

TO ALL PERSONS INTERESTED IN THE SPECIAL MEETING OF  
THE BOARD OF TRUSTEES – EXECUTIVE COMMITTEE FOR  
KALKASKA MEMORIAL HEALTH CENTER  
231-258-7500

---

PLEASE TAKE NOTICE that the Board of Trustees Executive Committee will be meeting to discuss an employment agreement on the following date/time and location:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>	<u>ADDRESS</u>
02-02-18	9:00 AM	Conference Room	419 S. Coral St. Kalkaska MI 49646

Please feel free to contact Teresa Smith at 231-258-7502 if you have any questions regarding this meeting.

Proposed minutes of said meeting will be available for public inspection during regular business hours, at the Administrator's Office, not more than eight business days after said meeting and approved minutes of said meeting will be available for public inspection during regular business hours, at the same location, not more than five business days after the meeting at which they are approved.

This notice is given in compliance with Act No. 267 of the Public Acts of Michigan, 1976.

Kalkaska Memorial Health Center follows the guidelines of the Americans with Disability Act of 1990.

*Teresa L. Smith*

---

Teresa Smith, Executive Office Coordinator

AFFIDAVIT OF POSTING

State of Michigan)  
ss:  
County of Kalkaska)


I, Kim Babcock, being first duly sworn, depose and say that I did at 12:00 PM, Eastern Standard Daylight Time, on the 31st day of January, 2018, post the Notice(s) attached hereto and made a part hereof in the following place:

Bulletin Board  
Kalkaska Memorial Health Center

The Kalkaska Memorial Health Center Executive Committee – Special Meeting date to discuss an employment agreement for the CEO on Friday, February 2, 2018 at 9:00 AM in the Conference Room, across from the cafeteria of the hospital, 419 S. Coral Street, Kalkaska MI 49646.

  
\_\_\_\_\_  
Kim Babcock, Administrative Director of Operations

Subscribed and sworn to before me this 31st day of January, 2018.

  
\_\_\_\_\_  
Teresa L Smith, CPMSM  
Notary Public, Kalkaska County, MI  
My commission expires: 02/13/2019  
Acting in: Kalkaska County