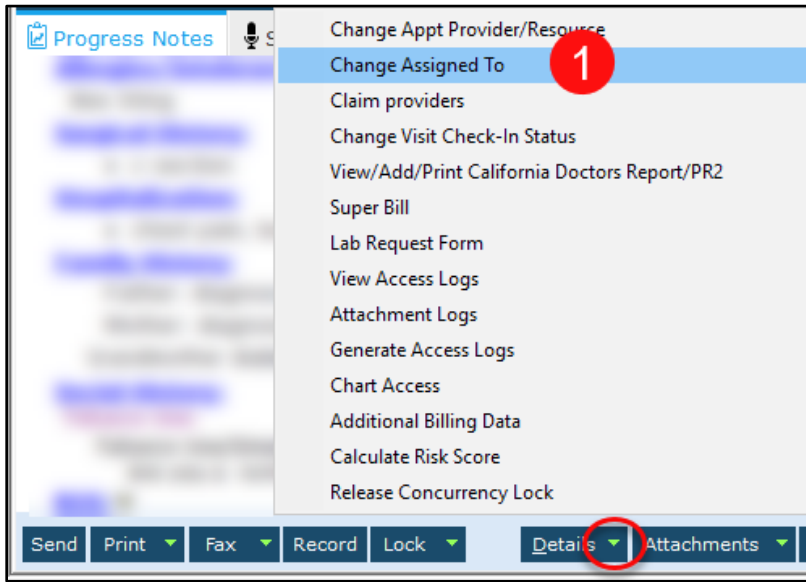


# Assign Notes to Supervising Provider for Provider

When the progress note is completed and ready to be reviewed by the supervising provider:

1. Click on the down arrow next to the **Details** button on the bottom of the progress note, choose Change Assigned To.



2. In the **To** field select the provider who is supervising.

3. Click **OK**.

