

Cerner PowerChart Ambulatory EDUCATION

Data migration is done as part of the preparation for patient visits and should be completed on all patient charts until all patient data has been migrated from the legacy electronic health record (EHR) into Cerner PowerChart. Review the legacy EHR for verification of data.

Open Outside Records

- 1. Open PowerChart and navigate to the Ambulatory Organizer.
- 2. Select or search for and select the correct Resource.
 - a. Click the Resource or No Resource Selected next to Patients for:
 - b. Enter the resource (provider name) in the search field.

c.	Check the box next to the Resource	List Day Week (Today) 05/19/2023 APatients for: No Resource Selected a Clark b × Add Other
	name.	□ Clark MD, Kelly Patients for: Clark MD, Kelly ▼ □ Nugent MD, Clark E
d.	Click Apply.	Apply

3. Check to see if there is a comment noted for the visit, as indicated with a paperclip note icon. Click on the icon to see the comment(s). If data migration is noted as complete, no additional migration is needed.

Ð	Reason f	or Visit:	Hypertension

Cancel

+ Add

6

Apply

4. If there is no comment note attached to the chart, click on the Patient Name to open the patient's chart.

8:00 AM 15 mins AMBCERNED, CO 74 Years, Male

Menu

Nurse View Results Review Documentation

Outside Records

Document Name

- 5. Open the Table of Contents PowerChart Menu and select Outside Records.
- 6. External Documents confirmed from CommonWell will display.
 - a. CommonWell is a cloud based nationwide alliance that allows the clinician to Orders request patient information from an outside source and incorporate it into the local EHR. Outside sources may include other hospitals, clinics, and provider offices that belong to the alliance.

 Review the patient's CommonWell Enrollment status. All patients are auto enrolled by the system when registered at MHC facilities. Not Enrolled appears if patient demographics do not match exactly (patient has a new address or phone number, etc.).



Cerner PowerChart Ambulatory EDUCATION

8.	If Com	monWell: Enr	olled displays, click the qu	uery button located		
	under (CommonWell:	Enrolled.		Reconciliati	on CommonWell: Enrolled
	a.	This will load	any new documents with	nin outside records	Last query as of 04/13/2	023 13:43 🧝 🎗 🔻
		with data ava	allable for reconciliation.			
9.	If Com legacy	monWell: Not EHR is require	d. Stop and go to the lega	al abstraction of clinica acy EHR standard work	I data from the	CommonWell: Not Enrolled
10.	If Com	monWell: Not	Enabled displays, stop a	nd call the Help Desk. A	An IT	
	represe	entative will re	eset your preferences. Pro	oceed to step 8 once re	esolved.	CommonWell: Not Enabled
11.	If Com	monWell: Nev	v Sources displays and th	e patient or caregiver o	can confirm, Con	nmonWell: New Sources (1)
	click or	the Common	Well: New Sources link.			
	a.	Sources to Co	onfirm tab displays.			
	b.	Verify the pa	tient has received care at	the listed Source with	the patient or care	giver.
	с.	Click Confirm	to make the document a	available for viewing.		
	d.	Click Remov e	e if the patient denies car	e; or skip if the patient	is unable to confirm	n.
			a			
			Sources To Confirm (1)	View Confirmed Source	s (5) Local Record:	Munson Healthcare
			Actions	Last Visit	Source	
			Confirm Remove		MUNSON HEALTHCA	RE TRAVERSE GENERAL
			c d		SURGERY AND TRAU	JMA CARE
	e.	Click Close .	Close			
	f.	Return to the Query .	e Outside Documents tab	in Outside Records and	d click Run New	Run New Query 🍭
•	For mo	re informatio	n on CommonWell, refer	to the <u>Clinical EHR Edu</u>	<u>cation</u> website.	
Outside	Record	ds Reconciliati	on View			
1.	Click or	n the blue Rec	onciliation hyperlink.		Peconciliation	CommonWall: Enrolled
	a.	Available out	side data will display in t	he following	Reconciliation	Commonweil. Enrolled
		Components	: Home Medications, Alle	rgies, Histories,	ast query as of 04/13/202	3 13:43 🏾 🖉 🛛 🖃 🕶
	h	Note: If an E	ris, anu impiant fistory. rror Occurrod mossago di	colove, click Close and	continuo	
n	U. Addinf	inole: II all El	n Outside Sources for eas	b component as direct	continue.	ncholow
2.	Auu IIII Truo ro	conciliation of	cours at the time the nati	ant procents for their		IS DEIOW.
5.	annoin	tment For da	ta migration DO NOT clic	k Complete		
	Reconc	iliation unless	completing this work at	the natient		click
	apnoin	tment Imnor	the data and close the R	econciliation view		
	nage w	hen vou are d	one by clicking the X in th	ne upper right corner	Reconciliation Status: Inco	mplete Complete Reconciliation
	of the a	screen.				compress reconcision
	5					



