**New Results/Orders icons**

Directly above the Activities Column is the new results/orders icon.
- The number to the right of the icon indicates the number of new results/orders there are for all of the patients on CareCompass.
  - New results/orders icon 🔄.
  - New critical results/STAT/NOW orders icon ⚪️.
- Clicking on the icon will open a window displaying the breakdown of new results/orders per patient.
  - Red text indicates critical results and/or STAT/NOW orders.

<table>
<thead>
<tr>
<th>Patient</th>
<th>Results</th>
<th>Orders</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUCATION, EMMA</td>
<td>4</td>
<td>11</td>
</tr>
<tr>
<td>EDUCATION, TOM</td>
<td>5</td>
<td>2</td>
</tr>
</tbody>
</table>

**Activities Column**

The Activities Column has a line indicating task types.
1. Red line indicates overdue tasks.
2. Blue line indicates medication tasks.
3. Gray line indicates patient care and other tasks.
4. The circle with the number inside of it indicates the number of tasks due.
5. Hovering over the number displays the task types.
  - Red text indicates overdue tasks.
Activities Column (continued)

6. Clicking on the number in the circle will open the Activities Column.
7. Clicking on PRN/Continuous will display the PRN tasks and Continuous IVs.

Activities Column Open

Three different tabs to view:
1. Scheduled/Unscheduled:
   a. Tasks display in four different categories. Clicking on each icon will filter out that task type.
   b. Ability to document on tasks.
   c. Red text indicates overdue tasks.
   d. Unscheduled task section: displays either available tasks or No Activities.
   e. Current hour timeframe: displays either available tasks or No Activities.
   f. Interdisciplinary section displays:
      • Consults/orders from the following departments:
        o RT/PT/OT/ST Therapies
        o Dietician and other department consults/orders
Activities Column Open (continued)

2. PRN/Continuous:
   a. Displays PRN tasks and Continuous IVs.

3. Patient Information:
   a. Displays patient information that is available by hovering on CareCompass.
Documenting Tasks

1. Tasks are divided into four categories.
   - Medications
   - Patient Care
   - Assessment
   - Other
2. Select the task to document on.
   - Medication tasks cannot be documented on or rescheduled from CareCompass.
   - Red text indicates overdue tasks.
3. Click the appropriate charting action.
4. Selecting Document will open task as a form or open interactive view for documentation.