

Full Authority Board Meeting ..... May 24, 2016

Full Authority Board Members Present: Sue Allen, Bear Lake Township; Jerry Cannon, Garfield Township \*, Ruth Crawford, Rapid River Township \*; Marianne Ewald, Clearwater Township; Jerry Gaultier, Boardman Township \*; Dan Johnson, Village of Kalkaska \*, Bethel Larabee, Excelsior Township; Dean McCulloch, Blue Lake Township \*

Members At Large Present: Jeremy Holmes, DO; Jeffrey Lavender \*; Michael Perreault; Laura Purtill; Kathy Ryckman \*

Staff Members Present: Kim Babcock; Christine Bissonette; Daniel Conklin; Renee Cunningham; Connie Farrier; Danielle Hamernik; Kevin Rogols; Paul Shirilla; Teresa Smith; Laura Zingg

Members Not Present: Al Dimon, Kalkaska Township; Betty Dunham, Oliver Township \*; Eric Hendricks, Orange Township; Ray Hoffman, Coldsprings Township; Carl Ingersoll, Springfield Township; Richard Hodgman, MD, Member At Large; Bruce Zenner, Member at Large \*

\* - Denotes Executive Committee Member

TOPIC	SUMMARY	ACTION ASSIGNMENT
Call to Order	Upon proper motion, Board Chair, Mr. Emory “Dan” Johnson called the meeting to order at 6:00 PM in the Dr. William W Kitti Education Center.	
	Congratulations to Al Dimon for his induction into the Kalkaska High School Alumni Hall of Fame.	
Consent Agenda	<p>The Consent Agenda was reviewed and approved, with items d and e (articles) being removed from the consent</p> <p><b><u>Motion was made and duly supported to accept the Consent Agenda as presented, minus items d and e (articles). All “AYE”. Carried.</u></b></p>	
Committee Reports Building Committee	No meeting was held in May.	
Patient Safety Quality Committee Report	No meeting was held in May.	
Compliance Committee	A meeting was held prior to the Full Authority Board Meeting this evening to review compensation for two PA’s and two ED physicians that will be doing “As needed - fill in work” for the Emergency Department. We are working on developing a pool list of employees for the Emergency Department, instead of	

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	<p>using a locum tenens company, which is a significantly higher cost to our facility.</p> <p>The Committee reviewed the contracts and the compensation for each provider and determined that the compensation is within fair market value. Temporary privileges have been granted to all of these providers.</p> <p>It was also noted that the family practice providers at Kalkaska Medical Associates have filled in some of the available shifts in the Emergency Department as well.</p>	
<p>Board Chair Report</p> <p>Governance Leadership Collaborative</p>	<p>Information for the Governance Leadership Collaborative Course was included in the board packet for review. Mr. Bruce Zenner will be attending the first class. If any board member is interested in attending please let Mr. Rogols and/or Mr. Johnson know.</p>	<p>Please let Mr. Rogols and/or Mr. Johnson know if you would like to attend this course.</p>
<p>Board Member Job Descriptions Review</p>	<p>Job descriptions were included in the packet for review last month. We would like to work on combining the Full Authority Board Member and Executive Committee job descriptions into one. We would like to form a committee to work on this process. The job descriptions do include the Member-At-Large positions, as they are part of the Full Authority Board.</p> <p>The ad-hoc committee will consist of Mr. Jeffrey Lavender, Mr. Dean McCulloch, Mrs. Kathy Ryckman, Mr. Johnson, Mrs. Teresa Smith and Mr. Rogols.</p>	<p>Mrs. Smith to arrange a meeting during the month of June.</p>