Cerner PowerChart Ambulatory EDUCATION

Home Medications

- 1. Click on the refresh icon for each component before migrating data.
- 2. Verify the time frame view filter of the Last 6 months is selected.
 - a. **Note**: Each component may have time frame filters that may need to be adjusted to display Unverified Data from Outside Sources.
- 3. Unverified Data from Outside Sources section displays data from external documents as indicated with purple diamond icons.
- 4. The Verified Local Record Data section displays active items already in PowerChart.
- 5. Reference the patient's home medications in the legacy EHR (using a printed copy or by logging into the legacy EHR) to verify the correct medication, dose, route, frequency, and duration when reviewing and selecting medications from the list of Unverified Data from Outside Sources.
- 6. Click on each Medication with a purple diamond.



- 7. Select Add to add the medication to the patient's home medications.
 - a. Note: Never select free text when entering a medication. Always select a coded Cerner Multum drug option. A search may need to be done to locate the coded Cerner Multum drug. Drug/Allergy checking is NOT available for free text medications. See step 9 for instructions.
- 8. Select **Discard** if the medication is already listed in the Verified Local Record Data.
 - This will remove the medication from the Unverified Data from Outside Sources without adding the medication to the patient's chart.

F	lome Medications	Add 🗸	Discard 8			
	You are viewing unverified data from record.	<i>∎</i> Se	Add with Changes			
		Outside Re Originating Munson Hea	ecords Source alth Care	Transm 		
	Medication ^	Mismatches	Compliance	Originating eClinicalWo eClinicalWo	Author rks CCDA V3.0, rks	Origina
	 Unverified Data from Outside Sources (1 	Action Add Sensipa	ar 30 mg oral tablet 1 U	Jnknown		
	Sensipar 30 mg oral tablet ◆ 1 Unknown	New medication found		Start/Fill Da APR 05, 202 Order Comr	ite 23 nents	



Severity

_

Severe

Data Migration of Clinical Patient Information for Chart Preparation for Clinical Staff

Allergies 🕂

sulfa drugs 🔶

diphenoxylate •

Verified Local Record Data nitrofurantoin --

atropine-

edds \$

Mismatches Identified

ew urug allergy foun

New Drug allergy found

New Food allergy found

Unverified Data from Outside Sources

Substance

Cerner PowerChart Ambulatory EDUCATION

Reaction

...

Cutaneous eruption

Cutaneous eruntion

- 9. To search for a Cerner Multum drug:
 - a. Click in the search field.
 - b. Retype the medication name to display a list of options.
 - c. Select the correct medication.
 - d. Click Add.
 - e. If an **exact match is not found** in the Multum drug options, leave the medication as unverified and move on to the next one; this will be addressed at the time the patient presents for their visit.
- 10. Complete steps 6-8 for each medication with a purple diamond.

Allergies

- 1. In the Allergies component, click on each substance with a purple diamond.
- 2. Select **Discard** if the allergy is already listed in the Verified Local Record Data. This will remove the allergy from the Unverified Data from Outside Sources without adding the allergy to the patient's chart.
- 3. Select Add to add the allergy to the patient's verified allergies.

NOTE: Never select free text when entering an Allergy. Always select a Multum option. Drug/Allergy checking is **NOT** available for free text medication allergies. A search may need to be done to locate the allergy.

- 4. Complete each required field:
 - a. Category.
 - b. Reactions.
 - c. Click the down arrow to select the Reaction Type.
 - d. If the reaction is unknown, type **Unknown** in the Reactions field, scroll and select **Add "unknown" as free text**.



5. Click Save.

6. If the mCDS (drug/allergy) alert opens during an allergy import, select free text option as the override reason and type "Abstracted data without clinical review" in the reason field.





alle	rgies.	ing is not	available for free	text
9	sulfa drugs			×
sul	fa drugs			
Add	"sulfa drugs" as fre	e text		
	Severity	4	[•] Category	
	Select	~	Drug	~
	* Reactions			
	Add reaction			
	This field is required.			
	* Status		* Reaction Type	
	Active	\sim	Allergy	~
^	Source			
	Select	\sim		



Cerner PowerChart Ambulatory EDUCATION

Histories

- 1. In the Histories component, Unverified Data from Outside Sources may be presented with purple diamond icons in the **Problems** tab, indicating they need to be reconciled. It is recommended to import the last 2 years of problems.
- 2. Change the time frame filter to Last 2 years.
- 3. Click on each unverified Problem with a purple diamond.
- 4. Select **Add** to add the problem to the patient's chart.
 - a. Note: Do not add a history if it is an exact duplicate
- 5. Select **Decline** if the problem is already listed in the Verified Local Record Data. This will remove the problem from the Unverified Data from Outside Sources without adding the problem to the patient's chart.
- 6. Complete steps 1-5 for each unverified Problem with a purple diamond.

