

Meeting Purpose – Phase 1 Cerner Practice Readiness Meeting

Meeting Logistics			
Date:	05/29/2018		
Time:	1pm - 4pm		
Location:	IN PERSON at Munson Family Practice Center, conference room, 1400 Medical Campus Dr, Traverse City, MI 49684		
Change Agents			
x	Munson Family Practice		Mistie Atkins
	Traverse Heart and Vascular		Bobby Scott
x	Traverse Heart and Vascular		Tracy Croff
x	Traverse Heart and Vascular CAD and Outreach		Jacque Kruse
	Grayling Community Health Center		Aleshia Leusby
	Grayling Community Health Center		Mike Johnson
x	Prudenville Community Health Center		Bethany Leslie
x	Roscommon Community Health Center		Marge Stoutenburg
	Cadillac OBGYN		Terry Mickelson
	Cadillac Primary Care; McBain Primary Care		Terry Mickelson
	Kalkaska Medical Associates		Doreen Birgy
	Forest Area and Kalkaska Teen Center		Joanna Durfee
	Grayling Surgical Services; Ausable Urology		Liedeway Sims
x	Bay Area Urology		Marcia Bartlett
	Elder Care		Katlyn Anthony
	Pre-procedure Clinic		Susan Kreitner
Additional Participants			
x	Barbara Slagel (Mgr Org. Learning)	x	Jennifer Knapp (communications) Michelle Barber
x	Becky Bigford (Prudenville)	x	Jessica Hartman (AI) Mike Zdrodowski (Cadillac)
x	Brian Acker (AI)		Joe Cook (Phys. Inform.) Mindy Fewless (Cadillac)
x	Carie Lawrence (Cerner CC)		Julie Smeltzer Patti Boehler (Cerner EE)
x	Connie Hall	x	Katie Weaver (AI)
x	Danielle Wilkosz (AI)		Kylie Lemke (Cerner TEL) x Renee Gerrie (Amb Apps)
x	David Thompson (Mgr EHR Ops)		Latoya Price (Cerner EO) x Ronda Mottice-Stewart (THV)
x	Dianne Lopez-Wild (AI)	x	Linda Thornton Theresa Cole
x	Emily Brewer (KMA)		Lisa Robinson (CBO) x Tim Nelson (THV Ops Dir.)
	Felicia Buchanan (Cerner CC)		Lori Weedon (CBO) Vicky Rousseau
	Heather Sertic (Mgr Amb Apps)		Lori Whilden (CBO) Nick Erikson (Pre-proc)
x	Jen Barber	x	Marissa Wren (THV) Cheryl Wieber (THV)
		x	Matt Perkins Jessica Zionskowski (BAU)
	Carol Clem (THV)	x	Daphne Cobb (BAU) Jacque Runyon (Regional Quality – Cadillac and Grayling)
x	Lisa Biehl (Inpt Education)		Adam Santorilla x Lisa Ramirez
x	John Rokos		Marcia Maratea
	Annette Derks		Ann Taylor x Holly Collison
x	Tonya Vaughan	x	Eric Jean Keith Anderson
x	Holly Hamilton	x	Mary McGuire x Kaley Tinkle

5/29/18 Meeting Agenda:
**** need business office/front office leads present ****

Time	Agenda Item	Presenters
1:00 – 2:00	Waycom tablet use for eSignature	Katie W, John R, Matt W.
2:00 – 3:30	Financial reports demo	John R
3:30 – 4:00	Discuss Q&A's	

Upcoming Meeting Agenda items:

- Health Maintenance Recommendations and Invitations (Patient Reminders)
- Chart prep using clinical reconciliation
Diagnostic Studies: Ortho in-office x-ray, OB ultrasounds, etc
- OB – end to end
- Pediatrics, Immunizations- end to end
- GYN specific scenarios
- CPM copay collections- OnPlan
- CPM- insurance verification process flow
- Coumadin Management
- EHR user roles and privileges – what can and cannot be done
- Dynamic Worklist
- Reporting Crosswalk review – circling back to ensure all current reports are captured
- Operational Reporting Tools (DA2, Business Objects, Cerner Advance/Lights On)
- Policies and Procedures (including downtime policy)
- Clinical Cutover & Conversion Prep (data migration, data for abstraction/chart prep)
- Post Conversion Monitoring – adoption & sustainment

Meeting Notes:

- Need to define which forms should be required and standardized for all. Per David at present that is only form #2280.
- Marcia states she was told #3073 and #6280 were to be required for everyone also.
- Felecia to f/u with Content 360 team regarding plans for batch scanning at the practices. Need to determine if this will only be occurring in HIM. (Per Roberto Galo – batch scanning is out of scope)
- Efforts are underway to crosswalk current document types with what they will be called in Cerner for scanning
- Need to determine how and if the practices will be able to test running reports in DEV
- After viewing the Waycom tablet demo there was a concern voiced about how long it will take for the front desk staff to complete the check in process
- Need to have a session to share how Rightfax documents will come in and be filed. Per Matt the process will be similar to scanned documents (Felecia added this topic to practice readiness topic list)
- Need to see scheduling reports (already on the readiness topics list)