Full Authority Board Meeting..... March 22, 2016

Full Authority Board Members Present: Sue Allen, Bear Lake Township; Jerry Cannon, Garfield Township Representative *; Dean McCulloch, Blue Lake Township Representative *; Marianne Ewald, Clearwater Township Representative; Ray Hoffman, Coldsprings Township; Bethel Larabee, Excelsior Township Representative; Betty Dunham, Oliver Township Representative *; Ruth Crawford, Rapid River Township Representative *; Carl Ingersoll, Springfield Township Representative; Emory "Dan" Johnson, Village of Kalkaska Representative *

Members At Large Present: Jeremey Holmes, DO; Michael Perreault; Laura Purtill; Bruce Zenner *

Members Not Present: Allen Dimon, Kalkaska Township Representative; Gerald Gaultier, Boardman Township Representative *; Eric Hendricks, Orange Township Representative; Richard Hodgman, MD, Member At Large; Jeffrey Lavender, Member At Large *; Kathy Ryckman, Member At Large *

Staff Members Present: Kim Babcock, Christine Bissonette, Renee Cunningham, Connie Farrier, Danielle Hamernik, Kevin Rogols, Paul Shirilla, Teresa Smith, Laura Zingg

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TOPIC	SUMMARY	ACTION ASSIGNMENT
Call to Order	Upon proper motion, Board Chair, Mr. Emory "Dan" Johnson called the meeting to order at 5:30 PM in the Dr. William W Kitti Education Center.	
Facility Planning	Mr. Rogols presented information to the Board of Trustees regarding the infrastructure/facility planning process presently underway. Mr. Rogols reviewed the Master Facility Plan that has been developed with the members present. To date, this information has been presented to the Kalkaska Planning and Zoning Committee, Public Works Committee and the Village Council. KMHC would like to utilize Second Street, between Coral and Birch Streets, as well as Coral Street between Second and Third Streets. This additional space will provide unencumbered property for KMHC to expand and/or add additional services potentially including: • Chemo Therapy – this was identified as the single greatest service need during the strategic planning process. • Expansion of a medical office building so we can continue recruitment efforts in family medicine, as well as specialty services. • Chronic disease management services. • Retrofitting the legacy long term care unit to maximize private rooms in a manner similar to the new "Green Homes". • Others Mr. Rogols presented information that was recently reviewed by the Building Committee regarding a change to the Village infrastructure allowing for the	

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	closing of Second Street and Coral Street bisecting the KMHC campus. The estimated cost to move the infrastructure for water and sewer is approximately $650,000. We have been working with the Village and their engineer on this process. It is our goal to have the infrastructure wrapped up by the end of the year so we are assured to have enough land to meet facility needs in preparation for the levy renewal in May 2017. KMHC has sent a letter to the Village requesting them to vacate the streets as mentioned above. In return, KMHC would: 1. Provide its owned property at 404 S. Cherry Street as a corner stone of residential-historical redevelopment to the Village. 2. Fund the infrastructure changes as identified by KMHC and village engineers, currently estimated at approximately $650,000. 3. Fund the reasonable costs associated with the village engineer's review of such infrastructure plan and inspections of the actual work; and 4. Provide the village with an annual stipend of $3,800 to offset the village's loss of Department of Transportation money associated with these vacated streets. On March 14, the Village of Kalkaska approved a resolution to publically express its intent to vacate those portions of Coral Street and Second Street bisecting the KMHC campus. The public hearing is scheduled for the Village Council meeting on April 11, 2016. Questions/discussion ensued.	

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Consent Agenda	All items from the consent agenda were removed for further discussion.	
KMHC Employee News	Mr. Johnson wanted to pass along how much he likes receiving the employee newsletters in the board packet. What a great success story with the recent resident that was able to return home after an extended illness. It was also noted that the Kalkaska Memorial Health Center Long Term Care Units were recognized by the US News and World Reports as a top ranked nursing home. ***Motion was made and duly supported to accept the KMHC Employee News as presented in the board packet. All "AYE". Carried.***	
Dashboard	Mr. Johnson would like the members of the board to review the balanced scorecard and determine what information they consider being useful information. Please give some thought over the next few months of what information you would possibly like deleted and/or added. A member noted that the number of emergency patients receiving follow-up calls has declined this past month. Mrs. Bissonette explained the volumes of patients being seen in the ER are up and this has not allowed staff the time to do as many follow-up calls. Another member present asked about the patient satisfaction scores at the family medicine practice. Mrs. Babcock explained that we are taking a deep look into what is going on with the scores. At this point it appears that the advanced practice provider scores are lower than that of physicians.	
Monthly Financial Statements	Mr. Johnson noted that the packet did not include financial statements. Mr.	Mrs. Smith will e-mail February 2016

