

## Fax Multiple Documents for Clerical and Clinical Staff

eClinicalWorks Ambulatory EDUCATION

## Faxing/Printing Multiple Documents

- 1. From the patient HUB, select the Patient Docs button
- 2. Click the Multi Doc button
- 3. Highlight the document and click Add, repeat the process for all necessary documents
- 4. Select Fax, Print, or Save as PDF

