







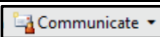

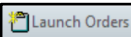
Medication Refill Request

1	Click the Communicate button  on the menu at the top of the screen.
2	Add the correct patient using the binoculars.  Add the correct Provider in both the To and Provider fields.
3	Click the Launch Orders button.  Click on the Medication List tab and right click on the desired medication. Click Renew and select the desired option.
4	Complete the Ordering Physician pop-up window. All refill requests should be entered as a <i>proposed order</i> .
5	Update the order details as needed, click Orders for Signature, and then Sign.
6	Alter the Subject field as needed and add the desired information in the Message field.
7	Complete the message and click Send.
Clinical EHR Education Website Reference: Medication Management	

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