

Cerner Ambulatory RevCycle EDUCATION

Summary: Follow the steps below to add a client to the patient's clinic encounter for billing. Support: Ambulatory Informatics at 231-392-0229.

🎼 Revenue Cycle - Cross Venue Clinical Experience - Pa

File View Task Help

Search by Name

Client Billing

- 1. Search for the patient and hit enter.
- 2. Locate the patient and click Select.
- 3. Navigate to Appointments.

Search by Name		Appointments	🥩 Registratio
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- 4. Add an Appointment.
 - a. Appointment Type = Client Billing.
 - b. Enter appropriate Location.
 - Select Visit Reason. c.
 - d. **Click** and complete Client Search.
 - e. Locate and **click** Select.



5. **Click** on First Available.

First Available Schedule

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6. Select desired first available date and time.

a. Click Select.

uggest Results			1			
Location	Appointme	ion				
✓ Kalkaska Medical J	Associates					
	Fri Oct 29	\sim				
	Fri Oct 2	_				
	Fri Oct 2					
	Fri Oct 20					
	Fri Oct 29,					
					a	
			Previous Set	Next Set	Select	Cancel

- 7. Once the desired date and time have been chosen, click Confirm.
- 8. Complete Check-in workflow.