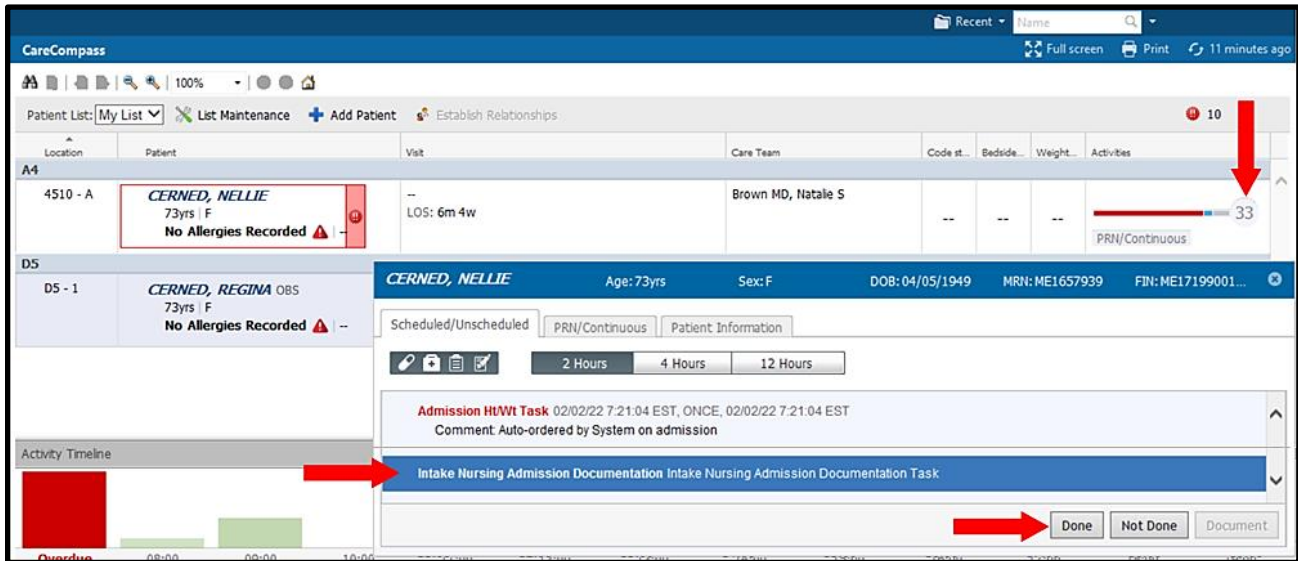


CareCompass Task

- Once the admission documentation and PAMI reconciliation are complete:
 - Return to CareCompass and click on the Activities column.
 - Click on the **Intake Nursing Admission Documentation** Task.
 - Select **Done** to signify completion and remove the task from your list.



- If you are unable to complete the admission documentation and PAMI reconciliation, leave the task for the next nurse to complete.

Admission Documentation Reminder

- To complete the required admission documentation and clinical reconciliation, go to the Adult or Pediatric Intake – Nursing tab from Nurse View on the dark blue menu.
- Select the drop-down arrow on the right to see the required admission forms.
- Each form needs to be completed, including the Admission Profile or Admission Profile – Observation, as appropriate.

