

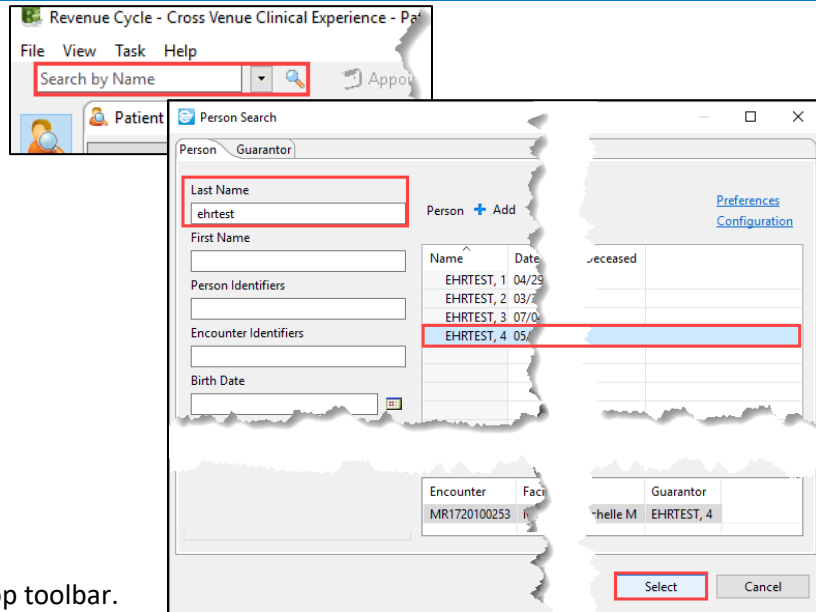
Create an Encounter for Offsite Visit

for Munson Healthcare Staff
Cerner Ambulatory RevCycle EDUCATION

Summary: Follow the below steps to create an encounter for an offsite visit such as and eldercare encounter.
Support: Ambulatory Informatics at 231-392-0229.

Create and Encounter for Offsite Visit

1. Search for patient.
2. Locate and **click** Select.



3. Navigate to Encounters within top toolbar.
 - a. **Click** on + to add.



4. Choose the following in Add Encounter Details:
 - a. Correct Facility, Building and Location.
 - b. Encounter Type = Offsite Visit.

- i. Set a Confidentiality level if appropriate.

- c. Select a Service Facility and POS code.
- d. **Enter** Attending Physician.
- e. **Select** a Begin Date.
- f. **Click** Save.

