

ACTIVATING EMERGENCY CODES

Emergency Code Line: 55555
Security: 231-935-6700 or 56700

IS Helpdesk: 231-935-6053 or 56053
Plant Engineering/Facilities: 231-935-6166 or 56166

Information System Alerts

Incident/Event	Code/Alert	Code/Alert Activation Instructions
Information System Downtime or Issue Phone, computer, internet, wireless, information system breach, or other IS related issues	IS Alert	<ul style="list-style-type: none"> Report issues to the IS Helpdesk. Indicate type of issue and location.

Facility Alerts

Incident/Event	Code/Alert	Code/Alert Activation Instructions
Fire Fire or smoke at any entity/location	Code Red	<ul style="list-style-type: none"> Activate fire alarm. If no fire alarm, call 911.
Facility System Down Power, HVAC, medical gas or other facility related issues	Facility Alert	<ul style="list-style-type: none"> Report issues to Plant Engineering/Maintenance/Facilities. Indicate type of issue and location.
Hazardous Spill or Exposure Chemical spill or hazardous material exposure	Facility Alert	<ul style="list-style-type: none"> Call Emergency Code Line 55555 and request Facility Alert. Indicate if it is a Hazardous Spill or a Hazardous Material Exposure. Provide specific location. Describe spill or exposure. Provide type of chemical and specific location. Offsite locations, call 911.

Security Alerts

Incident/Event	Code/Alert	Code/Alert Activation Instructions
Active Shooter, Weapon Situation, or Hostage Situation	Security Alert	<p>Immediate threats:</p> <ul style="list-style-type: none"> Inside facility, call Emergency Code Line 55555 and request Security Alert. Call 911. Describe situation and specific location. Indicate which is present: active shooter, weapon situation, or hostage situation, and provide specific location. If available, activate panic button.
Violent Situation, No Weapon Combative or escalating situation	Security Alert	<ul style="list-style-type: none"> Call Emergency Code Line 55555 and request Security Alert. Indicate specific location where Gray Team should respond.
Bomb Threat Includes threat made against a facility or the discovery of suspicious bags	Security Alert	<ul style="list-style-type: none"> Call 911. If you have Security at your location, call for assistance. Call Nursing Supervisor or Administrator on Call (AOC). Refer to bomb threat checklist for next steps.
Missing Adult (ages 18+)	Security Alert	<ul style="list-style-type: none"> Call Emergency Code Line 55555 and request Security Alert. Provide description (gender, approximate age, height, clothing) and last location.
Missing Infant / Child (ages 0-17) Includes known or suspected abductor	Amber Alert	<ul style="list-style-type: none"> Call Emergency Code Line 55555 and request Amber Alert. Call 911 and request Amber Alert. Provide description of infant/child (gender, approximate age, clothing, and description), last location known, and description of abductor.
Partial Facility Lockdown Threats to, in, or near a specific area	Security Alert	<ul style="list-style-type: none"> Report issues to your supervisor, administrator or Security. Explain type of threat and specific location.
Full Facility Lockdown Threats to, in, or near entire hospital	Security Alert	<ul style="list-style-type: none"> Report issues to your supervisor, administrator or Security. Explain type of threat and specific location.

Medical Alerts

Incident/Event	Code/Alert	Code/Alert Activation Instructions
Pending Emergency/Disaster Situation	Code Triage Standby	<ul style="list-style-type: none"> Report situation to your supervisor, administrator. Describe situation and specific location.
Emergency Department Needs Additional Assistance	Code Triage ED	<ul style="list-style-type: none"> Emergency Department activates code by calling Nursing Supervisor. Nursing Supervisor may activate by calling Emergency Code Line 55555.
Emergency/Disaster Situation Full Activation Includes community or internal disasters	Code Triage	<ul style="list-style-type: none"> Report situation to your supervisor or administrator.
Medical Emergency Adult or Pediatric	Code Blue	<ul style="list-style-type: none"> Call Emergency Code Line 55555. If outside hospital, call 911. Indicate Adult or Pediatric Medical Emergency. If pediatric, indicate approximate age. Indicate specific location.

Other

Incident/Event	Code/Alert	Code/Alert Activation Instructions
Severe Weather	Weather Alert	<ul style="list-style-type: none"> Switchboard activates Weather Alerts when issued by National Weather Service.

Munson Medical Center Specific Codes

Incident/Event	Code/Alert	Code/Alert Activation Instructions
Massive Transfusion	Massive Transfusion Protocol	<ul style="list-style-type: none"> Call Emergency Code Line 55555. Indicate specific location.
Medical Response Team (MRT)	Medical Response Team	<ul style="list-style-type: none"> Call Emergency Code Line 55555. Indicate specific location.