

# COVID-19 Vaccine Administration Documentation for Nurses

## Cerner PowerChart Ambulatory EDUCATION

### COVID-19 Vaccine Administration

- Schedule the patient for a **Nurse Visit** or an appointment, such as a **FP Established Patient visit**, as appropriate.
- Access MICR to validate the patient vaccine status. Refer to the [Immunization Manual](#) for instructions.
- Enter the order for the vaccine by searching for **Moderna, Pfizer, or Janssen** in **New Order Entry**.

**Ensure Ambulatory-In Office Orders is selected.**

- Select the correct Order Type.
  - Vaccines **with** an approved standing order (Moderna and Pfizer): Select **Order, Cosign Required** Communication type. (See [Policy Stat](#) for approved standing orders).
    - Note:** Janssen no longer has an approved standing order and must be either ordered by the provider or proposed to a provider.
  - Click **OK**.

- Click on **Orders for Signature**.
- Associate the diagnosis **COVID-19 vaccine administered (Z23)** to the order and click **Sign**.

- After signing the order, or after the provider signs the proposed order for Janssen vaccine, administer the vaccine and chart the task.

- Click **Task List** from Menu to open the Single Patient Task List. This displays all of the open tasks for the patient whose chart is open.

- Double Click on the **Immunization Task** to open charting details.

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10. Complete the fields in the form (yellow fields indicate required data).

- Type or scan the barcode to enter the **NDC number**.
- Select the correct **vaccine Charge**.
- Select the correct **Administration Charge Code**. Ensure you select the correct dose number (#1, #2, #3 or Booster).
- Enter the remaining required fields.
- Enter any pertinent order comments, including any reactions and/or vaccine tolerance.
- Click the **green check** to sign the form.

- If additional reaction or vaccine documentation is needed, follow the current practice guidelines used for immunizations.
- To modify or unchart vaccine information after the task is completed, refer to the [Immunization Manual](#).

Document any reactions and/or vaccine tolerance in the Comments.