

PRINCIPLE DUTIES AND RESPONSIBILITIES

Under the supervision of the RN

1. Provides basic nursing care:
 - a) Assists patients with or performs activities of daily living including bathing, mouth care, dressing, ambulating, etc.
 - b) Delivers and collects meal trays from patients, assists with feeding as necessary. Reports and records in Meditech dietary intake, including fluids.
 - c) Performs basic clinical functions as delegated by the RN.
 - d) Promptly responds to call lights and requests for assistance.
 - e) Performs and records diagnostic testing per competency assessment.
 - f) Performs blood glucose monitoring, straining urinary output, performs enemas, collects specimens for testing, bladder scanning.
2. Responsible for assisting with pre and post operative care
3. Cares for isolation patients using standard isolation practices
4. Responsible for assisting with patient admission, discharge, transfers and transport.
5. Observes and communicates patient condition to the RN.
6. Shares responsibility for maintaining the general neatness of the patient care environment.
7. Greets and directs visitors on unit.
8. Responsible for cleaning equipment, washing instruments, replacing supplies, making beds and assisting with cleaning rooms, as necessary.
9. Assists in the preparation of the various requisitions and requests for services, paper and computer.
10. Prepares and forwards charge slips for items and services chargeable to patient, as appropriate.
11. Maintains an orderly work environment.
12. Performs job responsibilities in an ethical, compliant manner consistent with the organization's values and the Hospital's Corporate Compliance program, policies, procedures and protocols.
13. Applies Performance Improvement concepts and methods throughout related activities.
14. Encourages team members and works in a safe and healthy manner to prevent injury or illness.
15. Presents professional demeanor and appearance.
16. Performs other related duties as requested.

APPROVALS

DEPARTMENT: _____ DATE: _____

HUMAN RESOURCES: _____ DATE: _____

The above statements are intended to describe the general nature of the work being performed and are not exhaustive lists of duties or requirements of the position.