

## Order Transmission Using the Common Send Function for Providers

eClinicalWorks Ambulatory EDUCATION

## **Common Send**

- 1. Click on the common Send button, once all the orders are entered.
- 2. Click on the arrow next to the transition mode to change the way that the orders are sent.
- 3. Lab Orders default to eTransmit. Radiology orders default to eTransmit or Print orders. Click Fax to send radiology orders via fax.
- 4. Click Send when all orders have been reviewed.

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Note: All locations (except Urgent Care West) process lab orders via eTransmit and radiology orders via fax.