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County Health Rankings	<p>The board members reviewed the county health rankings document for Kalkaska County. There are many areas of concern in Kalkaska County.</p> <p>Kalkaska Memorial Health Center is participating in 2 public needs assessments (District Health Department 10 and Munson Healthcare). District 10 priorities include obesity and mental health/substance abuse. Information for the Munson Healthcare public needs assessment will be presented during the June board meeting. Perhaps this information should be shared with community leaders, including township leaders as well. Many board members feel that this needs to be made a priority. There was much discussion regarding how to make an impact within the community.</p> <p>On a positive note, KMHC implemented the Care Management program approximately 3 years ago, which has helped decrease the readmission rate for members of our community. This has had a very positive impact within the community.</p>	Discuss the Munson Healthcare Community Needs Assessment findings at the June 28, 2016 Full Authority Board Meeting.
Open Meetings Act Follow-Up	Mr. Paul Shirilla reported that he continues to work on follow-up related to questions from the Open Meetings Act education presented at the April 26, 2016 Full Authority Board Meeting. Information will be presented at the board meeting in June.	At the June 28, 2016 Full Authority Board Meeting review the public participation policy being drafted, as well as follow-up on all questions discussed during the educational session during at the April board meeting.
Medical Staff Report	Dr. Holmes reported that the Medical Staff met on May 19, 2016. The medical staff has been working on an ongoing professional practice evaluation for the family practice providers. The quality measures were reviewed and approved	

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	at this meeting. We will implement the approved measures for all family practice providers.	
	<p><b><u>Motion was made to go into closed session at 6:29 PM to consider material exempt from discussion or disclosure by state or federal statute. A roll call vote was taken: Sue Allen, yes; Jerry Cannon, yes; Ruth Crawford, yes; Marianne Ewald, yes; Jerry Gaultier, yes; Bethel Larabee, yes; Dean McCulloch, yes; Dr. Holmes, yes; Jeffrey Lavender, yes; Michael Perreault, yes; Laura Purtill, yes; Kathy Ryckman, yes; Dan Johnson, yes. All "AYE". Carried.</u></b></p>	
	<p><b><u>Motion was made to come out of closed session at 6:38 PM. A roll call vote was taken: Sue Allen, yes; Jerry Cannon, yes; Ruth Crawford, yes; Marianne Ewald, yes; Jerry Gaultier, yes; Bethel Larabee, yes; Dean McCulloch, yes; Dr. Holmes, yes; Jeffrey Lavender, yes; Michael Perreault, yes; Laura Purtill, yes; Kathy Ryckman, yes; Dan Johnson. All "AYE". Carried.</u></b></p>	
<p>Credentialing</p> <p>New Appointments- Hospice/Palliative Care</p> <ul style="list-style-type: none"> <li>• Lisa Harrington, DO</li> <li>• Roger Gerstle, MD</li> <li>• Lisa Hughes, DO</li> </ul>	<p>Upon recommendation from the KMHC Medical Staff, the Board of Trustees reviewed the appointment applications from Lisa Harrington, DO; Roger Gerstle, MD and Lisa Hughes, DO with hospice/palliative care privileges as a member of the Consulting Staff. Relevant information was discussed during the closed session.</p> <p><b><u>Motion was made and duly supported that the Board of Trustees approves Lisa Harrington, DO; Roger Gerstle, MD and Lisa Hughes, DO for appointment to the Consulting Staff of Kalkaska Memorial Health</u></b></p>	

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	<p><b><u>Center with privileges in hospice/palliative care services for the period of May 24, 2016 through May 23, 2018. All "AYE". Carried.</u></b></p>	
<p>New Appointment – Emergency Services</p> <ul style="list-style-type: none"> <li>• Robert Smith, MD</li> </ul>	<p>Upon recommendation from the KMHC Medical Staff, the Board of Trustees reviewed the appointment application from Robert Smith, MD with emergency services privileges as a member of the Consulting Staff. Relevant information was discussed during the closed session.</p> <p><b><u>Motion was made and duly supported that the Board of Trustees approves Robert Smith, MD for appointment to the Consulting Staff of Kalkaska Memorial Health Center with privileges in emergency services for the period of May 24, 2016 through May 23, 2018. All "AYE". Carried.</u></b></p>	
<p>Reappointments – Radiology Services</p> <ul style="list-style-type: none"> <li>• Daniel Boss, MD</li> <li>• Frederick Brodeur, MD</li> <li>• Patrick Gartland, MD</li> <li>• Steven Hodges, MD\</li> <li>• Ryan Holmes, MD</li> <li>• Jesse Johnson, MD</li> <li>• Todd Kennell, MD</li> <li>• Steven Klegman, DO</li> <li>• Anthony Livorine, MD</li> </ul>	<p>Upon recommendation from the KMHC Medical Staff, the Board of Trustees reviewed the reappointment applications from the providers listed to the left, with privileges in radiology services as a member of the Consulting Staff for services provided within Kalkaska Memorial Health Center. Relevant information was discussed during the closed session.</p> <p><b><u>Motion was made and duly supported that the KMHC Board of Trustees approves the noted providers for reappointment to the Consulting Staff of Kalkaska Memorial Health Center with radiology privileges for services provided within Kalkaska Memorial Health Center for the period of May 31, 2016 through May 30, 2018. All "AYE". Carried.</u></b></p>	