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	Rogols noted that during the month on February, KMHC demonstrated a positive operating margin of approximately $230,000 and a Net Margin or approximately $320,000.	Financial Statements to the board members following the meeting.
Committee Reports Board Meeting Minutes	Minutes from the meeting held on February 23, 2016, were included in the board packet for review. ***Motion was made and duly supported to accept the February 23, 2016 Full Authority Board Meeting minutes as presented. All "AYE". Carried.***	
Board Building Committee	Minutes from the March 14, 2016, Board Building Committee Meeting was included in the packet for review. ***Motion was made and duly supported to accept the minutes as presented. All "AYE". Carried.***	
Medical Staff Closed Session	***Motion was made and duly supported to go into closed session at 6:26 PM to consider material exempt from discussion or disclosure by state or federal statute. All "AYE". Carried.***	
	Motion was made and duly supported to come out of closed session at 6:30 PM. All "AYE". Carried.	

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TOPIC	SUMMARY	ACTION ASSIGNMENT
Credentialing Telemedine – StatRad Radiology Group Todd Chapman, MD Avishkar Tyagi, MD	Upon recommendation from the KMHC Medical Staff, the Board of Trustees reviewed information for membership in accordance with the Telemedicine Credentialing Policy from Todd Chapman, MD and Avishkar Tyagi, MD with telemedicine radiology privileges. Relevant information was discussed during the closed session. **Motion was made and duly supported that the Board of Trustees approves Todd Chapman, MD and Avishkar Tyagi, MD for appointment to the Telemedicine Staff of Kalkaska Memorial Health Center with telemedicine radiology privileges for the period of March 22, 2016 through February 22, 2018. All "AYE". Carried.**	
Appointments Anesthesiology Services Bruce Evans, MD	Upon recommendation from the KMHC Medical Staff, the Board of Trustees reviewed the appointment application from Bruce Evans, MD with anesthesiology privileges as a member of the Consulting Staff. Relevant information was discussed during the closed session. **Motion was made and duly supported that the Board of Trustees approves Bruce Evans, MD for appointment to the Consulting Staff of Kalkaska Memorial Health Center with privileges in anesthesiology services for the period of March 22, 2016 through March 21, 2018. All "AYE". Carried.**	
Emergency Medicine	Upon recommendation from the KMHC Medical Staff, the Board of Trustees	

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Edward Craven, MD	reviewed the appointment application from Edward Craven, MD with emergency medicine privileges as a member of the Active Staff. Relevant information was discussed during the closed session. **Motion was made and duly supported that the Board of Trustees approves Edward Craven, MD for appointment to the Active Staff of Kalkaska Memorial Health Center with privileges in emergency medicine services for the period of March 22, 2016 through March 21, 2018. All "AYE". Carried.**	
Reappointments Anesthesiology Services David Ripper, MD	Upon recommendation from the KMHC Medical Staff, the Board of Trustees reviewed the reappointment applications from David Ripper, with privileges in anesthesiology services as a member of the Consulting Staff for services provided within Kalkaska Memorial Health Center. Relevant information was discussed during the closed session. ***Motion was made and duly supported that the KMHC Board of Trustees approves the Dr. David Ripper, MD as noted above for reappointment to the Consulting Staff of Kalkaska Memorial Health Center with anesthesiology privileges for services provided within Kalkaska Memorial Health Center for the period of March 22, 2016 through March 21, 2018. All "AYE". Carried.***	
Board Education Board Survey Report	Mr. Johnson briefly reviewed the 2015 Board of Trustees Self-Assessment findings that were included in the board packet for review. A copy of the summary report was distributed at the meeting for review as well. The summary report included comments made by the members that completed the	Mr. Rogols to bring back a short term plan for succession planning.

