. Zenner noted that he continues to collect data from board members regarding their interest in the various board committees. Thank you to those individuals that have provided me with information. I will be preparing an email for distribution by the end of the week. Plan to discuss committee at the September board meeting.	Mr. Zenner to send out an email communication regarding board committee interest thus far.  Place Board Committee interest and assignments on the September board meeting agenda.
Munson Healthcare Update	Mr. Zenner noted that there wasn’t anything new to report at this time.	

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TOPIC	SUMMARY	ACTION ASSIGNMENT
<p>CEO Report</p> <p>FY 2021 Re-Cap</p> <p>Goals and Objectives Update</p>	<p>Mr. Kevin Rogols provided a year-end overview (included in the Board packet) of FY2021 Goals and Objectives broken into 4 categories:</p> <ul style="list-style-type: none"> <li>o Mission Critical</li> <li>o Operational</li> <li>o Important</li> <li>o On-Hold</li> </ul>	
<p>CEO Incentive Goals Update</p>	<p>Mr. Rogols provided a year end summary (included in the Board packet) of the CEO Incentive Goals for FY 2021 including CEO specific goals.</p> <p><b><u>Motion was made and duly supported that the FY 2021 CEO Incentive Goals were achieved at a level of 92.5% and payment of the FY2021 CEO incentive compensation is approved.</u></b></p> <p><b><u>At this time a roll call vote was taken as follows: Mr. George "Bud" Banker, yes; Mr. Nelson "Jerry" Cannon, yes; Mr. Michael "Mike" Cox, yes; Mr. Gregory "Greg" Bradley, yes; Mr. Paul Erickson, yes; Mr. Eric Hendricks, yes; Mr. Raymond "Ray" Hoffman, yes; Mr. David Gill, yes; Mr. Karl Klimek, yes; Ms. Teresa "Tracy" Nichol, yes; Ms. Diana Needham, yes; Ms. Valerie "Val" Thornburg, yes; Ms. Noreen Broering, yes; Mr. Robert "Bob" Barr, yes; Mr. Dale De Korne, yes; Ms. Kim Stephens, yes; Ms. Melanie Pauch, yes; Mr. Bruce Zenner, yes. 18 "AYES", 0 "NAYS". Motion carried.</u></b></p>	<p>Mr. Rogols to provide the FY 2021 incentive dollars distributed.</p>

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<p>FY 2022 Goals CEO Incentive Goals</p>	<p>Mr. Rogols presented draft FY 2022 CEO Incentive Goals, which were included in the packet for review.</p> <p>CEO specific goals include:</p> <ul style="list-style-type: none"> <li>• Manage KMHC COVID pandemic response plan/process.</li> <li>• Complete design, initiate regulator approval and research funding for the Acute Care Pavilion.</li> <li>• Continue to implement the Behavioral Health Service Line.</li> <li>• Take a leadership role working with Kalkaska Public School, Forest Area Schools, and the County to Kalkaska to identify shared opportunities and a potential unified vision for the Kaliseum.</li> <li>• Provide a Senior Leadership Succession Plan.</li> </ul> <p>Discussion ensued.</p> <p><b><u>Motion was made and duly supported to approve the proposed FY 2022 Senior Leadership Team and CEO Specific Incentive Goals as presented.</u></b></p> <p><b><u>At this time a roll call vote was taken as follows: Mr. George "Bud" Banker, yes; Mr. Nelson "Jerry" Cannon, yes; Mr. Michael "Mike" Cox, yes; Mr. Gregory "Greg" Bradley, yes; Mr. Paul Erickson, yes; Mr. Eric Hendricks, yes; Mr. Raymond "Ray" Hoffman, yes; Mr. David Gill, yes; Mr. Karl Klimek, yes; Ms. Teresa "Tracy" Nichol, yes; Ms. Diana Needham, yes; Ms. Valerie "Val" Thornburg, yes; Ms. Noreen Broering, yes; Mr. Robert "Bob" Barr, yes; Mr. Dale De Korne, yes; Ms. Kim Stephens, yes; Ms. Melanie Pauch, yes; Mr. Bruce Zenner, yes. 18 "AYES", 0 "NAYS". Motion carried.</u></b></p>	

Kalkaska Memorial Health Center Full Authority Board of Trustees Meeting ..... August 24, 2021

Township Appointed Members Present: George "Bud" Banker, Bear Lake Township; Nelson "Jerry" Cannon (in at 6:15 PM), Garfield Township; Michael "Mike" Cox, Oliver Township; Gregory "Greg" Bradley, Clearwater Township; Paul Erickson (in at 6:25 PM), Boardman Township; Eric Hendricks, Orange Township; Raymond "Ray" Hoffman, Coldsprings Township; David Gill, Springfield Township; Karl Klimek, Excelsior Township; Teresa "Tracy" Nichol, Blue Lake Township; Diana Needham, Village of Kalkaska

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TOPIC	SUMMARY	ACTION ASSIGNMENT
Monthly Dashboard	The newly revised dashboard was included in the packet for review. Due to time constraints, it was decided that we will review in detail during the September board meeting.	Place the monthly dashboard on the September board agenda for discussion.
Great Place to Practice Survey Results	<p>Dr. Holmes presented the results of the Great Place to Practice Survey as follows:</p> <ul style="list-style-type: none"> <li>• Overall score of 83%, 16 points higher than the system overall.</li> <li>• Received higher scores with physicians, than with the advanced practice providers.</li> </ul> <p>A member present congratulated the Medical Staff and Administration on the results of this survey.</p> <p>A member suggested that perhaps a question be adding regarding the recommendation for a colleague to work at this facility.</p>	
Medical Staff Report	<p>Dr. Holmes provided an update as follows:</p> <ul style="list-style-type: none"> <li>• Working on the implementation of the "Hospital Optimization Project", which will make improvements to the electronic health record (EHR) for inpatients and emergency room services.</li> <li>• Implementing a population health portion to the ambulatory EHR.</li> <li>• Foundations of Safety is to be completed by all credentialed providers.</li> <li>• Continue to work on the opioid epidemic. Seeing positive results.</li> <li>• The system continues to look at any serious safety events (SSE's) and learn from these experiences.</li> </ul>	Ms. Smith to investigate if the Foundations of Safety class could be offered to the Board of Trustees.
Open Dialogue From Members	A member present noted that there was good discussion this evening.	

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TOPIC	SUMMARY	ACTION ASSIGNMENT
Public Comment	No public in attendance.	
Upcoming Events/Conferences	The next board meeting will be held on September 28, 2021, at 6:00 PM in Classroom(s) A & B at the Health Center.	
Adjournment	Upon proper motion the meeting was adjourned at 7:55 PM.	Ms. Smith to send new board member information to Mr. Zenner.

Respectfully submitted,



Teresa L Smith  
Board Recording Secretary