	I HEALTHCARE Clinical Quality Program Quick Reference Updated: 07/18/2023 JAS	
Lipid Screening Recommendations Workflow		
Patient is Due for Screening – Screening Not Complete		
1.	Select Lipid Screening Recommendation and click on Order: Lipid Panel.	
2.	Enter the Ordering Physician details, Order and Cosign Required. Click OK.	
3.	Click on Orders for Signature "shopping cart."	
4.	Associate the correct diagnosis Z13.6 Screening for Cardiovascular Disorders to the order and click Modify Details.	
5.	Open the Order Details, complete any necessary fields, and click Sign.	
6.	The Lipid Screening Recommendation can now be viewed in the Not Due/Historical tab.	
7.	If needed, print or fax the order from Medical Record Request.	
Screening Complete and Outside Report is Available		
1.	Locate report in Outside Records, Documents, or Clinical Notes.	
2.	If results are available and within the recurrence timeframe, navigate to Recommendations.	
3.	Select the Lipid Screening Recommendation to update.	
4.	Click on Actions, then select <b>Completed.</b>	
5.	Complete the Satisfy Date, Reason, and Comment (if necessary) fields and click Save.	
Screening Complete and Outside Report is Not Available		
1.	If Recommendations show lipid screening is due and the patient states it has been completed but the report is not available,	
	send a completed Medical Release of Information form to the performing facility.	
2.	Once the report has been received, update the <b>Recommendation</b> as explained above.	
3.	The provider will review and sign-off.	

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Lipid Screening Recommendations Workflow		
Patient is Due for Screening – Screening Not Complete		
8.	Select Lipid Screening Recommendation and click on Order: Lipid Panel.	
9.	Enter the Ordering Physician details, Order and Cosign Required. Click OK.	
10.	Click on Orders for Signature "shopping cart."	
11.	Associate the correct diagnosis <b>Z13.6 Screening for Cardiovascular Disorders</b> to the order and click <b>Modify Details</b> .	
12.	Open the Order Details, complete any necessary fields, and click Sign.	
13.	The Lipid Screening Recommendation can now be viewed in the <b>Not Due/Historical</b> tab.	
14.	If needed, print or fax the order from Medical Record Request.	
Screening Complete and Outside Report is Available		
6.	Locate report in Outside Records, Documents, or Clinical Notes.	
7.	If results are available and within the recurrence timeframe, navigate to <b>Recommendations.</b>	
8.	Select the Lipid Screening Recommendation to update.	
9.	Click on Actions, then select Completed.	
10.	Complete the Satisfy Date, Reason, and Comment (if necessary) fields and click Save.	
Screening Complete and Outside Report is Not Available		
4.	If <b>Recommendations</b> show lipid screening is due and the patient states it has been completed but the report is not available, send a completed <b>Medical Release of Information</b> form to the performing facility.	
5.	Once the report has been received, update the <b>Recommendation</b> as explained above.	
6.	The provider will review and sign-off.	