

CareCompass: Adding and Removing Patients for Nurses

Cerner PowerChart EDUCATION

Adding Patient(s) to Custom List

There are two ways to add patient(s) to a custom list.

- 1. Adding patients from CareCompass.
 - Click the Add Patient button on CareCompass.
 - The Encounter Search window opens.
 - Enter the appropriate search criteria.
 - Select the correct encounter.
 - Patient will be added to custom list on CareCompass.
- 2. Adding patients from Patient List.
 - Select Arrient List from the tool bar.
 - Select the location list with the patients that needed to be added.
 - Right click on a patient's name for a single patient or
 - Press and hold the control key and select each patient to be added.
 - Right click on a highlighted patient's name.
 - Select Add to a Patient List.
 - Select the custom list.
 - Patient(s) are now added to custom list. Refresh CareCompass to view added patients.

Removing Patient(s) from Custom List

There are 2 ways to remove patient(s) from a custom list.

- 1. Removing patients from CareCompass.
 - Right click in the Patient column on the patient that needs to be removed.
 - Select Remove Patient.
 - Patient has been removed from custom list.
- 2. Removing patients from Patient List.
 - Select the custom list with the patients listed on it that need to be removed.
 - Right click on a patient's name for a single patient or
 - Press and hold the control key and select each patient to be removed.
 - Right click on a highlighted patient's name.
 - Select Remove Patient from List.
 - Patient(s) have been removed from custom list.

*NOTE: Always remove patients from your custom list when there is no longer a need. For example: the patient is discharged, assigned to a different person, or you are done with your shift.

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