

Medication List Review and Edit

1	Navigate to the Ambulatory Nursing Workflow and select the Home Medications component.
2	Select Meds History.
3	Review the medication list for accuracy.
4	Alphabetize the medication list. <ol style="list-style-type: none"> Click on the Order Name Column header to sort Medications from A to Z.
5	Remove duplicate medications by completing the medication. <ol style="list-style-type: none"> Verify the correct medication dosage by referring to documentation. Right click on the duplicate medication. Select Complete. <p>Note: Only complete prescribed medications if the patient has completed the medication course or has been directed to discontinue the medication by the prescribing provider.</p>
6	Review External Rx History. <ol style="list-style-type: none"> Within Document Medication by Hx, click on External Rx History. Selecting View or Import from the drop-down shows a side-by-side comparison of the External Rx History on the left and the current medication list on the right. Selecting Import will allow the ability to import the medication as a documented historical medication by clicking the paper icon.
7	Add or import additional medication information as needed.
8	Click Leave Med History Incomplete-Finish Later to avoid the medication history showing as completed for the visit
9	Click Sign when review and edits are complete.
	<p>Note: Only complete prescribed medications if the patient has completed the medication course or has been directed to discontinue the medication by the prescribing provider.</p>

Clinical EHR Education Website Reference: Medication List Review and Edit located on the [Clinical EHR Education](#) website.