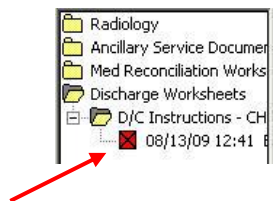
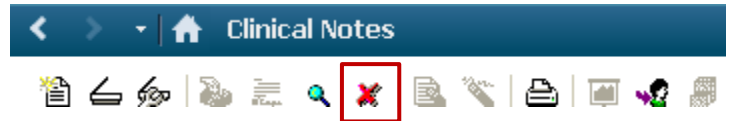


To In Error or Modify a Document

To mark a document as In Error:

1. Open Clinical Notes
2. Locate the document
3. Click the In Error button
4. Enter a note or reason for in erroring the document
5. Submit
6. Document and indicator marked as 'in error'

A screenshot of a document list. A red arrow points to a document entry titled 'D/C Instructions - CHF' with a date of '08/13/09 12:41'. The document has a red 'X' icon next to it, indicating it is in error.

Type:	D/C Instructions - CHF
Date:	August 13, 2009 12:41
Status:	In Error
Performed By:	Eike, Betsy L on August 13, 2009 12:42
Encounter info:	ME0812600017, MMC, I/P (Inpatient), 05/05/08 -

*** In Error Report ***

To modify a document:

1. Open Clinical Notes
2. Locate the document to modify
3. Click the modify button
4. Make changes
5. Submit