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<ul style="list-style-type: none"> <li>• Michelle Lung, MD</li> <li>• Farhaan Mir, MD</li> <li>• C David Phelps, MD</li> <li>• L Nicholas Richmond, MD</li> <li>• James Shirley, MD</li> <li>• Todd Space, MD</li> <li>• Edward Walsh, MD</li> <li>• Charles Weitz, MD</li> <li>• C Paul Williams, MD</li> </ul>		
<p>Reappointments – Telemedicine - StatRad Radiology Group</p> <ul style="list-style-type: none"> <li>• Kristine Andrade, MD</li> <li>• Todd Chapman, MD</li> <li>• Jonathan Coll, MD</li> <li>• Lien Doan, MD</li> <li>• Robert Fortuna, MD</li> <li>• Ryan Frederiksen, MD</li> <li>• Jill Furubashi, MD</li> <li>• Marwah Helmy, MD</li> <li>• Omid Jafari, MD</li> <li>• Fatima Kazem, MD</li> <li>• Farhad Khorashadi, MD</li> <li>• Justin Ly, MD</li> </ul>	<p>Upon recommendation from the KMHC Medical Staff, the Board of Trustees reviewed the reappointment applications from the providers listed to the left, with privileges in radiology services as a member of the Telemedicine Staff for services provided for Kalkaska Memorial Health Center. Relevant information was discussed during the closed session.</p> <p style="text-align: center;"><b><u>Motion was made and duly supported that the KMHC Board of Trustees approves the noted providers for reappointment to the Telemedicine Staff of Kalkaska Memorial Health Center with radiology privileges for services provided for Kalkaska Memorial Health Center for the period of May 31, 2016 through May 30, 2018. All “AYE”. Carried.</u></b></p>	

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<ul style="list-style-type: none"> <li>• Jorge Mendoza, MD</li> <li>• Christopher Park, MD</li> <li>• Avanee Peel, MD</li> <li>• Max Pollock, MD</li> <li>• Manal Schoellerman, MD</li> <li>• Avishkar Tyagi, MD</li> <li>• Vishal Verma, MD</li> <li>• Sanjeevi Vridhachalam, MD</li> <li>• James Wolff, MD</li> <li>• Katharine Yoler, MD</li> </ul>		
<p>CEO Report</p> <p>Physical Therapy-Lab Expansion into the Acme Area.</p>	<p>Mr. Rogols presented information to the board about the business potential to expand services into the Acme area, near Meijer's.</p> <p>Crystal Lake Clinic is interested in developing a new family practice office in the development and would like to rent out space to KMHC to provide lab and rehab services, with the potential for radiology services in the future. This office would then become Crystal Lake Clinic's new Acme location.</p> <p>Is this an area into which the board would like to see the hospital expand? It was noted that perhaps we should look at reviewing our mission statement within the next year and update if needed. Munson Medical Center was originally presented with this opportunity, but has determined it isn't a high priority for them at this time. Munson is fine with our facility moving forward on this opportunity if we so desire. Crystal Lake Clinic has this type of arrangement in the Kingsley, Grawn, Bear Lake and Frankfort communities.</p>	<p>We could create talking points about this opportunity.</p> <p>Discuss the Crystal Lake Clinic business opportunity further at the June 28, 2016 Full Authority Board Meeting.</p>

