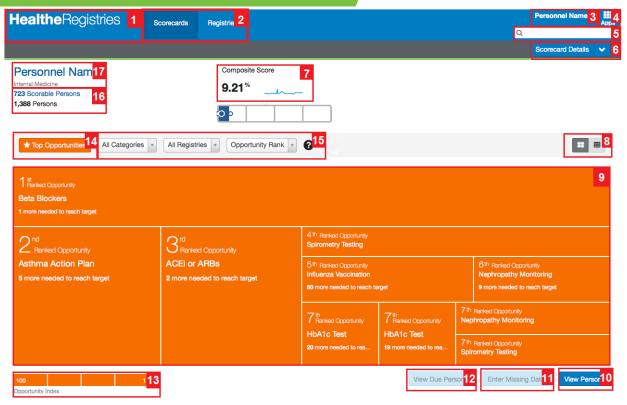# Working with Scorecards

HealtheRegistries

Overview of the Scorecards Tab

1. Home page link
2. Navigation tabs
3. Sign out menu
4. Apps button
5. Search box
6. Scorecard Details and Export buttons
7. Composite Score
8. Treemap and table view buttons
9. Treemap
10. View Persons button
11. Enter Missing Data button (if configured)
12. View Due Persons button
13. Legend (opportunity index of selected measure)
14. Top Opportunities button
15. Filters bar
16. Scorable persons link
17. Information about the provider or organization

Viewing Scorecards

1. Complete one of the following actions:

   ♦ If you have your own scorecard, click the scorecard graph on the home page.

   ♦ If you have access to view multiple providers, sort for and select a provider or click **View Providers** under the organization name in the tab.

   ♦ If you have access to view organization scorecards, search for and select an organization or select an organization in the tab.

2. Select or deselect **Top Opportunities** to view top opportunities to improve scores or all measures.

3. Select a category from the All Categories list to view the measures in that category; select a registry from the All Registries list to view the measures for that registry; or select **Opportunity Rank**, **% of Target**, **Met %**, or **Completion %** to sort.

4. Click a measure then click **View Filtered Persons** to view a list of the people for that measure.

5. Click **Scorecard Details** to view additional details regarding the metrics on the scorecard.