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	survey. The self-assessment demonstrated improvement in all areas with the exception of an administrative succession plan. Mr. Johnson requested that Mr. Rogols give some thought to development of a "short term or emergency" succession plan and bring it to the Board for discussion.	
Medical Staff Report	Dr. Holmes reported that Administration and he have been working with the IT department to obtain the ability to print from I-pads that will be used in Long Term Care with the I-Care program. The physicians would also like to use the I-pads with the NextGen product in their office. Dr. Holmes thanked Mr. Rogols for his efforts in this regards. IT Department has been working with consultants from Kurt Salmon to review our IT needs throughout our facility. A member present asked if a patient is on diabetic medications and was unable to pay for their medications, could we assist them? KMHC has a medication assistance program that is available to our patients.	
CEO Report Master Facility Plan	Mr. Rogols presented information at the beginning of the meeting related to the infrastructure/facility planning process presently underway. A Public Forum has been scheduled for April 11th by the Village of Kalkaska. KMHC will be holding a Neighborhood Forum on Wednesday, March 30th at 6:00 PM in the Education Center. As previously discussed earlier in the meeting, KMHC sent a letter to the Village requesting them to vacate those portions of Coral and Second Streets that	

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	bisect the KMHC campus. In return, KMHC would: 1. Provide its owned property at 404 S. Cherry Street as a corner stone of residential-historical redevelopment to the Village. 2. Fund the infrastructure changes as identified by KMHC and village engineers, currently estimated at approximately $650,000 (with this amount plus adequate contingencies added to the Fiscal Year 2017 Capital Budget for this intent.) 3. Fund the reasonable costs associated with the village engineer's review of such infrastructure plan and inspections of the actual work; and 4. Provide the village with an annual stipend of $3,800 to offset the village's loss of Department of Transportation money associated with these vacated streets. ***Motion was made and duly supported to move forward and to authorize Mr. Rogols to take all reasonable actions to pursue the master facility plan and infrastructure changes as outlined above to conclusion. All "AYE". Carried.***	
Capital Budget	Mr. Rogols included the draft FY 2017 capital budget in the board packet for review. We have placed $750,000 in the FY 2017 capital budget for the infrastructure changes as discussed.	
Remodel of Old Administrative Area	Mr. Rogols included a copy of the floor plan to remodel the old administrative offices into 6 exam rooms, along with registration and a check out area. In the future, the area on the north end of the building will be used for those providers that rent space from KMHC (non-Rural Health Center) and conduct	

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	clinics at our facility.	
Munson Healthcare Update	Mr. Shirilla reported that the cancer center has been open for approximately 2 weeks, with approximately 10 providers presently working in the building. Munson Healthcare has been very successful with their recruitment needs in several key areas throughout the year. At this time the Small Rural Hospital funding is included in Governor Snyder's budget. It is believed that this money will continue, but we are not sure how the money will be divided up between the hospitals. Munson Healthcare continues to have active discussions with West Shore Medical Center in Manistee. It is believed that there could a possible agreement by the fall of 2016. Alpena Regional Medical Center now has an agreement with Mid-Michigan and the University of Michigan.	Mr. Shirilla to obtain contact numbers for the new Cancer Center pass along the information. Mr. Shirilla to provide the Open House for the new Cancer Center and Teresa will send out a notice to the board members.
	Dr. Holmes noted that both Blue Cross and Priority Health now have a care management program for higher risk patients, which provides higher reimbursement to the provider. These types of programs are the new wave in healthcare.	
Open Dialogue From Members	Mr. Cannon wanted to remind everybody about the Public Safety Awards Dinner being sponsored by Kiwanis on March 24th. Mr. Cannon noted that Sheriff Abe Devol would be honored at this event as the Police Officer of the Year.	
	Mr. Johnson thanked administration was putting together and sending out the "Monthly Talking Points".	

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Questions & Comments From Members & Guests	No guests were in attendance at the meeting.	
Upcoming Events	Healthcare Advocacy Day is being held on April 19, 2016 at the Radisson Hotel in Lansing. MHC System Gathering is being held on May 12, 2016 at the Hagerty Center in Traverse City from 5:00 PM – 6:30 PM.	
Adjournment	Upon proper motion the meeting was adjourned at 7:11 PM.	

Respectfully submitted,

Dean McCulloch

Dean E. McCulloch,
Board Secretary/Treasurer