

Virtual Urgent Care: Outstanding Orders Report for all staff

Cerner Reporting Portal EDUCATION

How to Access and Run

- 1. Within StoreFront:
 - a. Search for and open Reporting Portal.
- 2. Search for Outstanding.
- 3. Select Outstanding Amb Lab/Rad Order by Pract.
 - a. Click the star icon to save it as a favorite.
- 4. Click the report name to expand
 - a. Click Run.

as a favorite											
		Al	ll Reports (4) eport Name 🔺	My Favorites (1)	÷	Categories	_	Source	Favo	orite	
4.	Click the report name to expand. a. Click Run.	Outstandi Descriptio No descript	ing Amb Lab/Rad (ing Amb Lab/Rad (n: tion available.	d Orders by Pract	4	Explorer Menu (Ma	in Menu)	Public	a		
5. 6. 7.	Modify date fields as desired. Select Virtual Urgent Care at the location. Click Execute.		Discern Prompt Output to File/Printer Start Date: End Date: Location:	COUTSTANDING_AI MINE MINE 05/16/2022 05/16/2022 Virtual Urgen Virtual Urgen Execute	MB_ORDERS ht Care		×	_			
	day at 7am and 3pm.		Return to prompts	on close of output							

For patients who are on the outstanding orders report but do not have results:

- 2-days after VUC visit, call the lab to check on results.
- If the lab does not have results, call the patient to see if the lab was completed.
 - Must be within 5-days for Paxlovid prescription.
- > If patient is no longer planning to complete the ordered lab, delete the order in PowerChart.

