

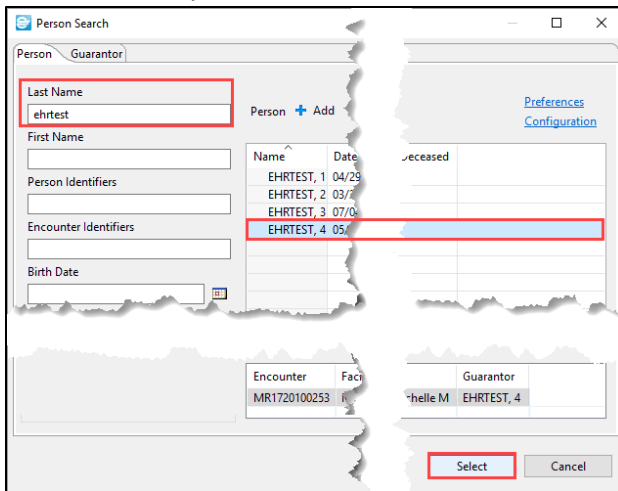
Adding Patient Dismissal for Munson Healthcare Staff

Summary: Follow the steps below to add a patient dismissal.

Support: Ambulatory Informatics at 231-392-0229.

Adding Patient Dismissal

1. **Type** patient name in the search box and hit enter.
2. Locate the correct patient and **click** Select.



Person Search

Person Guarantor

Last Name: ehrttest

First Name: [Empty]

Person Identifiers: [Empty]

Encounter Identifiers: [Empty]

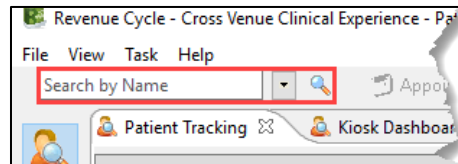
Birth Date: [Empty]

Name	Date	Deceased
EHRTEST, 1	04/29	
EHRTEST, 2	03/2	
EHRTEST, 3	07/0	
EHRTEST, 4	05/	

Encounter: MR1720100253

Guarantor: *helle M EHRTEST, 4

Select Cancel



Revenue Cycle - Cross Venue Clinical Experience - Patient Tracking

File View Task Help

Search by Name: ehrttest

Patient Tracking Kiosk Dashboard

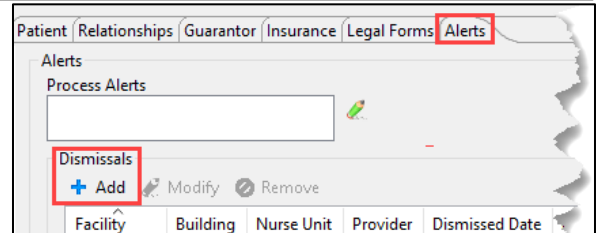
3. In the patient's chart, **click** on green pencil to modify.



Demographics Images Alerts

Patient Relationships Guarantor Insurance Legal Forms Alerts

4. Navigate to Alerts tab.
 - a. **Click** + Add button under Dismissals to add a dismissal.



Alerts

Process Alerts

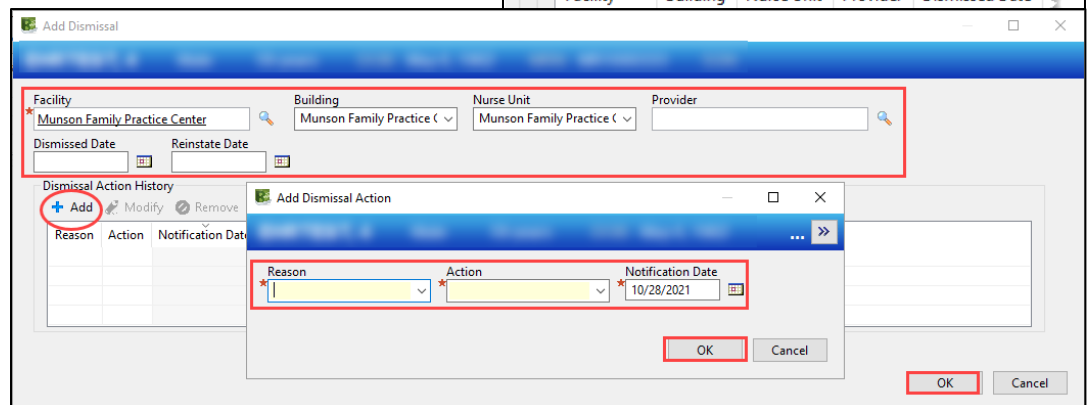
Dismissals

+ Add Modify Remove

Facility Building Nurse Unit Provider Dismissed Date

5. Dismiss by Facility as shown or by Provider.

- a. Fill out the required information.
- b. **Click** OK.



Add Dismissal

Facility: *Munson Family Practice Center

Building: Munson Family Practice

Nurse Unit: Munson Family Practice

Provider: [Empty]

Dismissed Date: [Empty]

Reinstate Date: [Empty]

Dismissal Action History

+ Add Modify Remove

Reason: [Empty] Action: [Empty] Notification Date: *10/28/2021

OK Cancel