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	Extensive discussion ensued.	
Balanced Scorecard Update	<p>Mr. Rogols reviewed the newly condensed version of the monthly balanced scorecard with the members present. Patient satisfaction scores will now be reported with the top box scores, as a percentage of respondents that described their experience as "Very Good".</p> <p>Significant findings include:</p> <ul style="list-style-type: none"> <li>• LTC average daily census – this has been increasing in the month of May</li> <li>• Assisted Living is full given individual vs couple mix.</li> <li>• Net patient revenue is 9% over budget and 19% over prior year.</li> <li>• LTC direct expense per day has increased with lower occupancy rates and the expansion costs.</li> <li>• Revenue is increasing at a greater rate than expenses, resulting in increased contractual allowances.</li> <li>• Days in receivables remain lower than anticipated.</li> </ul>	
Study: Hospitals that deliver superior patient experience see 50% higher margins  150 hospital benchmarks	These 2 articles were included in the board packet for informational purposes.	



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Coral and Second Street Update	<p>Mr. Rogols reported that we are now having a weekly meeting with the Village of Kalkaska, the project engineers for the hospital and the Village, as well as the John Galnares from Spence Brothers, Project Manager. An addendum for the project has been sent to the Village for review.</p> <p>The Village has expressed that they would like to consider some alternate upgrades to the project. We are obtaining costs for these upgrades for consideration by the village. Any upgrades requested by the Village will be their responsibility.</p>	
Budget Update	<p>Mr. Rogols reported that we continue to work on the budget process for fiscal year 2017. We have had some challenges with our new software program. We believe it will be approximately 2 weeks before we see a draft profit and loss statement.</p>	Present the fiscal year 2017 budget at the June 28, 2016 board meeting.
Munson Healthcare Update	<p>Mr. Shirilla reported that Munson Medical Center will only be receiving a 1% increase in Medicare. The increase has been decreasing every year. The hospital anticipates a 12-18% increase in pharmaceutical costs.</p> <p>Discussions have been occurring with West Shore Medical Center. A term sheet has been agreed upon. As a county facility, discussions have begun with the County Commissioners on how to move forward with the transition from a county facility to a non-profit facility.</p> <p>Discussions are also occurring with Otsego Memorial Hospital.</p> <p>There has been discussion that perhaps we should develop 2 new groups within the Munson Healthcare system for all critical access hospitals and long</p>	

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	<p>term care facilities.</p> <p>Munson has successful recruited a cardio vascular surgeon from Ann Arbor that will start in July. They have also recruited a new chief medical officer, scheduled to begin in July. Continue to work on the recruitment of a neurosurgeon.</p>	
Open Dialogue from Members	Mr. Johnson is recommending that board members read a book by James Lieber "Killer Care", which discusses the delivery of healthcare.	Mrs. Smith to obtain copies of "Killer Care" for board members to read.
	<p>A member present asked if the parking lots were on a project list for re-stripping soon. Mrs. Farrier noted that the north end of the campus will have a lot of activity with the renovation of the old administrative offices. Parking spaces in this area aren't slated for re-stripping at this time.</p> <p>A member present noted that someone had contacted him about being turned away from ER due to a 3 hour wait. Mrs. Bissonette noted that all patients are triaged within 20 minutes and are seen based on their severity level.</p> <p>Please remember Dr. Craven's Open House on Thursday, May 26<sup>th</sup> from 5:00 PM – 7:00 PM.</p> <p>Mr. Perreault has several areas related to public safety that he would like to discuss with management. It was suggested that he meet with Mr. Rogols.</p>	Mrs. Smith to schedule a lunch meeting for Mr. Perreault and Mr. Rogols to meet.
	A sign-up sheet for the Strawberry Social is being distributed. Please	

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	remember to sign-up if you are able to help.	
Questions &Comments From Guests	No guests were in attendance at the meeting.	
Upcoming Events	Building Committee Meeting is being held on June 13, 2016 at 10:00 AM.  Strawberry Social is being held on June 12, 2016 at 11:00 AM – 2:00 PM on the grounds of the Assisted Living building at 509 S. Orange Street.	
Adjournment	Upon proper motion the meeting was adjourned at 7:49 PM.	

Respectfully submitted,

Dean E. McCulloch,  
Board Secretary/Treasurer