Documenting an Intrauterine Device (IUD) for Clinical Staff
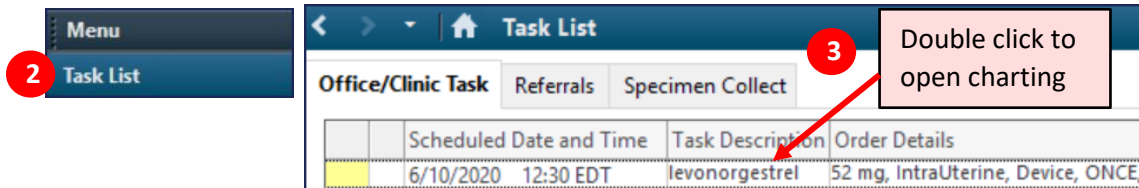
Cerner PowerChart Ambulatory **JOB AID**

Summary: Included is the clinical workflow to document on an IUD that is inserted in the office.
Support: Ambulatory Informatics at 231-392-0229.

Document IUD Task

1. The order for an IUD is placed by the provider.
2. Navigate to the Task List on the Table of Contents (Dark) Menu.
3. Double click on the IUD task to open charting.

4. Change the **Performed on date/time:** to the correct date and time.
5. Change the **Performed by:** to the provider who completed the IUD insertion.
6. Fill in the NDC.
7. Select the correct **IUD Charge.**

8. Select **Admin Charge (Medication): No Charge**.

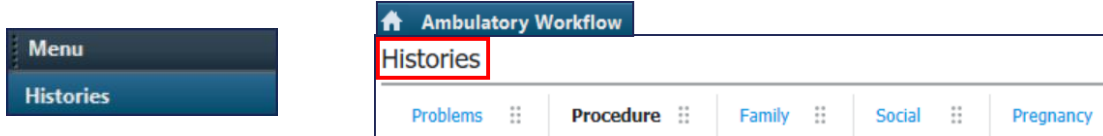
   o The provider will complete the insertion charge.

9. Fill in any additional required information.
10. Click the **green checkmark** to complete.

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Add IUD to Implant Histories

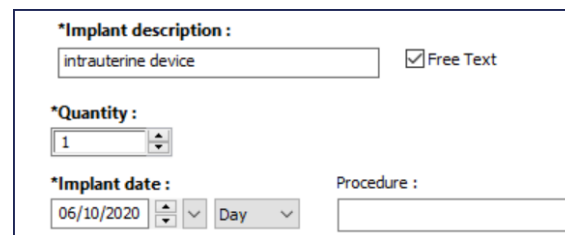1. Navigate to Histories from Ambulatory Workflow or the Table of Contents Menu.

a. Note: If accessing from Ambulatory Workflow, click on any of the following tabs: Procedure, Family, Social, or Pregnancy (NOT Problems), and click the Component Name: **Histories**.

2. Click on the **Implants tab**.
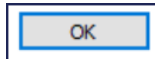3. Click **Add**.
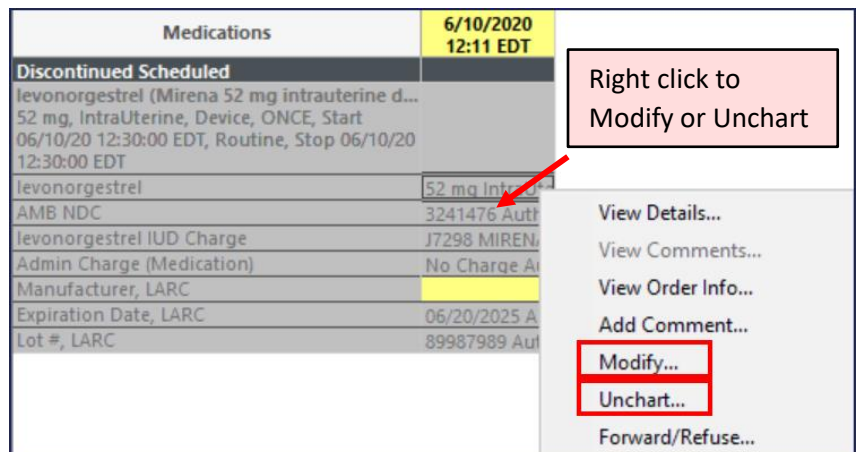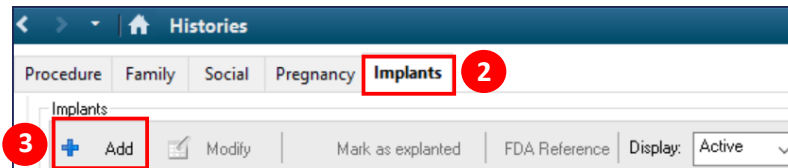
4. Enter all IUD details.

5. Click **OK**.

Viewing IUD details and correcting charting errors

- Once the IUD task is completed, it will show up in the patient's MAR.

1. Go to MAR to view details on the IUD.

2. To Modify or Unchart on the IUD, right click on an area that has information filled in, then select the desired action.