

Care Team Provider Addition or Deletion for Clinical Staff and Providers

Intergy EHR, Ambulatory **JOB AID**

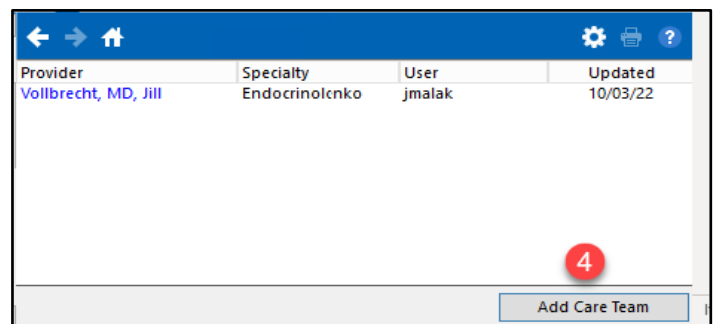
Adding a Care Team Provider

Providers who participate in the care of a patient are to be added to the patient's chart as a member of their Care Team. This is important to the coordination of care as well as patients having visibility of their Care Team in the patient portal.

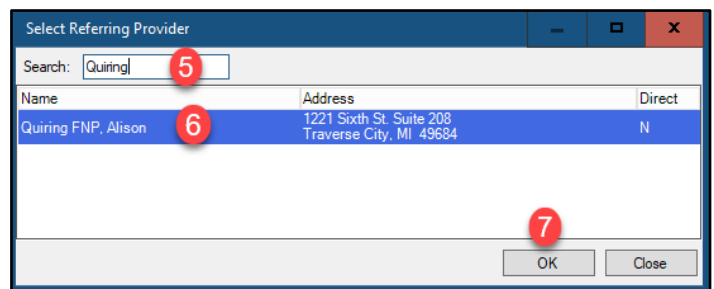
1. Select the Info component in the patient's chart.
2. Click the Care Team caret.
3. Click Open.



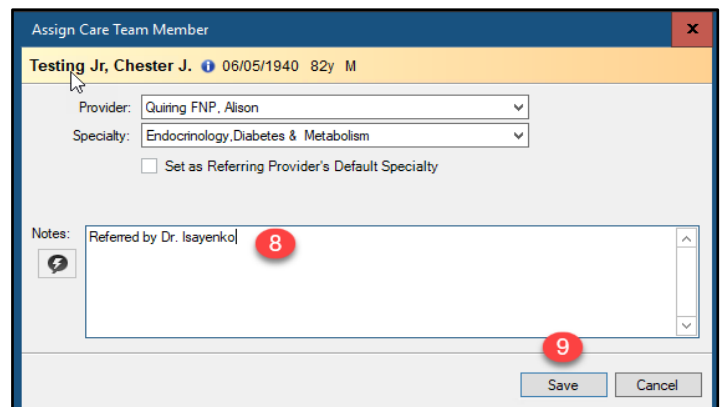
4. Choose Add Care Team.



5. Enter the provider's last name.
6. Highlight the provider to add to the Care Team.
7. Click OK.



8. Enter relevant notes related to the assignment of the provider to the Care Team.
9. Click Save.



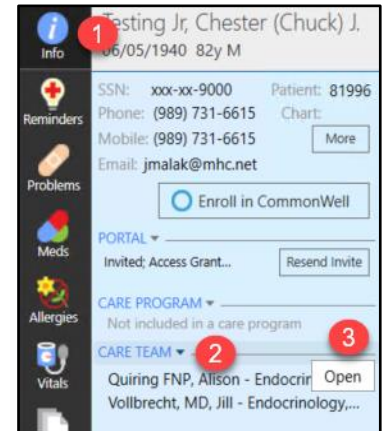
Care Team Provider Addition or Deletion for Clinical Staff and Providers

Intergy EHR, Ambulatory **JOB AID**

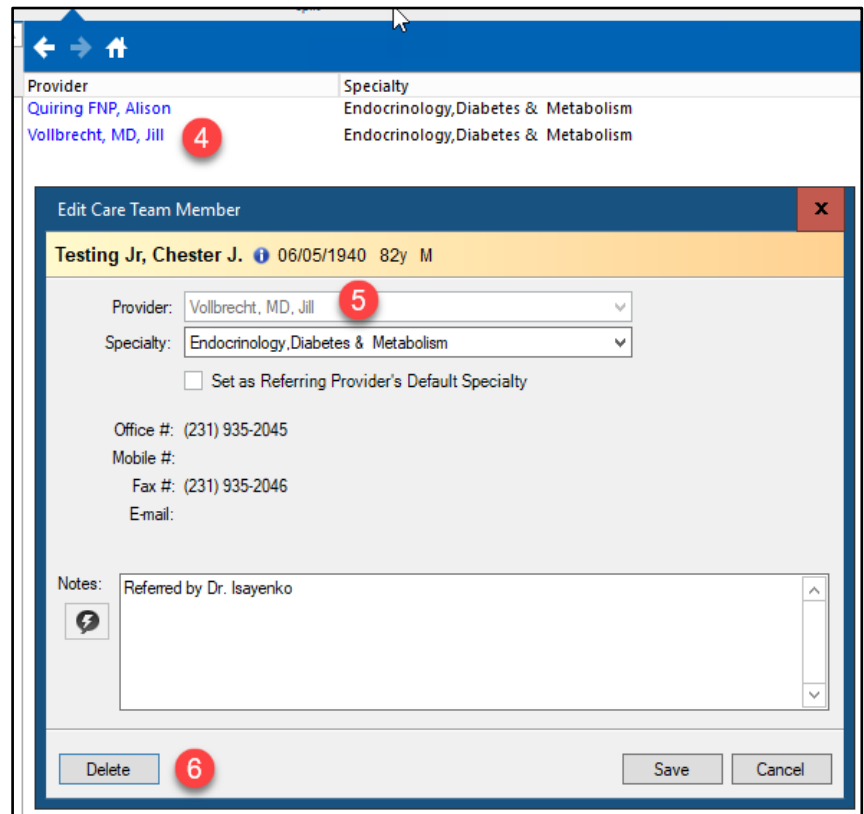
Deleting a Care Team Provider

Providers who are entered to the Care Team in error or no longer participate in the care of the patient, are to be deleted from the patient's Care Team.

1. Navigate to the Info component in the patient's chart.
2. Click the Care Team caret.
3. Click Open.



4. Highlight the provider being removed from the Care Team.
5. In the Edit Care Team Member window, verify the correct provider was selected.
6. Choose Delete.



7. Click Yes to confirm the deletion of the provider as a Care Team Member.