Н	istories 1														All Visits 🗗
	Problems		Procedure		Family		Social	::	Pregna	ancy E	•				
You are viewing unverified data from outside sources. Clinical Decision Support is not available until data is added to local record.							2	Finish Later							
												Last 6 months	Last 12 mor	nths Last 2 years	Lifetime
	Name			^	Mismatches	Identified		Classification	n	Originating Sou	rce	Last Modifie	Actions		
	Unverified Data from Outside Sources (14)														
	Iron deficiency and	emia (dis	order) 🔶	3	New chronic	problem fou	ind	Medical		Munson Health	Care	APR 05, 2023	Add	Discard 5	
	Latent autoimmun	e diabete	es mellitus in adult ((disorder) 🔶	New chronic	problem fou	ind	Medical		Munson Health	Care	APR 05, 2023	Add	Discard	

Immunizations

1.	Navigate to	Immunizati	ons						+ V All Visits 🖸
	the	View Forecas	:						Print Record
	immunizations	Vaccine		Status	Administrations	Next Recommended	Last Action	Last Action Date	
	component.	▼ Documente	d/Recommended (6)						
2.	Click Import.	Td/Tdap		Overdue		Today			
		Measles, Mun	ips, Rubella	Overdue		Today			
		Varicella		Overdue		Today			
		Influenza		In Range	1	Today - JUN 30, 2023	Administered	NOV 23, 2020 (33yrs 10m))
		 History (10)						
		COVID-19		Complete	∅4		Administered -	JAN 25, 2021 (34yrs)	
		Hepatitis B		Aged Out					2
								Last Registry	Import: Today Import
3.	Select the check b	oox for	Registry Import						×
-	the correct patier	nt	1. Match Nam	e 2. I	m port Records				
		у	Michigan Imm R	egistry MCIR					
_	import window.		The registry return	ed a perfect mate	h. Vaccine records for th	ne patient(s) below will be looked	l up.		
4.	Click Load Record	IS.	Firstneme		Last name	Date of birth	Sex		
			Refine				Done	Cancel	
									4
								View Registry Forecast	Load Records Cancel

- 5. On the Import Records tab, click on the arrows going from left to right to migrate immunization data from MCIR to PowerChart.
 - a. **Note**: Click the top blue arrow to migrate all available immunization data from MCIR to PowerChart.



Cerner PowerChart Ambulatory EDUCATION

6. Click Submit.

1. Match Nan	ne 🔰 2. Import Records	5		
Administration date Diphtheria, Tet	Selected registry anus, and Pertussis	Use arrows to add/remove items	•	Product on patient's chart Diphtheria, Tetanus, and Pertussis
Feb 20, 2012	Michigan Imm Registry MCIR	tetanus/uiproriena/pertussis,acel (10a)	•	tetanus/diphtheria/pertussis,acel (Tdap)
Influenza				Influenza
Oct 17, 2018	Michigan Imm Registry MCIR	Influenza, inj, quadrivalent, PF 🛛 🦰	-	Influenza, inj, quadrivalent, PF
Oct 10, 2019	Michigan Imm Registry MCIR	Influenza, inj, quadrivalent, PF 🛛 🖯	-	Influenza, inj, quadrivalent, PF
Oct 05, 2020	Michigan Imm Registry MCIR	Influenza, inj, quadrivalent, PF	-	Influenza, inj, quadrivalent, PF
Influenza A (H)	1N1)			Influenza A (H1N1)
Oct 30, 2009	Michigan Imm Registry MCIR	Novel Influenza-H1N1-09, live, nasal	⇒ .	
Td/Tdap				Td/Tdap
Jul 21, 1999	Michigan Imm Registry MCIR	Td,PF,adult,5 Lf tetanus/2 Lf diphtheria	⇒ .	
				6
< Back				Submit Cancel

After completing the data migration process:

1. Close the Reconciliation View by clicking the X in the top right corner. (You will still be in Outside Records).

a. Note: DO NOT click Complete Reconciliation unless completing this work at the patient appointment.

- 2. Click the Home button on the top toolbar to navigate to the Ambulatory Organizer.
- 3. Locate the correct patient that data was migrated for.
- 4. Click on the add Notes icon.
- 5. Enter "Data Import Complete" (and any other applicable notes) in the Comments field.
- 6. Click Save.



(0 / 255)

Data Import Complete

5/22/23 2:05 PM

leason for Visit: Hypertension

Chief Complaint: Dizziness

Reason for Visit: Hypertension Chief Complaint: Dizziness

Save Cancel

Ambrnlpn, 2