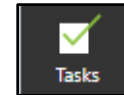# Triage Disposition Message Communication for Triage Nurses

Intergy EHR Ambulatory EDUCATION

Communicating a Triage Disposition Message

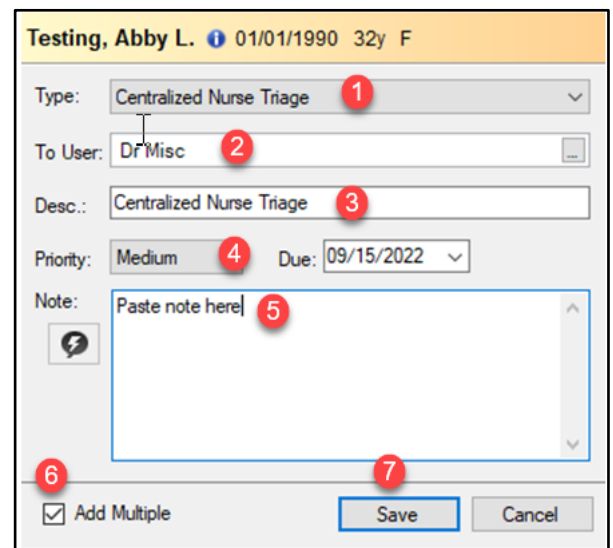Open Intergy EHR and search for the correct patient.

Select the Tasks icon on the left side of the chart.

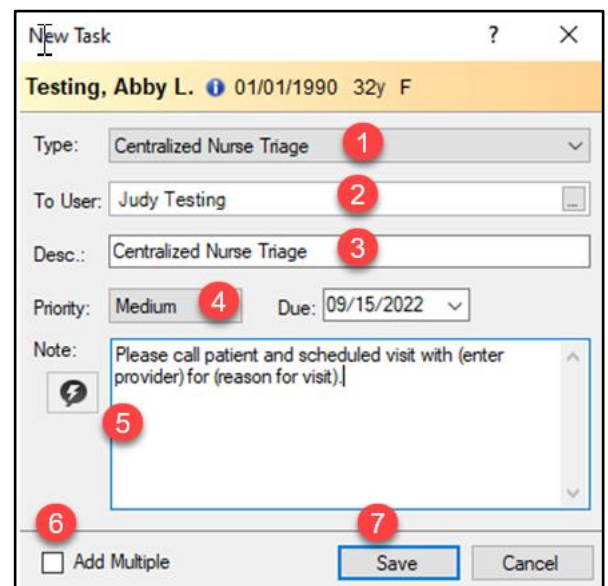In the Tasks screen, click the + sign to add a new task.

1. Choose the Centralized Nurse Triage task type.
2. Select the patient's provider as the recipient of the task.
3. The task description will default to Centralized Nurse Triage.
4. Priority will default to Medium. Change the priority based on the patient's needs.
5. Copy call note from the ClearTriage software and paste it into the Note section of the task.
6. If the patient needs an appointment with the provider, check the Add Multiple box.
7. Click Save.

The task will appear on the provider's task list.

If a visit with the provider is needed and the Add Multiple box was checked, a New Task window will appear.

1. Choose the Centralized Nurse Triage task type.
2. Select the recipient of the task.
3. The task description will default to Centralized Nurse Triage.
4. Priority will default to Medium. Change the priority based on the patient's needs.
5. Enter a request to schedule the patient for an appointment.
6. Deselect the Add Multiple check box.
7. Click Save.

The task will appear on the recipient's task list.